

MINUTES OF THE JOHN W. GARVY LOCAL SCHOOL COUNCIL
5225 NORTH OAK PARK AVENUE
CHICAGO, ILLINOIS 60656
TUESDAY, NOVEMBER 14, 2017

The Garvy Local School Council "State of Our School Address" meeting was held on Tuesday, November 14, 2017 in the school's library at 5:30 p.m.

The meeting was called to order by the chairperson, Mr. Han Kim at 5:31 p.m. Quorum was established.

Members Present: Sean Derry, Barbara Fabris, Nicole Foster, Victoria Grau, Stephanie Huber, Han Kim, Heather Chron, John Rizzo, Stasi Nilles, Lydia Hernandez
Members Absent: Erin Spirovski

Special Guest: Mr. Luis Garcia-Representative from Network One
Guests: Stephanie Bester (Interim Vice Principal) and Allison Cianci (LSC parent rep candidate)

Minutes from 10/10/17 LSC Meeting were perused.
Huber/Hernandez-Made the Motion to approve them. Motion Passed.

A parent asked a question about Garvy's Honor Roll system and how they were able to be earned. Ms. Chron explained it.

Principal Report

Ms. Chron asked that LSC members read her Principal's Report and be ready to discuss it at our December LSC meeting.

COMPETENCY A: CHAMPIONS TEACHER AND STAFF EXCELLENCE THROUGH CONTINUOUS IMPROVEMENT TO DEVELOP AND ACHIEVE THE VISION OF HIGH EXPECTATIONS FOR ALL STUDENTS-*Principal creates and implements systems to ensure a safe, orderly, and productive environment for student and adult learning toward the achievement of school and district improvement priorities. Principal works with the staff and community to build a shared mission, and vision of high expectations that ensures all students are on the path to college and career readiness, and holds staff accountable for results.*

Standard A1. Develops, implements, and monitors the outcomes of the Continuous Improvement Work Plan and school wide student achievement data results to improve student achievement

State of the School Presentation. Garvy's assigned rating is **Level 1+**, the highest level of performance. Thank you to the school community for their continued support and dedication to our students. The area of concern on the matrix is national growth in reading.

Standard A2. Creates a continuous improvement cycle that uses multiple forms of data and student work samples to support individual, team, and school-wide improvement goals, identify and address areas of improvement and celebrate successes
Teachers are using Flex PD time as well as PWP time to continue the vertical alignment process.

Standard A3. Collaborates with staff to allocate personnel, time, material, and adult learning resources appropriately to achieve the Continuous Improvement Work Plan targets

Designated PWP time this month is for Mrs. Olech, our English Language Proficiency Teacher (ELPT), to meet with all of the grade level teams to discuss EL student progress and ACCESS scores, WIDA standards being used in the classroom.

Standard A4. Creates a Safe, Clean and Orderly Learning Environment

Students have completed the following drills- shelter in place (tornado), evacuation (3 fire drills), Lockdown (intruder) and Allergen Drill. All drills are completed for the 2017-2018 school year.

Standard A5. Ensures that the school's identity, vision, and mission drive school decisions

Elementary School Sports Program: **SCORE!** The **basketball teams** have been assigned and all games will be held at local high schools or parks (Taft). Volunteers are encouraged.

Programs will be centrally funded.

Practices: 2x per week before or after school at the elementary school. Game days Saturdays. Practice will begin the week of October 20th with Team schedules and conference locations announced November 20th. The first game is scheduled for December 2nd through February 17, 2018. Post season will begin February 24th for Conference Playoffs and March 10th begins regional playoffs for 7/8th grade level only. March 17 is the Final Four and City Championship game for the 7th/8th grade level only.

COMPETENCY B: CREATES POWERFUL PROFESSIONAL LEARNING SYSTEMS THAT GUARANTEE LEARNING FOR STUDENTS- *The principal works with the school staff and community to utilize the district's framework for effective teaching and learning to improve instruction for all students.*

Standard B1. Works with and engages staff in the development and continuous refinement of a shared vision for effective teaching and learning by implementing a standards based curriculum, relevant to student needs and interests, research-based effective practice, academic rigor, and high expectations for student performance in every classroom

We will continue to use our Flex Days and Principal directed school improvement days to focus on vertical alignment and curriculum mapping of the language arts, science, and math curriculum.

