

**FRUITVALE SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**MINUTES**

August 14, 2018

Regular Meeting

**1.0 CALL TO ORDER**

Meeting was called to order 6:02 p.m. by Richard Traynor, President. Members present: William Jager, Andrew Bransby, Tina Stout and Richard Traynor. Member absent: Stan Greene. Staff Members present: Dr. Mary Westendorf, District Superintendent, Dr. Matt Torres, Assistant Superintendent/CBO and Brian Prine, Director Maintenance, Operations and Transportation.

1.2 ADOPTION OF AGENDA

Motion Stout Second Bransby Ayes 4 Noes 0  
Bransby Yes Greene Absent Jager Yes Stout Yes Traynor Yes

1.3 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS

1.4 ADJOURN TO CLOSED SESSION – Time: 6:02 P.M.

**2.0 CLOSED SESSION**

2.1 Personnel

Public employee employment, appointment, evaluation, resignation, discipline, dismissal, release, and other employment matters.

- a. Public Employee Appointment: (Certificated teachers)
- b. Public Employee Appointment: (Classified Positions)
- c. Public Employee Release: Approval of certificated and classified resignations and retirements.

2.2 Motion to Reconvene to Open Session – Time: 6:30 P.M.

Motion Stout Second Jager Ayes 4 Noes 0  
Bransby Yes Greene Absent Jager Yes Stout Yes Traynor Yes

**3.0 OPEN SESSION**

3.1 FLAG SALUTE – Was led by Robert Harte.

3.2 REPORT OF ACTION TAKEN ON CLOSED SESSION MATTERS (Government Code §54957.1)

3.2.1 Approval of action on personnel matter.

Motion Stout Second Jager Ayes 4 Noes 0  
Bransby Yes Greene Absent Jager Yes Stout Yes Traynor Yes

**Certificated**

Employment – 2018-2019

Danica Blanck	Science	Fruitvale Jr. High
<u>Resignation</u>		
Michelle Roy	TOSA	

**Classified**

Employment

Tarin Hansen	Office Aide	Columbia
Alexis Bell	Food Worker	Columbia

Tison Richmond	Yard Aide	Columbia
Maribell Ramirez	Custodian/Bus Driver Trainee	Discovery
Phillip Roberts	Campus Supervisor/Truancy	Fruitvale Jr. High
Janet Flores	SDC Aide	Discovery
Shannon Miller	SDC Aide	Fruitvale Jr. High
McCall Miller	SDC Aide	Columbia
Morgan Green	RSP Aide	Endeavour
Austin Bommer	Substitute Custodian	MOT

#### Resignation

John Paredes	Campus Supervisor	Fruitvale Jr. High
Coleen Willis	Food Services Supervisor	District Office
Tony Morales	Warehouse Worker	MOT
Jade Whitbey	Bus Driver/Custodian	MOT
Sharla Lewis	Bus Driver/Custodian	MOT
Jamie Gonzalez	Bus Driver/Custodian	MOT
Eileen Cabral	Computer Tech.	District
Sydney Wheeler	EDC Aide	Endeavour
Kennedi Boyd	SDC Aide	Discovery

#### 4.0 PUBLIC COMMENTS - NON-AGENDA ITEMS FROM THE PUBLIC

No comments were received.

#### 5.0 HEARINGS, PRESENTATIONS AND REPORTS

- 5.1 Dr. Torres, Assistant Superintendent shared a historical assessed valuation report for the District, including the latest year's percentage change from the prior year. A construction schedule for Quailwood and Discovery was also shared outlining an itemized list of work that describes start dates, estimated completion dates, percentage of work complete, etc. These construction schedules will be updated monthly and shared at each regularly scheduled board meeting. Brian Prine shared some pictures showing modernization projects completed, as well as work in progress, at Quailwood and Discovery.
- 5.2 Dr. Westendorf, Superintendent's shared the following items:
- The certificated handbook with the Board Members
  - The Local Control Accountability Roadmap. Outlining the district's two year goals, by departments.
  - Thanked Brian Prine, Director Maintenance, Operations and Transportation for all his hard work.
  - The District will be using Illuminate for district reminders and alerts.

