

MOUNT AYR COMMUNITY SCHOOL
November 14, 2016

The Board of Directors of the Mount Ayr Community School District met in regular session Monday, November 14, 2016.

There were present:

P. J. West
Brandi Shay
Kim Lutrick
Craig Winemiller
Rod Shields

Also Present were:

Joe Drake, Superintendent
Lynne Wallace, Secondary Principal
Chris Elwood, PK-6 Principal
Janette Campbell, Board Sec./Business Manager
Darrell Dodge - Mt. Ayr Record News
Courtney May

Call To Order: The meeting was called to order at 6:00 P. M. by President West.

Previous Minutes: Director Shay made a motion to dispense with the reading of the minutes from the October 10th board meeting and approve them as printed. Director Lutrick seconded the motion. Motion carried 5-0.

Correspondence: Director Lutrick mentioned that the Play - "Shreck" was great and well attended. The auditorium looked great and a lot of positive feedback was received.

Administrative Reports: Activity Fund, Buildings and Grounds, Lunch, Transportation and Technology reports were reviewed. Under the Activity Fund, it was noted that the football resale account is in the negative due to an early purchase of new uniforms and a trailer to haul football items. This balance will take care of itself by next November. Supt. Drake reported that there will be a training session for the custodians Nov. 16 - 18 to get updated on operations of the new HVAC system. Lunch participation is down. Supt. Drake shared a lunch survey that was recently taken. It shows 62% of students eat lunch at school and most of them thought the food was OK. Tawnya Jones, Food Service Director, feels like the students would like more quality food and are still rebelling against the new State standards required. They do not like the whole grains and feel the servings are too small. She will continue to try new things to get participation up. In the Transportation Dept., bids were received for a new truck. Those will be acted on under New Business.

Chris Elwood, PK-6 Principal, reported: 1) Parent-Teacher Conferences; 2) ALICE Drill; 3) 3) Veteran's Day Program and Fall Play; 4) Sun Valley Parrot Head Club Grant; 5) New Shelving/Mural in the Elem. Library; 6) November Prof. Development; and 7) Reading Celebrations.

Lynne Wallace, Secondary Principal, reported: 1) Parent-Teacher Conferences; 2) Iowa Assessments; 3) NCRC Testing; 4) Professional Development; 5) Auditorium Dedication; 6) ALICE Drill; 7) Veteran's Day Program; 8) National Honor Society Induction; and 9) POI Honor Choir.

New Business:

A. Approval of Out of State FFA Trip to Denver, CO: Courtney May, Vo Ag Instructor, was present to share the itinerary and instructional value of the National Western Stock Show that students from Mount Ayr wish to attend. They will be sharing a bus with students from the Central Decatur CSD. Director Lutrick made a motion to approve the out of state trip with a second from Director Shay. Motion carried 5-0, unanimously.

B. Approval of Acoustical Treatment for Gymnasium: Supt. Drake has been in contact with the district's architect, Design Alliance, to seek options for improving the acoustics in the gymnasium. The architect said we could hire an acoustical engineer and pay architect fees or we could work directly with a company that specializes in this service. Supt. Drake has already been in contact with a company – Hilsabeck. In their estimate it includes wall panels – East wall - \$10,550, south wall - \$2,080, north wall - \$2,080, and the west wall - \$9,680. Ceiling baffles would cost \$23,550. The board directed Supt. Drake to acquire another quote from a company that provides this service. Director Shay made a motion to table this item until the December board meeting. Director Lutrick seconded the motion. Motion carried 5-0, unanimously.