- **MAP Basic Skills Network PLC** for 3rd-5th grade Language Arts teachers allows participants to learn "how to access, navigate and utilize MAP Skills diagnostic assessments for progress monitoring...pairing MAP Growth with MAP Skills as a balanced assessment system to support instructional decision making and identify learning paths to support students within MTSS and personalized learning."

Mrs. Terri Hehn has been named a Lester Crown MSI Distinguished Teacher. She is attending the reception this evening, November 14th at the Museum of Science and Industry. She will be awarded a \$1000 stipend to be used to advance science instruction and education.

Standard B2. Evaluates the effectiveness of staff and holds individuals accountable for meeting their goals by conducting frequent formal and informal observations in order to provide timely, written feedback on instruction, preparation and classroom environment as part of the district appraisal systems

The new CTU contract has update provisions on the number of Reach Observations. When approved by the board (12/7/16 Board Meeting), non-tenured teachers will receive 3 total observations prior to their yearly rating instead of the current 4 observations. 1 informal observation will be removed from each teacher. Tenured teachers will receive 2 formal observations and one informal observation in a two year cycle.

- **Observations** are underway, beginning with Formal observations.

Standard B3. Implements student interventions that differentiate instruction based on student needs

Teachers have identified students needing additional support based on Reading and/or Math NWEA scores and/or Social Emotional needs using the MTSS logging tool. Teachers are using this tool called "MTSS Logger" to document supports and interventions.

- **BAS Kits (Benchmark Assessment System)** kits were purchased with some of the Student-Based-Budgeting funding we received as a result of the 20th day budget adjustment. This is a Fountas and Pinnell benchmark assessment system that determines a student's independent and instructional level. This kit was purchased for a baseline determinant for grades 3-8 as a school-wide initiative. This will assist us in our efforts to differentiate instruction as well as provide intervention and enrichment for students.

Standard B4. Selects and retains teachers with the expertise to deliver instruction that maximizes student learning

The Physical Education leave will come to and end 12/4/17.

Both a 6th grade Math position and a Special Education leave will begin in December 2017.

Standard B5. Ensures the training, development, and support for high-performing instructional teacher teams to support adult learning and development to advance student learning and performance

- **Leadership Summits** for Network 1 include Adult Learning in three cycles. Cycle 1 was attended by Mrs. Mendoza (5th grade Math), Mrs. Lopez (3rd grade Language Arts), Mrs. Spyrtos (7th grade Language Arts), and Mr. Jablonski (8th grade Math). Both Mrs. Bester and Ms. Chron attended one of the sessions with the teachers as well. This is a CPS district-wide initiative to "understand how agency, authority and identity connects to adult learning best practices...[by] evaluating] our school's current state of student agency, authority and identity." Teachers were to set a goal and implementation plan to increase student and teacher agency for the first semester.
- Teachers who attended led Professional Development at our Flex Day on 10/25/17 and our School Improvement Day 11/3/17 extending adult and student agency learning!

Standard B6. Supports the system for providing data-driven professional development and sharing of effective practice by thoughtfully providing and protecting staff time intentionally allocated for this purpose.

ILT analyzed data provided by Ryan Marron, Network 1 data strategist, on our School Improvement Day 11/3/17. ILT identified trends and focus areas relating to the SQRP and NWEA data spanning the last three years.

MAP Basic Skills workshop met during a Prep with the Principal time slot as well.

Junior Achievement met with the 8th grade team to provide resources for their Finance Park curriculum which focuses on money management and spending.

Standard B7. Advances Instructional Technology within the Learning Environment

A **Chromebook** cart of 36 and additional 19 Chromebooks are being purchased for the 2nd grade and classrooms that are in need of Chromebooks with the swell in student enrollment. These Chromebooks are being purchased with funds raised by the Adopt-A-Classroom 2018 Walk-A-Thon.

Standard B8. Conducts difficult but crucial conversations with individuals, teams, and staff based on student performance data in a timely manner for the purpose of enhancing student learning and results

Throughout the month of November I will meet with all **paraprofessionals** (SECAs: Special Education Classroom Assistant) and Teacher Aids to review their performance. All will fill out their own self-evaluation form focusing on the three domains of Effectiveness, Dependability and Professionalism.