#### 6.0 ACTION ITEMS

- 6.1 Approval of Consent Agenda items:
- 6.1.1 Minutes from the July 10, 2018 Board Meeting and August 7, 2018 Special Board Meeting.
- 6.1.2 July mid- and end-of-month payrolls for \$503,301.45
- 6.1.3 Commercial warrants, batches #0001 through #0007 for \$811,435.48  
Total of Warrants: 117
- 6.1.4 Agreement with Document Tracking Services (DTS) for 2018-19 services. DTS to provide a license for use of standard documents such as the School Accountability Report Card (SARC), Single Plan for Student achievement (SPSA), and the School Safety Plan. The agreement amount is for \$1,500.
- 6.1.5 Contracted Services with Dr. Nancy Akhavan for the 2018-19 year. Dr. Akhavan to

provide professional development and coaching to instructional staff and administrators in the areas of reading and mathematics. The contract rate is set at \$1,300. Per day with an estimated number of days totaling 20 days, for a projected cost of \$26,000.

- 6.1.6 Contract with AEG Management (Rabobank Arena) for 2019 Fruitvale Junior High Graduation. Estimated amount of charges is for \$9,504. and includes a 2-hour rehearsal, a 3-hour ceremony, arena equipment, stagehands, set-up staffing, event staffing, and security. Due to possible changes required of District in the level of services, equipment, and/or staffing, an actual final cost is not included in agreement.
- 6.1.7 Memorandum of Understanding with CalState Teach to Provide Student Teacher Placements to University Students.
- 6.1.8 Memorandum of Understanding with CalState Teach for the Employment of University Students Who Have an Intern Credential.
- 6.1.9 Agreement between Fruitvale School District and North of the River Recreation and Park District for After School Sports.  
Motion Stout Second Jager Ayes 4 Noes 0  
Bransby Yes Greene Absent Jager Yes Stout Yes Traynor Yes
- 6.2 Approval of Board Policies and Administrative Regulations
  - 6.2.1 Revised: BB 9270 – Conflict of Interest
  - 6.2.2 Revised: BP 4119.21 / 4219.21 / 4319.21 – Professional Standards  
Motion Stout Second Jager Ayes 4 Noes 0  
Bransby Yes Greene Absent Jager Yes Stout Yes Traynor Yes
- 6.3 Approval of Resolution #1819-02: Resolution Adopting a Conflict of Interest Code. This resolution updates the District’s Conflict of Interest Code, including the list of positions that are required to file annual disclosures.  
Motion Jager Second Stout Ayes 4 Noes 0  
Bransby Yes Greene Absent Jager Yes Stout Yes Traynor Yes
- 6.4 Approval of Collective Bargaining Agreement with CSEA, Chapter #655 for the 2018-2019 school year.  
Motion Jager Second Bransby Ayes 4 Noes 0  
Bransby Yes Greene Absent Jager Yes Stout Yes Traynor Yes
- 6.5 Approval of Salary schedule adjustments for classified, classified management, classified confidential and yard aides. These salary schedules reflect the agreement reached with CSEA.  
Motion Stout Second Jager Ayes 4 Noes 0  
Bransby Yes Greene Absent Jager Yes Stout Yes Traynor Yes
- 6.6 Approval of salary schedule adjustments for certificated staff, administration and unrepresented certificated support staff in line with the approved increase negotiated with FTA. These salary schedules reflect the agreement reached with FTA.  
Motion Bransby Second Jager Ayes 4 Noes 0  
Bransby Yes Greene Absent Jager Yes Stout Yes Traynor Yes
- 6.7 Approval of Design and Project Administration Services with Infinity Communications and consulting for Competitive Bidding, E-Rate and Project Management. Staff recommends

approval to allow District to engage in competitive process for the procurement and installation of Wireless LAN equipment and/or structured cabling. Project is for Columbia Elementary to update network infrastructure and telecommunications. This process has been previously done by District for Discovery, Endeavour and Fruitvale Junior High. Agreement is not to exceed \$17,500.