C. Approval of Resolution to Consider Continued Participation in the ISL (Instructional Levy Support Program). Supt. Drake shared that the ISL which was authorized for five years will expire on June 3, 2018. Currently the program is funded by a combination of property tax and income tax which generates \$338,352 for the 2016-2017 school year. The deadline for certifying the District's intent to participate is April 15th for the next fiscal year. Two meetings will be required: 1) Resolution to Consider Continued Participation and to Schedule a Public Hearing; and 2) Hearing of the Proposed Resolution and Resolution to Continue Participation. Supt. Drake shared that if the district does not participate, it would affect our overall budget for the next few years. Director Shields introduced the resolution to consider continued participation in the instruction support program and moved its adoption. Director Winemiller seconded the motion to adopt. Roll call was called; the vote was: Shay – Aye; Shields – Aye; Lutrick – Aye; Winemiller – Aye; and West – Aye. Motion carried 5-0, unanimously.

D. Adopt Date Changes to Board Policies (407.6 – Voluntary Early Retirement and 413.6 – Classified Employee Early Retirement: Supt. Drake shared the three main reasons for having an early retirement policy: 1) Opportunity to plan for the coming year; 2) Budget savings; and 3) Appreciation to an employee for years of service. Supt. Drake recommended allowing for the early retirement and the employee must make application for early retirement not later than January 9, 2017. The licensed teaching employee must be the age of 55 or older, on or before June 30, 2017. Director Shields made a motion to approve the early retirement incentive with the dates of application to be made by January 9, 2017 and a licensed teacher must be the age of 55 or older, on

or before June 30, 2017. Seconded by Director Shay. Motion carried 4-1. Ayes – Shay, Shields, Winemiller and West. Nays – Lutrick.

E. Consideration of Administrative Voluntary Early Retirement Policy: Supt. Drake shared that he has been in contact with some of our neighboring districts regarding an administrative voluntary early retirement policy. Most of them have such a policy with is tied back to resemble the teacher early retirement policy. Supt. Drake noted that there may not be the savings to the district as there is with certified or classified staff because upon replacing an administrator, a district has to pay the “average rate”. Administrators are not on a pay scale as other district employees. He also noted that it is rare to have an administrator stay in a district for 10+ years. The Board instructed Supt. Drake to develop a policy and bring it back to the December board meeting for consideration. Director Shields made a motion to table this item until the December board meeting with a second from Director Winemiller. Motion carried 5-0, unanimously.

F. Approval of Musical Instrument Purchases: The District received a donation from Larry Hunter in which \$68,554.34 has been designated to go toward the purchase of band instruments. Supt. Drake shared bids received from Rieman Music of Des Moines, IA and Taylor Music of Aberdeen, SD. Discussion was held regarding price per instrument (whether to take the lowest bid overall or to take the lowest bid per each instrument) and the servicing of the instruments. Director Shields made a motion to purchase the lowest bid per instrument between the two bidders. Motion was seconded by Director Shay. Motion carried 5-0, unanimously.

G. Accept Donations/Gifts from Individuals: The district has a board policy in place (704.4) which calls for acceptance of gifts, grants, or bequests to the school district. Once those are approved by the board, a board member or the superintendent may accept the gift on behalf of the school district and the gift is administered in accordance with the terms, if any, agreed to by the board. The district has had the privilege to receive generous donations recently: 1) Larry Hunter - \$268,554.34 (\$100,000 to go towards a new roof at the elementary, \$100,000 to go towards a new playground at the elementary, and the remaining \$68,554.34 to go towards the purchase of band instruments); 2) Larry Hunter - \$25,000 (floor repairs to the newly renovated auditorium); 3) Mike Kemery - \$5,000 (Wrestling mat); and 4) Mike Kemery - Approximately \$1,000,000 - (Football Field Turf). Director Lutrick made a motion to accept these generous donations with a second from Director Shay. Motion carried 5-0, unanimously.

H. Approval of Regulation/Auditorium Rental Policy: With the newly renovated auditorium, Supt. Drake suggested our facilities rental policy be updated to include specific regulations for use of the auditorium. The policy would be 905.1R3 – Regulation Auditorium Rental and would include \$25.00 for lights per day; \$25.00 for the sound system per day with additional charges for custodial pay which would also include any overtime rates. Anyone wishing to rent the Auditorium must meet with the superintendent to predetermine the total cost to meet the needs of the renting entity. If costs end up exceeding the predetermined amount, the entity will be billed for the balance after the event. Damages incurred while the facility was rented will also be billed to the renting entity. Director Winemiller made a motion to approve the Regulation

/Auditorium Rental Policy 905.1R3 and waive the second reading. Seconded by Director Lutrick. Motion carried 5-0, unanimously.

