

School Year

2018-2019

Superintendent

Dr. David Hopkins

District Coordinator: Christel Thompson christel.thompson@csdar.org

Parent and Family Engagement Committee Members

Paul Dean, Assistant Superintendent; Christel Thompson, District Parent and Family Engagement Coordinator/Principal Pyron Elementary; Heather Johnston, Teacher/High School; Meiko Warren, Teacher/ Jr. High; Amy Blackard, Teacher/Kraus; Jessica Pianalto, Teacher/Pyron; Angie Yates, Teacher/Primary; Wyn Dee Herbst, Parent; Talon Woodard, Parent; Kent Kremers, Parent; Christy Collins, Parent; Alicia Proctor, Parent; David Rieder, Parent; Thomas Pennington, Parent; Ashley Morgan, Parent; Angela Westbrook, Parent; Chase Carter, CJH Principal; Cheyne Dougan, CHS Principal; Steve Ziegler, Primary Principal; and Janice Price, Kraus Principal

Goal 1: How will the LEA foster effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement?

1. Develop and disseminate district parent and family engagement policy. Clarksville *School Board, Parent Meetings, School offices, school website*

Staff and Parents Responsible: Administration/Principals-Christel Thompson, Paul Dean, Chase Carter, Janice Price, Steve Ziegler, Cheyne Dougan

Teachers and Parent Facilitators- Angie Yates, Heather Johnston, Meiko Warren, Jessica Pianalto, Amy Blackard

Parents-Alicia Proctor and Talon Woodard

2. Conduct an annual meeting in the spring to update policy for next year's Title I, Part A program. **To be announced in April and facilitated by Paul Dean, campus Parent Engagement Coordinators, principals, and attended by district committee.**

3. Reserve a minimum of 1% of the Title I, Part A allocation for parent and family engagement funds are distributed by building and amount determined by per pupil numbers in each building.

Paul Dean- Federal Programs Coordinator

4. Coordinate parent and family engagement activities with community daycare centers.

Staff Responsible: Christel Thompson, DeAnn Blackard, Steve Ziegler

5. Establish parent and family engagement contact person at each building.

Staff Responsible: Administration-Cheyne Dougan, Christel Thompson, Janice Price, Chase Carter, Steve Ziegler

Parent Facilitators- Angie Yates- Primary, Jessica Pianalto- Pyron, Amy Blackard-Kraus, Meiko Warren-Jr. High, Heather Johnston- High School

6. Conduct an annual review of the effectiveness of the parent and family engagement policy. At annual spring meeting the district parental engagement committee will evaluate effectiveness of the current policy and make needed revisions and additions.

Staff Responsible: Paul Dean- Assistant Superintendent

Parents- Alicia Proctor and Wyn Dee Herbst

Building Parent Facilitators- Angie Yates, Jessica Pinalto, Amy Blackard, Meiko Warren, Heather Johnston

7. Develop district parent and family engagement committee to create a parent and family engagement policy and implement parent and family engagement activities as well as disseminate information to the community to promote parent and family engagement in each building. Committee developed by district coordinator and campus facilitators. Parent and family engagement plans disseminated at the beginning of the school year in the Parent and Family Engagement Information will be posted on the district and campus websites. Other information disseminated to the community continuously through our district website and available on Panthernet.

Staff Responsible: Christel Thompson- District Parent and Family Engagement Coordinator

8. Ensure that parents of children with disabilities or limited language English proficiency have the same access as other parents including information in a language and form they can understand.

Staff Responsible: Anna Fulmer- District ELL Coordinator

JoElla Peever- District Special Education Director

Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental engagement?

1. Conduct ongoing site visits to observe parent and family engagement practices

Staff Responsible : Parent Facilitators- Angie Yates, Jessica Pinalto, Amy Blackard, Meiko Warren, Heather Johnston

Christel Thompson- District Parent and Family Engagement Coordinator

Paul Dean- Assistant Superintendent

2. Provide materials and training not otherwise available to assist parents in supporting their child's academic achievement

3. Enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners

Staff Responsible: Paul Dean- Assistant Superintendent, Christel Thompson- District Parent and Family Engagement Coordinator

Principals- Cheyne Dougan, Chase Carter, Christel Thompson, Janice Price, Steve Ziegler

4. Ensure, to the extent possible, that information is sent home in a language and form parents can understand.

Staff Responsible: Anna Fulmer- ELL District Coordinator

Christel Thompson- District Parent and Family Engagement Coordinator

5. Provide information on adult literacy training available in the community

Staff Responsible: Paul Dean- Assistant Superintendent, Christel Thompson- District Parent and Family Engagement Coordinator

6. Provide information to parents that our policies are on our school website and a hardcopy is available upon request, in each building.

Staff Responsible: Paul Dean- Assistant Superintendent
Christel Thompson- District Parent and Family Engagement Coordinator
Principals- Cheyne Dougan, Chase Carter, Janice Price, Christel Thompson, Steve Ziegler

7. Monitor each building to ensure that each school performs the following task:

Develop parent and family engagement policy.

Offer flexible meeting times for parents and community members.

Provide information to parents about the school's program, include parent information guide.

