



**Global Education Collaborative
BOARD OF DIRECTORS - BOARD MEETING MINUTES**

Tuesday, February 26, 2019 - 5:30 PM

The meeting will be held at:
4141 S. Figueroa St. Los Angeles, CA 90037 and via telephone

1-888-296-6500 (Dial In #), Guest Code: 193391

Teleconference from:
23319 Maltby Place, Harbor City, CA 90710
50 Enterprise, Aliso Viejo, CA 92656

1. Call to Order and Attendance

Meeting is called to order at 5:34 p.m.

Board Members

	Present	Absent
Daniel Choi	_____	X
Rickey Jones	X	_____
Magaly Lavadenz	X	_____
Yen Ma-Chan	_____	_____
Marsha Thomas	X	_____
Marion Wong	X	_____

Staff

Sally Chou, GEC Executive Director	X	_____
Vacant, GEC Director of Operations	_____	_____
Francisco Contreras, Business Manager	X	_____
Yanira Barrera, Operations Analyst	X	_____
Linda Lee, GEA Principal	X	_____
David Warken, GEA 2 Principal	X	_____

M. Lavadenz requests to move the check register off of the consent agenda. M. Lavadenz moves and R. Jones seconds the motion to approve the agenda as revised.

2.

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Yes	Absent	Yes	Yes	

3. Public Comments

COMMENTS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.
COMMENTS ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation before the board begins its deliberations or takes action on the item.

Parent of current 5th grader and 3rd grader wants to know the logistics of going to a Prop. 39 location.

4. **Public Hearing**

5. **CLOSED SESSION**

With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

None

6. **REPORT OUT OF CLOSED SESSION ON ANY ACTION TAKEN**

7. **PUBLIC SESSION**

RECONVENE TO OPEN SESSION: The meeting will reconvene to open session.

8. **Reports**

a. Board

1. Operations and Communications
 - i. Executive Director Report
 - ii. Board President Report

b. Staff

1. Operations and Communications
 - i. GEA Monthly School Report
 - ii. GEA 2 Monthly School Report

9. **Consent Agenda**

All items listed under the Consent Agenda are considered by the Board to be routine and will be approved and/or enacted by the Board in one motion. Unless specifically requested by a Board member for further discussion or Removed from the agenda, there will be no discussion of these items prior to the Board's vote on them.

M. Lavadenz moves and M. Thomas seconds the motion to approve the consent agenda

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Yes	Absent	Yes	Yes	

a. Approval of Meeting Minutes:

1. January 29, 2018, Board Meeting Minutes

b. Approval of Check Registers January 2019 Check Register:

M. Lavadenz has a question about Direct Ed. payment that is for a large sum F. Contreras clarifies that DirectEd Services is not only used for substitutes. He mentions that we also use them for all of our Special Education Services. He also mentions that the payments to DirectEd are for both GEA and GEA 2. He informs the board that Dr. Chou reviews and approves all of the Invoice Approval Reports prior to checks being cut.

1.

C. Ratification of School Accountability Report Cards for GEA, GEA 2

M. Lavadenz would like to have a further discussion about the School Accountability Report Cards for GEA and GEA 2 at a later point.

10. Discussion & Action Items

a. Possible approval of January 2019 Financials for GEA, GEA2, and GEC

F. Contreras reviews the January 2019 Financials for GEA, GEA 2 and GEC. He mentions that GEA show a revenue increase of \$96,000. This was due to the Prop 39 funding for lighting upgrades. This is the major factor behind the large increase. is why we have a big increase. GEA also received a Classified Employee Professional Development Block grant for the amount of \$2,854. GEA 2 had an increase in revenue of \$5,000. In terms of expenses side GEA went up \$11,000. Some of the factors driving this are increases in dues and memberships to actuals and the increases to the Office Manager and Resource Manager Salaries approved at the last board meeting. GEA 2 has an increase of \$4,000 in Expenses because of other foods for purchasing the food for parents that went to LAUSD and for the increase on communications for the cellphone plan at GEA 2. GEC has a decrease in expenses due to the Director of Operations position not being filled.

