



**VISTA OAKS CHARTER SCHOOL  
 BOARD OF DIRECTORS MEETING  
 - Aug 6, 2018, 4:30 PM -  
 14310 Byron Highway Hwy, Byron, CA 94514  
 OPEN SESSION AGENDA - MINUTES**

**A. CALL TO ORDER** Meeting was called to order at 4:37 pm.

Present	Board Member	Position
X	Susan Williams	President
X	Tiffany Violich	Member at Large
X	Mary Wright	Member at Large

**A. ADOPTION OF AGENDA** - A motion was made by Mary Wright to adopt the agenda.

Seconded by Tiffany Wright.

Ayes – TV, MW, SuW | Nays – none | 3-0

**B. HEARING OF PARTIES** - *This portion of the meeting is set aside for allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to act on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose ["Speaker Cards"] are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary prior to the start of the meeting.*

**C. UNFINISHED BUSINESS** - None

**D. ADOPTION OF MINUTES** - A motion was made by Tiffany Violich to approve the minutes.

Seconded by Mary Wright.

Ayes – TV, MW, SuW | Nays – none | 3-0

**E. WARRANTS** - A motion was made by Susan Williams to approve the warrants.. Seconded by Mary Wright.

Ayes – TV, MW, SuW | Nays – none | 3-0



## **F. REPORTS AND PRESENTATION TO THE BOARD**

- a. Financials Presentation – Peter Laub, EdTec - Mr. Laub updated the board on VOCS's current cash situation and updated the board on the school's 2018-19 budget.
  - i. Financials - Unaudited Actuals for 2017-2018 (Presentation and Approval)
  - ii. Presentation
- b. Uniform Complaint Policy - Quarterly Report – Alton Seyford, Associate Director - Mr. Seyford reported that there were no complaints this quarter.

## **G. ACTION ITEMS**

- a. Student Handbook - Alton Seyford, Associate Director - A motion was made by Tiffany Violich to approve the Student Handbooks for 2018-2019. Seconded by Mary Wright.

Ayes – TV, MW, SuW | Nays – none | 3-0

  - i. Homeschool Handbook
  - ii. Independent Study Handbook
- b. Education Protection App (EPA) - Alton Seyford, Associate Director - A motion was made by Susan Williams to approve the EPA. Seconded by Mary Wright.

Ayes – TV, MW, SuW | Nays – none | 3-0

  - i. Spending Plan
  - ii. Resolution
- c. Consolidated Application Federal Funding (ConApp) - Alton Seyford, Associate Director - A motion was made by Tiffany Violich to approve the ConApp. Seconded by Mary Wright.

Ayes – TV, MW, SuW | Nays – none | 3-0

  - i. Certificate of Insurances
  - ii. Protected Prayer Certificate
  - iii. Application for Federal Title Funds
- d. Local Control Accountability Plan (LCAP) Every Student Succeeds Act (ESSA) Federal Addendum - Alton Seyford, Associate Director - A motion was made by Susan Williams to approve the LCAP ESSA Federal Addendum. Seconded by Tiffany Violich.

Ayes – TV, MW, SuW | Nays – none | 3-0



**H. NEXT MEETING:** 4:30 PM | December 3, 2018 | Byron, CA

**I. ADJOURN** - Meeting was adjourned at 5:17 PM.


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Board Member

11/2/18

Date



Executive Director

11/2/2018

Date