

St. Marys Area School District
Board of School Directors

Regular Meeting
June 11, 2018, 7:00P.M.
Library, St. Marys Area High School

Minutes

An executive session was held at 6:00PM to discuss personnel and related matters.

The St. Marys Area Board of School Directors held their regular meeting June 11, 2018 at 7:00PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Eric Wonderling.

Pledge of Allegiance

Directors Present: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray (by phone), Eric Wonderling. Directors Absent: Bryan Chiappelli, Robert Sorg, Jerry Zimmerman.

Others Present: Dr. G. Brian Toth, Dr. James Wortman, Ginger Williams, Joe Schlimm, Warren Beck, Noel Petrosky, Dan Vollmer, Christine Kuhar, Julie Boyer, Karen Lucanik, Mollie Anzinger, Hannah Platko, Terry Straub, Mike Belovesick, Mark Romain, Dan Elder, Aaron Simbeck, Jody Young, Atty. Richard Brown, a representative from *The Daily Press* and nineteen (19) visitors.

Comments from visitors including comments on federal programs.

Superintendent Comments

The minutes for the workshop meeting held on May 8, 2018 and the regular meeting held on May 14, 2018 were approved.

Motion by Kathryn Blake, seconded by Timothy Frey – motion carried by a voice vote of all members present.

The treasurer's report for April 2018 was approved.

Motion by Kathryn Blake, seconded by Timothy Frey – motion carried by a voice vote of

all members present.

Approved Payment of Bills

General Fund	June 2018 and office checks for May 2018
Food Service Fund	June 2018
Athletic Fund	May 2018
Retiree Fund	May 2018
Payroll Wire Fund	May 2018
Payroll Fund	May 2018

Motion by Stacy McKee, seconded by Kathryn Blake; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, – motion carried.

Board Procedures

Board Policy

Approved the following revised policies:

Policy No. 106, Guides for Planned Instruction via Curriculum Mapping (Attachment No. 1)
Policy No. 107, Adoption of Planned Instruction (Attachment No. 2)
Policy No. 108, Adoption of Textbooks (Attachment No. 3)
Policy No. 109, Resource Materials (Attachment No. 4)
Policy No. 110, Instructional Supplies (Attachment No. 5)
Policy No. 138, Language Instruction Educational Program for English Learners (Attachment No. 6)
Policy No. 239, Foreign Exchange Students (Attachment No. 7)
Policy No. 331, Job Related Expenses (Attachment No. 8)

Motion by Timothy Frey, seconded by Stacy McKee; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, – motion carried.

Appointment of Solicitor

Approved appointment of Richard R. Brown, Jr., as the solicitor for the St. Marys Area School District for the 2018-2019 school year, no change in rate.

Motion by Stacy McKee, seconded by Kathryn Blake; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

Business Affairs

2018-2019 School Budget

Approved the 2018-2019 general fund budget with expenditures in the amount of \$32,009,151.00. (Attachment No. 10) Tax levies are as follows:

34.14 mills on real estate

65.12 mills on assessed value of oil, gas and minerals

1,450 mills on occupational assessment

A \$10.00 local services tax to be shared with Fox, Jay & Benezette Townships

A \$5.00 local services tax from the City of St. Marys

A 1% earned income tax to be shared with all municipalities

A 1% real estate transfer tax to be shared with all municipalities

A \$5.00 Section 679 per capital tax for residents of all municipalities

A \$5.00 Section 511 per capital tax for residents of all municipalities

Tax bills for real estate taxes will be printed by the County and sent out July 1, 2018, or as soon as possible. Tax bills for occupational assessment, Section 679 per capita and Act 511 per capita will be printed by Charles E. Bloam, III, and sent out July 1, 2018, or as soon as possible.

Motion by Kathryn Blake, seconded by Stacy McKee; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

2018-2019 Reserve Fund Budgets

The school board president motioned to combine sections 1&2 under B as one vote.

Approved the 2018-2019 annual budgets for Retirement Reserve Fund, Technology Reserve Fund and Health Insurance Reserve Fund. (Attachment No. 11)

Approved the 2018-2019 capital project budget for the Capital Reserve Fund. (Attachment No. 12)

Motion by Timothy Frey, seconded by Stacy McKee; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

Homestead and Farmstead Exclusion Resolution

Approved the Homestead and Farmstead Exclusion Resolution. (Attachment No. 13)

Motion by Kathryn Blake, seconded by Stacy McKee; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

Commitment of Fund Balance

In accordance with Policy 620 of the St. Marys Area School District's Policy Manual, the district will strive to maintain an unassigned general fund balance of not less than 6% and not more than 8% of the budgeted expenditures for that fiscal year. Therefore, any monies in excess of the unassigned general fund balance shall be committed to the Technology Reserve Fund in the amount of \$250,000.00 and all additional funds to be allocated to the Retirement Reserve Fund.

Motion by Kathryn Blake, seconded by Stacy McKee; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

Letters of Agreement

Motion by school board president to combine sections 1,2&3 under E. as one vote.

Approved the LIFE/Incredible Years Program Letter of Agreement between Dickinson Mental Health Center and the St. Marys Area School District for the 2018-2019 school year. (Attachment No. 14)

Approved the Letter of Agreement between Dickinson Mental Health Center and the St. Marys Area School District regarding the Student Assistance and Signs of Suicide Program for the St. Marys Area Middle School and High School for the 2018-2019 school year. (Attachment No. 15)

Approved the Letter of Agreement between Alcohol and Drug Abuse Services and the St. Marys Area School District to provide students with alcohol, tobacco and other drug-related services within the context of the Student Assistance Program for the 2018-2019 school year. (Attachment No. 16)

Motion by Kathryn Blake, seconded by Stacy McKee; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

Mental Health Specialists

Motion by school board president to combine sections 1&2 under F. as one vote.