I. Approval of Modified Allowable Growth: Supt. Drake explained Iowa Code section 282.18(10) which allows a district of residence to apply for modified allowable growth to the School Budget Review Committee (SBRC) if a student was not included in the resident district's enrollment count during the fall of the year of the student's transfer under open enrollment if the resident district is paying tuition for that student during the current year. The modified allowable growth for open enrollment out students will be calculated on the FTE of the open enrollment students not on the prior year's enrollment count, minus the FTE of students included on the application form for increased enrollment, times the state cost per pupil in the previous budget year. The students to be included in this request are determined individually rather than comparing the total number of open enrollment out this year to the total number of open enrollment out last year. The District had an increase of 12.2 students at the state cost per pupil to equal \$78,641.20. We also had under the ELL Program (students served beyond 5 years) 1 student which is equal to \$1,450.68. Director Shay made a motion to approve the modified allowable growth application for open enrolled students out and ELL Beyond 5 years in the amount of \$80,091.88. Director Winemiller seconded the motion. Motion carried 5-0 unanimously.

J. Approval of Truck/Snow Plow Bids: Supt. Drake shared bids presented by Adam Still, Transportation Director, for the purchase of a truck. Bids were received as follows: 1) Glendenning Motor Co Inc. - 2017 2500 Tradesman Reg Cab 4x4 - \$27,750 and 2) Glendenning Motor Co Inc. - 2017 Fleet/Non-Retail Chevrolet Silverado 2500 HD 4WD Reg Cab - \$29,500. Both trucks would be equipped to allow for a snow plow to be attached. No bids for snow plows have yet been received. Director Shay made a motion to approve the bid received for the 2017 2500 Tradesman at \$27,750. Director Lutrick seconded the motion. Motion carried 5-0, unanimously.

K. Personnel: Supt. Drake recommended a contract addendum for Aimee Larson. She is currently working under contract as a dishwasher for 3 hrs. per day. He recommends increasing her to full time (7 hrs. per day) for a total new contract of \$11,948. Director Lutrick made a motion to approve the addendum as recommended with a second from Director Shay. Motion carried 5-0, unanimously. Supt. Drake also recommended the following resignations: 1) Tracy Hill as Bus Associate to be effective 10/26/16; 2) Brenda Grose as Special Ed Associate to be effective 11/14/16; and 3) Tori Braby as MS Girls Basketball Coach for 2017-2018 school year. Director Winemiller made a motion to accept and approve the resignations as presented and thanked them for their past service to the district. Seconded by Director Lutrick. Motion carried 5-0, unanimously.

Consideration Of: On motion by Director Winemiller and seconded by Director Shields, it was resolved: That all bills presented be allowed. Motion carried 5-0, unanimously.

Director Lutrick made a motion to accept the Secretary/Treasurer financial report as submitted. Seconded by Director Shay. Motion carried 5-0, unanimously.

Miscellaneous: Supt. Drake recommended the approval of an early graduation request received from Cheyenne Haveman. Director Winemiller made the motion to approve the request as presented with a second from Director Lutrick. Motion carried 5-0 unanimously.

Superintendent's Report: 1) Food Survey; 2) Certified Enrollment - down 7.8 students; 3) Special Ed Enrollment; and 4) Lenox CSD - Request to switch land resulting from the Clearfield Dissolution. At this time, the Mt. Ayr School Board does not wish to switch any land.

Adjournment: With there being no further business, Director Winemiller made a motion to adjourn. Seconded by Director Shay. Motion carried 5-0, unanimously.

Secretary

Minutes read and approved this _____ day of _____, 2016.

President