Motion Jager Second Stout Ayes 4 Noes 0

Bransby Yes Greene Absent Jager Yes Stout Yes Traynor Yes

- 6.8 Approval for Competitive Negotiation for E-Rate Priority one Projects – Wide Area Network (WAN, Internet Access, and a Data Circuit. Staff recommends approval to allow District to engage in competitive process for the above-mentioned projects. District is nearing the end of the prior agreement for these services. Infinity Communications and Consulting will design bid specifications underpart of their previously executed agreement for e-rate services. No additional financial impact.

Motion Stout Second Bransby Ayes 4 Noes 0

Bransby Yes Greene Absent Jager Yes Stout Yes Traynor Yes

- 6.9 Approval to accept donation of school supplies from Office Depot for Endeavour Elementary. Office Depot will collect school supplies from willing customers for Endeavour Elementary through September, 29, 2018 during their supply drive.

Motion Bransby Second Stout Ayes 4 Noes 0

Bransby Yes Greene Absent Jager Yes Stout Yes Traynor Yes

## 7.0 INFORMATION ITEMS

- 7.1 Current monthly budget income/expenditures (written report)
- 7.2 Enrollment (written report)
- 7.3 Staff Update (written report)
- 7.4 Forty Five Day Budget Revision for 2018-2019 (written report)
- 7.5 Disclosure of Costs of Collective Bargaining Agreement with California School Employees Association (CSEA)
- 7.6 Revision of Board Policies and Administrative Regulations: (Action item at September Board Meeting.)
- Deleted:
- BP 4010.0 – Firearms Prohibition Policy
- AR 4031 – Complaints Concerning Discrimination in Employment
- BP 4112.24 – Teacher Qualifications Under the No Child Left Behind Act
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- BP 4112.61, 4212.61, 4312.61 – Employment References
- AR 4112.62, 4212.62, 4312.62 – Maintenance of Criminal Offender Records
- AR 4117.4 – Dismissal
- BP 4133, 4233, 4333 – Travel: Reimbursement
- BP 4138 – Mentor Teachers
- BP 4251.1 – Salary Schedule Placement
- BP 4251.2 – Anniversary Date for Classified Employees
- BP 4253 – Overtime Pay
- BP 4262 – Vacations / Holidays
- BP 4313.2 – Demotion / Reassignment
- AR 4313.2 – Demotion / Reassignment
- BP 4313.1 – Load / Scheduling / Hours of Employment
- BP 4315.1 – Staff Evaluating Teachers

New:

AR 4030 – Nondiscrimination in Employment

BP 4033 – Lactation Accommodation

AR 4112.42, 4212.42, 4312.42 – Drug and Alcohol Testing for School Bus Drivers

E 4112.5, 4212.5, 4312.5 – Criminal Record Check

AR 4117.11, 4317.11 – Preretirement Part-Time Employment

AR 4117.14, 4317.14 – Postretirement Employment

BP 4117.3 – Personnel Reduction

AR 4117.5, 4217.5, 4317.5 – Termination Agreements

E 4219.21 Professional Standards

E 4319.21 Professional Standards

8.0 ITEMS FROM THE BOARD

- Tina Stout wished everyone a wonderful school year.
- Andrew Bransby acknowledged and thanked Dr. Westendorf, Dr. Torres and Brian Prine for all their hard work.
- William Jager appreciated having Erin Gruwell as the Districts welcome back to work speaker. He said it was exceptional and thanked Dr. Westendorf and Jasmine Bassilious for arranging it.
- Richard Traynor thanked all the Fruitvale Staff for a job well done.

9.0 ADJOURNMENT

Time: 7:50 P.M.

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Clerk

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Secretary / Superintendent