Met with ILT and discussed the downward trend of current 6th grade math scores since 4th grade and facilitated discussion of action plan to enhance learning. Also discussed the lack of growth for Diverse Learners in both Reading and Math. This discussion tabled until the November meeting.

COMPETENCY C: BUILDS A CULTURE FOCUSED ON COLLEGE AND CAREER READINESS- *Principal works with staff and community to build a culture of high expectations and aspirations for every student by setting clear staff and student expectations for positive learning behaviors and by focusing on students' social-emotional learning.*

Standard C1. Leads a school culture and environment that successfully develops the full range of students' learning capacities-academic, creative, social-emotional, behavioral and physical

The **5/6th girls volleyball team** has a 4-1 record with their last game played on Saturday, November 11th.

Cross Country boys' and girls' Grades 5 & 6 just ended with teams and individuals in Cross Country qualifying for the city championship. The 7/8th grade boys' and girls' teams finished 10th in the city. Go Bulldogs and Coach Jablonski, Camacho and DeWitt.

Standard C2. Builds a culture of high aspirations and achievement for every student

Contact Ms. Stanis with any questions regarding **GoCPS** activation. Application window has begun and the deadline for high school applications has been extended to December 22nd.

Standard C3. Requires staff and students to demonstrate consistent values and positive behaviors aligned to the school's vision and mission

Traffic concerns for student safety continue to be addressed. Robocalls made to families to ensure positive interactions among Parents and students are encouraged.

COMPETENCY D: EMPOWERS AND MOTIVATES FAMILIES AND THE COMMUNITY TO BECOME ENGAGED- *Principal creates a collaborative school community where the school staff, families and community interact regularly and share ownership for the success of the school.*

Standard D1. Proactively engages families and communities in supporting their child's learning and the school's learning goals

Report Card Pick-Up conferences will be held on 11/15/2016 from 11:45am-6:00pm.

Raising Resilient Children presentation will take place on November 29th at 6PM - this is a presentation that provides parents with ideas on how to help children manage their feelings and day-to-day stresses.

Standard D2. Creates, develops and sustains relationships that result in active student engagement in the learning process.

Garvy has maintained relationships with many outside agencies to offer musi, before and after school, as well as soccer, art, good news club, girl scouts and boy scouts after school, including **Winter Band Concert** to be held at Garvy December 12th.

Standard D3. Utilizes meaningful feedback of students, staff, families, and community in the evaluation of school programs and policies

Through **Principal Tea's** with parents, Principal engages parents in discussion about concerns and evaluates current school programs and policies. The drop-off procedures and Primary grades line-up are two examples of a shift in policy to accommodate the feedback from parents, providing an on-time start procedure to prohibit an interruption of the school day.

Standard D4. Demonstrates an understanding of the change process and uses leadership and facilitation skills to manage it effectively

Change in companies managing facilities to **Aramark** has led to more communication with agency partners (Aramark, Geralex) when troubleshooting facility maintenance issues. Explains to teachers the change in partners and created a Google Doc for teachers to report issues so that they can be addressed in a timely manner.

COMPETENCY E: RELENTLESSLY PURSUES SELF-DISCIPLINED THINKING AND ACTION-*Principal works with the school staff and community to create a positive context for learning by ensuring equity, fulfilling professional responsibilities with honesty and integrity, and serving as a model for the professional behavior of others.*

Standard E1. Creates and supports a climate that values, accepts and understands diversity in culture and point of view

All members of the **administrative team** are currently involved in professional development through the network, university partners, or through the district .

Standard E2. Demonstrates personal and professional standards and conduct that enhance the image of the school and the educational profession; protects the rights and confidentiality of students and staff

CPR training to occur at the end of the semester.

Standard E3. Relentlessly pursues reflective behavior

Attended the **Math Leadership summit**, as my experience has historically been in the Humanities. Attended **Museum of Science and Industry NGSS** Curriculum Alignment series to gain a better understanding of the curriculum shift to support instruction(school-wide).

Business Items:

Internal bank statements were distributed for our peruse.

Internal Accounts: Checks Over \$1,000:

Foster/Rizzo-Made the Motion to approve Fundraiser Field Trip. Motion passed as follows:

\$1,110.00 for Whitney Young High School field trip to see a movie.