Develop and use the School-Parent Compact.

Inform parents on accessing their child's grades, homework assignments and important school events through our district website.

Staff Responsible: Principals- Cheyne Dougan, Chase Carter, Janice Price, Christel Thompson, Steve Ziegler

Building Parent Facilitators- Angie Yates, Jessica Pledger, Amy Blackard, Meiko Warren, Heather Johnston

8. Reinforce parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use.

9. Encourage parents to visit school, volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage and build volunteers effort. The district provides two volunteer coordinators to manage and assist our community volunteers.

Staff Responsible: District Volunteer Coordinator- Trish Meek, Deletha Morris
Principals- Steve Ziegler, Christel Thompson, Janice Price, Chase Carter, Cheyne Dougan

10. Encourage parent participation through innovative scheduling of activities through strategies such as holding meetings at a variety of different times in order to increase more parent participation.

Staff Responsible: District Volunteer Coordinator- Trish Meek
Principals- Cheyne Dougan, Janice Price, Christel Thompson, Steve Ziegler, Chase Carter
Building Parent Facilitators- Angie Yates, Jessica Pinalto, Amy Blackard, Meiko Warren, Heather Johnston

11. Convene annual school meeting to inform parents of their school participation in the development of the parent and family engagement policy and their right to be involved.

Staff Responsible: Paul Dean- Assistant Superintendent
Christel Thompson- District Parent and Family Engagement Coordinator

Goal 3: How will the district build the school's capacity for strong parental engagement?

1. Provide information to participating parents in such areas as national, state, and local education goals, including parents' rights--in District Policy Handbook and shared at Title I fall public meeting.

Staff Responsible: Paul Dean- Assistant Superintendent
Christel Thompson- District Parent and Family Engagement Coordinator

2. Assist in the development of parent engagement groups at each school.

Staff Responsible: Building Parent Facilitators- Angie Yates, Jessica Pianalto, Amy Blackard, Meiko Warren, Heather Johnston

3. Encourage the formation of partnerships between schools and local businesses or civic groups that includes roles for parents.

Staff Responsible: Paul Dean- Assistant Superintendent, Christel Thompson-District Parent and Family Engagement Coordinator

4. Provide resources for parents to learn more about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child through our Parent Centers in each building.

Staff Responsible: Building Parent Facilitators- Angie Yates, Jessica Pianalto, Amy Blackard, Meiko Warren, Heather Johnston

5. Involve parents through annual survey(s) to improve school effectiveness, both in the fall and spring.

Staff Responsible: Christel Thompson- District Parent and Family Engagement Coordinator

6. Provide any reasonable support for parent and family engagement at the request of each school.

Staff Responsible: Principal- Steve Ziegler, Janice Price, Christel Thompson, Chase Carter, Cheyne Dougan

Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation?

1. Survey parents annually, including questions to identify barriers to parent and family engagement--especially during fall open-house and parent/teacher conferences.

Staff Responsible: Building Parent Facilitators- Angie Yates, Jessica Pianalto, Amy Blackard, Meiko Warren, Heather Johnston

Christel Thompson- District Parent and Family Engagement Coordinator

2. Provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected.

Staff Responsible: Christel Thompson- District Parent and Family Engagement Coordinator and Paul Dean-Assistant Superintendent

Building Parent Facilitators- Angie Yates, Jessica Pianalto, Amy Blackard, Meiko Warren, Heather Johnston

3. Develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year.

Christel Thompson- District Parent and Family Engagement Coordinator

4. Use findings from evaluation process to make recommendations to each school for parent and family engagement policy revision and provide suggestions for designing school improvement policies, as they relate to parent and family engagement.

Staff Responsible: Building Parent Facilitators-Angie Yates, Jessica Pianalto, Amy Blackard, Meiko Warren, Heather Johnston

Parents- Alicia Proctor and Wyn Dee Herbst

5. Develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community. Parent evaluation report was also shared at our district board meeting. Evaluations will be used to make revisions and additions to future parent and family engagement plans.

Staff Responsible: Paul Dean- Assistant Superintendent Clarksville School Board

Christel Thompson- District Parent and Family Engagement Coordinator

Principals: Christel Thompson, Janice Price, Steve Ziegler, Chase Carter, Cheyne Dougan

Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?

1. Recruit parents to attend our Parent and family engagement District Meetings and the district's public meeting. Then discuss with parents ways of improving our Title I Program.

Staff Responsible: Christel Thompson- District Parent and Family Engagement Coordinator

2. Recruit parents for a District Parent Advisory Committee.

Staff Responsible: District Parent and Family Engagement Coordinator- Christel Thompson

3. Encourage the formation of partnerships between the district and local businesses and civic groups that includes roles for parents

Staff Responsible: Paul Dean- Assistant Superintendent

4. Involve parents through an annual survey to improve district effectiveness

Staff Responsible: Christel Thompson- District Parent and Family Engagement Coordinator

5. Invite parents to our end of year meeting with all stake holders and discuss ways of improving each building's Title I Programs.

Staff Responsible: Building Parent Facilitators: Angie Yates, Jessica Pianalto, Amy Blackard, Meiko Warren, Heather Johnston