



TECHNOLOGY POLICY

For Sierra High School

Fillmore, California

OVERVIEW

The following document sets forth the Technology Policy for Sierra High School. The following policy shall be communicated to parents and students prior to the commencement of studies at Sierra High School by appropriate school personnel. This policy incorporates by reference both the Fillmore Unified School District Acceptable Use Policy and Fillmore Unified School District Laptop Loan Agreement (hereinafter known as “FUSD Policies.” Should there be any conflicting language between the Sierra High School Technology and FUSD Policies, the latter shall supercede the Sierra Policy. This policy was written in the spirit of the Safe and Civil School’s Positive Behavioral Interventions and Support Systems.

GOAL

The intention of the policy is to teach students good behavior. Technology plays an important role in our students education. The goal of this policy is to provide a framework for expectations for students and staff with regards to the use of technology. Our approach is intended to be proactive, positive, and teach students the expectations of acceptable technology use at school.

This policy holds students accountable, sets forth consequences for inappropriate or misbehaviors with technology. It encourages and expresses proper use of technology, outlines procedures for parental involvement, and provides the protocol for administrative procedure.

Definition of Technology

The operational definition of what technology devices are applicable to the Sierra High School policy includes use of computers, laptops, tablets, Ipads, cell phones, ear buds, smartwatches, cameras, and recording devices. The National Assessment of Educational Progress Technology and Engineering Literacy framework defines technology as any modification of the natural world done to fulfill human needs or desires. As such this policy will be modified as new technologies arise.

Student Expectations



Students will use technology resources responsibly as follows:

- Students will use the internet and other technology resources for the sole purpose of academics and school related purposes;
- Students will store only educationally appropriate materials on their assigned laptop;
- Students will not violate “FUSD Policies,” Federal and/or State laws;
- Students will not intentionally access and /or store inappropriate information, including, but not limited to the following: material that is obscene; child pornography; material that depicts, or describes in an offensive way, violence, nudity, sex, death, or bodily functions; material that has been designated as for adults only; material that promotes or advocates illegal activities; material that promotes the use of alcohol or tobacco, academic dishonesty, or weapons; or material that advocates participation in hate groups or other potentially dangerous groups.
- Students will only use their device with the permission of a teacher;
- Students may use their cell phones before the first bell rings, during nutrition, and after the last bell has rang;
- Students are not permitted to use their cell phones between classes, walking between classes, when entering classes, nor at the end of classes;
- Cell phones and smart watches shall be turned in at the beginning of each period and returned at the end of each period;
- Cell phones, smartwatches, and ear buds may be used only by permission of the teacher;
- Students are not permitted to film other students or staff without the express permission of the person or group being filmed.
- Students may not use any recording device to audibly record another student(s) or staff without the express permission of the person or group being recorded.
- Students shall follow proper guidelines for handling laptops: laptop shall be carried in its case, protect the laptop from extreme weather, heat, cold, and the rain, not eat or drink while using the device, shall not slam it shut, shall not insert things into ports of laptops, and shall not mark the device.
- Laptops shall be charged prior to the beginning of first period;
- Laptop power cord shall be brought to school every day;
- Students shall not use the power cord or flash drive of another student; Students may be permitted to charge their devices after first period with a teacher’s permission.



Consequences for Inappropriate Use and the Progressive Discipline Path

The following delineates the process in which inappropriate use or misbehavior with technology will be managed at Sierra High School. The policy follows the Positive Behavioral Intervention Supports system, Levels 1, 2, and 3. The policy is a progressive discipline model in which inappropriate use or misbehaviors are first treated with warnings and subsequently escalates to more aggressive disciplinary actions, such as parental contact, detention, and parental meetings. The policy will be administered as follows:

- At the beginning of each quarter Teachers will communicate to the students the Technology Policy at Sierra High School. Teachers will monitor the use of technology at Sierra High School. The technology policy will be referenced in the school syllabus course. The language for consequences will read as follows:
- **1st inappropriate use of technology** - Student will be given a warning.
- **2nd inappropriate use of technology** - Student will give a **Level 1** intervention. This intervention will be logged by office personnel.
- **3rd inappropriate use of technology** - This will constitute a **Level 2** intervention. Student will be advised of the inappropriate use or misbehavior and parental contact will be made. Administration involvement may be requested by staff and/or teachers.
- **4th inappropriate use of technology**-This will constitute a **Level 3** intervention. Student will be advised of the misbehavior. Parental contact will be made by office personnel or staff who observed the misbehavior. A mandatory Level 3 intervention parental meeting will be scheduled. Student may lose the privilege to utilize the technology in school. Student will be required to serve a one hour detention and student must make arrangements with the Principal, Teachers, or the School Counselor. This arrangement and serving the detention must occur within two school days from the time student receives notice of the detention. Failure to serve the detention will result in in the further consequences.
- **5th or more inappropriate use of technology**- Student will be advised of the misbehavior. Parental contact will be made by office personnel. Student will be required to serve a two hour detention and must make arrangements with the Principal, Teachers, or the School Counselor. The two hour detention will be served by one hour detention with a Certificated staff member and one hour Community Service arranged with the Principal. Or in the alternative, the Principal may determine the appropriate intervention/consequence.



The anticipated outcome of this policy is to effectively address the use of technology at Sierra High School through a positive behavioral program. It is not the intent of this policy to harshly punish students for inappropriate use or misbehaviors pertaining to technology, but allow the opportunity for students to learn various technologies and earn credits to graduate from high school and foster the life skills necessary for students to be successful in college and in their career.

Created Spring 2018; 1st draft written August 2018. Revised October 21, 2018 by William Chavez