Budget Amendment Approval- SGSA discretionary funds transferred Huber/Rizzo-Made the Motion to approve 20th Day Adjustment Transfers and a negative pointer balance. Motion passed as follows:

20th Day Adjustments (6920.36) and a negative position pointer balance (1046.58) was cleared

1. Deducted from Commodities and Supplies Reading Line to cover negative balance pointer lines from 6977.81, leaving a balance of 5931.25 in the line.

State of Our School Address

Presented by Ms. Heather Chron and Mrs. Bester

CPS District's Vision was explained. It is based on three main items, Academic Progress, Financial Stability and Integrity.

Garvy's School Mission and Vision were read.

Garvy's SQRP is a LEVEL +1.

SQRP stands for School Quality Rating and Accountability Status, we have the highest rating and how it was done was explained. The main areas of importance for how a school is rated are Attendance, Rigor, Academic Growth, Culture and Climate, Creativeness, and School Community.

Attendance

As of 11/9/17 we have 838 children enrolled.

Garvy's attendance is on track. We currently are at 97.1%, which is above the past two years.

Rigor

We have a Strong Rigor.

How challenged the students feel about work given to them.

Academic Growth

NWEA scores are looked at over a period of time, from Spring to Spring.
Garvy's scores in Reading and Math are Well above the National average for all the grades levels.

NWEA attainment grades are compared to other schools in the nation.
Garvy's scores in Reading and Math are all over the average.

Culture and Climate

We are a well organized school and are Strong in Four Areas.
In addition to the NWEA Garvy students take the PARCC test, which stands for Partnership for Assessment and Readiness for College and Careers.
Garvy 8th Grade students are offered a credit for High School Algebra.

Creative School

We are Strong.
We offer more Fine Arts then other schools.
We have CircEsteem.

School Community

We have a Very Strong community.
For more information visit the CPS or State Report Card web site.

Principal Selection Process - Presented by Mr. Luis Garcia

Garvy has to go through a formal process to select a principal, even if we want to contract the current interim principal. First thing we have to do is have a meeting scheduled on the public LSC agenda. Planning a timeline and writing an advertisement to be publicized on-line for 10 days are just a few steps that were discussed.

(See attached handout.)

COMMITTEE REPORTS Adopt-A-Classroom Report

Adopt a Classroom works to enrich the academic experience by providing support for teachers through fundraising and soliciting donations specifically for our children's classrooms.

1. They have a couple of goals for this year:
Publicity-share what AACCC is and how people can help.
A recent flyer went home explaining this.
2. More committee members are needed.
Next meeting will be December 6 at 4 pm.

Big Success-Walk-a-Thon!-Raised over \$14,000 for technology needs.

Recent fundraiser was the gift card program.

Ongoing fundraiser is the Amazon Smile program. Link your Amazon account to JW Garvy Adopt A Classroom NFP group, and 0.5% of the purchase price will be donated back to AACC.

Bilingual Advisory Council Report

Held a meeting on 11/1/17.

Will be hosting a hospitality table during report card pick-up.

Grant Writing Report

Congratulations to Ms. Theresa Hehn (6th grade Science and Social Studies) who has been given a very special honor. She was named as a Lester Crown Museum of Science and Industry Distinguished Teacher. This award recognizes her commitment to science education. As a recipient of this award, she and the school will be awarded \$1000 each to advance science instruction.

Safety and Security Report

Most incidents are happening during recess on the playground and after school.

PTA Report

Hosting a Chipotle Fundraiser Night in Norridge at Harlem and Irving Plaza.

PPLC Report

Problem: Students are being allowed to enter the building early.

Solution: Ms. Chron is reviewing the morning entrance duty assignments to be sure paraprofessionals know their assignments and will discuss this with teachers and paraprofessionals.

Problem: Drills (fire, lock down, tornado, etc.) are always during first period. Is there a way to spread them out so they are not during the same class period.

Solution: We have no control over fire drills or lock down drills. The Fire Department and Police Department determine when they come in for these. All other drills have already been completed.

Rizzo/Foster-Made the motion to hold a Special Principal Search LSC Meeting on January 14, 2018 at 5:30 p.m. in the school's library. Motion Passed.

Parent LSC Rep Vacancy

Grau/Huber-Motion to nominate Allison Cianci to fill parent LSC rep vacancy. Motion was approved.

Rizzo/Huber-Made the motion to adjourn the meeting. Motion passed.
Meeting adjourned at 6:59 p.m.

Minutes taken and written by Mrs. Victoria Grau.

