

Restraint and Isolation

In the event that isolation or restraint is used, the following will be done:

1. School personnel will attempt to verbally de-escalate the student utilizing Nonviolent Crisis Intervention techniques taught in PCM (Professional Crisis Management) training.
2. School personnel will separate the problem student from other students, to the maximum extent possible, to ensure the safety of themselves and others.
3. School personnel will obtain back up support and assistance, as warranted, from properly trained individuals if available.
4. Only the principal, or the principal's designee, may authorize the use of isolation or restraint.
5. School personnel will only use safe restraint techniques. The purposeful use of excessive force and inflicting pain is strictly forbidden.
6. School personnel will make all efforts to minimize the duration of an isolation or restraint. As soon as possible, the student will be allowed the opportunity to control his/her behavior. (*Extended isolation means isolation which lasts longer than one (1) minute per year of the student's age or isolation which lasts longer than the time provided in the child's IEP*).
7. School personnel will debrief the student regarding both the antecedents and consequences of the incident, in such a way that another incident will not be precipitated.
8. Personnel imposing the isolation or restraint will immediately notify school principal/designee.
9. School principal/and/or designee/and/or school nurse will evaluate the student's condition within a reasonable time after the intervention.
10. Special education teacher and/or school principal/designee will notify the parent the same day that the isolation and/or restraint was used, either orally or by written or printed communication. T.C.A §49-10-1304.
11. If the student's IEP does not provide for the use of isolation or restraint, the special education case manager will schedule and convene an IEP Team Meeting within ten (10) days following the isolation and restraint. T.C.A §49-10-1304. This IEP meeting may be conducted on at least twenty-four (24) hours notice to the parents. T.C.A §49-10-1304(b).
11. If a crime is suspected, school personnel may call a law enforcement official.
12. Prior to school personnel filing a juvenile petition, a manifestation determination meeting must be conducted and the results must be that the behavior which resulted in the act requiring disciplinary action was not caused by the student's disability.
13. A school resource officer that witnesses an offense may take a student into custody only if the school resource officer is a deputy sheriff or police officer fully compensated by the law enforcement agency and not a school official.
14. The *Tennessee Department of Education Report of Isolation/Restraint* form must be completed by the person(s) implementing the isolation on the day of the event. The forms must be faxed to the Special Education Supervisor on the day of

- the event. The report forms need to be reviewed at the student's IEP Team Meeting, and a copy provided to the parents upon request.
15. The *Tennessee Department of Education Report of Isolation/Restraint* form and the *Greene County PCM Usage Data Sheet* form must be completed by the person(s) implementing the restraint on the day of the event. The forms must be faxed to the Special Education Supervisor on the day of the event. The report forms need to be reviewed at the student's IEP Team Meeting, and a copy provided to the parents upon request.
 16. The completed report forms must be kept on file at the school level and must be made available for review by the special education supervisor/behavior specialist or parent.
 17. School principal/designee will report any unreasonable, unsafe, or unwarranted isolation or restraints that occurred, to the special education supervisor.
 18. The school principal/designee will report any isolation or restraint that caused injury by submitting a *Report of Pupil Accident & Injuries Form* and submit the report to Central Office.
 19. School personnel must remain in the physical presence of the student being isolated or restrained and continually monitor the student's health and well being.
 20. School administration will debrief staff involved concerning the effectiveness of staff response, their documentation, and their physical and emotional conditions after the incident.
 21. If necessary, review through an IEP Team Meeting and/or staffing, the student's progress and the intervention's effectiveness.