M. Thomas moves and M. Lavadenz seconds the motion to approve the January 2019 Financials for GEA, GEA 2 and GEC

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Yes	Absent	Yes	Yes	

b. Possible approval of Letter of Commitment with American Charter Development

Dr. Chou goes over the specifics of the Letter of Commitment with ACD. Dr. Chou asks the Board Members to review the letter. One of the first items that ACD will do is putting a sketch together to present to Mount Moriah Baptist Church. The GEC Board will receive monthly updates in regards to where

M. Thomas moves and M. Lavadenz seconds the motion to approve the Letter of Commitment with American Charter Development

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Yes	Absent	Yes	Yes	

c. Possible approval of Low Performing Student Block Grant Plan for GEA 2

D. Warcken goes over the Low Performing Student Block Grant Plan which proposes that intervention aides working directly with students and through a coach. L. Lee mentions that this specific block grant is not necessarily for a specific student.

R. Jones moves and M. Thomas seconds the motion to approve the Low Performing Student Block Grant plan for GEA2

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Yes	Absent	Yes	Yes	

d. Prop 39 Update and Actions Related to LAUSD Preliminary Offer

D. Warcken goes over the Preliminary offer for the 19-20 school year. GEA 2 was offered space at Arlington Heights for the 19-20 School Year.

L. Lee goes over the Preliminary Offer that GEA received for the 19-20 school year. GEA received Raymond Ave. Elementary which is 3.5 miles away. The GEA Facilities Committee has met and has expressed concerns about moving to a Prop. 39 location. The Facilities Committee has concerns about the expansion due to the uncertain factors. The Facilities Committee is requesting that the Material Revision be suspended for one year. One of the teachers from the Facilities Committee suggested that GEA be expanded to three classes per grade level as opposed to going K-8. Dr. Chou has spoken to L. Lee about informing LAUSD that Raymond Ave. is not acceptable and then reapplying for Prop. 39 for the 19-20 school year. M. Thomas feels that doing this would give us one year to put all of our ducks in a row and also to have more of a feel as to the political climate. M. Wong suggests that GEA send a counter proposal to the Prop. 39 office asking for a school site closer to GEA. L. Lee will work with Sarah Kollman to get this done.

No Action Taken

e. Possible approval of Board Charter School Compliance Monitoring Report - GEA, GEA 2

M. Wong mentions that she has reviewed both binders for GEA and GEA 2 and both binders are complete.

M. Thomas moves and R. Jones seconds the motion to approve the Board Charter School Compliance Monitoring Report for GEA and GEA2

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Yes	Absent	Yes	Yes	

f. Possible adoption of Resolution to Transfer funds from Global Education Academy’s cash Reserve for upcoming Facility Needs

M. Thomas moves and R. Jones seconds the motion to approve the adoption of the Resolution to Transfer funds from Global Education Academy’s cash Reserve for upcoming Facility Needs

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Yes	Absent	Yes	Yes	

g. Possible approval of Job description for Executive Director

R. Jones asks for a change in the requirement that states, “in a school or higher level” to “in an educational institution with demonstrated exemplary results.” M. Wong suggests changing the part that says “smooth employee enrollments.” to “onboarding.” R. Jones also asks to remove “CEO” from the job description.

R. Jones moves and M. Thomas seconds the motion to approve the job description for Executive Director with the above changes

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Yes	Absent	Yes	Yes	

h. Possible approval of Lumeo, Inc. invoice #1001

M. Thomas moves and R. Jones seconds the motion to approve the payment of invoice 1001 to Lumeo, Inc.

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Yes	Absent	Yes	Yes	

i. Possible approval of EQUIFAX invoice for the period: 10/01/2018-12/31/2018

Tabled to a later date.

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	

ADJOURNMENT 7:14 p.m.

Next Regular Board Meeting: 3/26/19

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Global Education Collaborative (GEC) at (323)232-9588

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact Global Education Collaborative (GEC) Schools at (323)232-9588