The contract between Dickinson Center, Inc., and St. Marys Area School District for mental health specialist services for the 2018-2019 school year was approved. (Attachment No. 17)

The contract between Cen-Clear Child Services, Inc., and St. Marys Area School District for mental health specialist services for the 2018-2019 school year was approved. (Attachment No. 18)

James Condon requested a discussion be held prior to the vote.

Motion by Kathryn Blake, seconded by Stacy McKee; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

PA Leadership Development Center Proposal

Approved the Proposal from Pennsylvania Leadership Development Center (PLCD) for the St. Marys Area School District to provide a forty-credit hour Pennsylvania Inspired Leaders program for the St. Marys Area School District leadership team. This will be paid with funds made available from the Ready to Learn grant. (Attachment No. 19)

Motion by Kathryn Blake, seconded by Stacy McKee; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

General School Affairs

School Calendar

Approved revision of the 2018-2019 school calendar. (Attachment No. 20)

Motion by Kathryn Blake, seconded by Stacy McKee; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

Student Activity Fund

Approved dissolving the high school outdoor club student control fund. The balance of \$408.24 will be transferred to the student government student control club effective June 30, 2018.

Motion by Stacy McKee, seconded by Kathryn Blake; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

Student Activities

School board president motioned to combine sections 1&2 under A. as one vote.

Field Trips

Approval was given for six (6) students and one (1) chaperone to attend the DECA Chapter Office Summit for new state officer training and board meeting in Hershey, PA from June 19, 2018 through June 21, 2018.

Approval was given for fourteen (14) students and two (2) chaperones to attend the DECA Powertrip in Baltimore, MD from November 16, 2018 through November 18, 2018.

Motion by Timothy Frey, seconded by James Condon; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

Buildings and Grounds

Use of Facility Approval

The request for use of the gymnasium and women's locker room at South St. Marys Street Elementary School by the St. Marys Area Girls Basketball Team for the summer girls' basketball program on Sunday, June 10, Sunday, June 14, Sunday, July 8, and Sunday, July 22 from 11:30AM to 6:30PM was approved.

Motion by James Condon, seconded by Timothy Frey; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 clearance documentation.

Resignations, Personnel

Name: Cherri Gigliotti
Position: Teacher, St. Marys Area Middle School
Effective: June 4, 2018 (Attachment No. 21)

Name: Suzanne Grumley
Position: Teacher, St. Marys Area Middle School
Effective: June 2, 2018 (Attachment No. 22)

Motion by Timothy Frey, seconded by Stacy McKee; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

Hire, Personnel

Name: Crystal Hanes
Position: K-8 Special Education Teacher
Terms: Bachelor, Step 2
Effective: August 20, 2018
Degree: BS Education
Certification: Early Childhood PK-4, Special Education PK-8
University: Clarion University of Pennsylvania
Experience Present: IU9-Elk Co. Intensive Outpatient Program Teacher
Soaring Heights, DuBois – Lead Teacher
Building: St. Marys Area Middle School

Motion by Stacy McKee, seconded by Timothy Frey; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

Hire, Supplemental Contracts, 2018-2019 School Year
Motion by school board president to combine all sections under C as one vote.

Name: Steve Bauer
Position: Senior Class Advisor
Terms: \$400.00 (Renew)

Name: Jason Belsole
Position: Cross Country – Varsity Asst. Coach
Terms: Volunteer (Renew)

Name: Aaron Bowes
Position: Football – 2nd Asst. Coach – Jr. High
Terms: \$2,144.00 (Renew)

Name: Eric Bridges
Position: Girls Soccer – Varsity Head Coach
Terms: \$2,431.00 (Renew)

Name: Angelita Catalone
Position: Sophomore Class Advisor
Terms: \$250.00 (Renew)

Name: Julie Chicola
Position: Sophomore Class Advisor
Terms: \$250.00 (Renew)

Name: John Coudriet
Position: Football – Jr. High Coach
Terms: Volunteer (Renew)

Name: Breanna Grimone
Position: Boys Basketball – Asst. Coach
Terms: Volunteer (New)

Name: LeRoy Kopp
Position: Cross Country – Asst. Coach
Terms: Volunteer (Renew)

Name: Amanda Kunes
Position: Cross Country – Varsity Head Coach
Terms: \$1,470.00 (Renew)

Name: David Lion
Position: Girls Tennis – Varsity Head Coach

Terms: \$1,621.00 (Renew)

Name: Rona Lion
Position: Girls Tennis – Asst. Varsity Coach
Terms: Volunteer (Renew)

Name: Russ Micale
Position: Boys Soccer – Varsity Head Coach
Terms: \$3,422.00 (Renew)

Name: James J. Pistner
Position: Boys Soccer – Asst. Varsity Coach
Terms: \$1,688.00 (Renew)

Name: Jason Ryan
Position: Football – 2nd Asst. (Jr. High)
Terms: \$882.00 (Renew) (Split with James Werner)

Name: Jennifer Tamburlin
Position: Freshman Class Advisor
Terms: \$250.00 (Renew)

Name: Jennifer Tamburlin
Position: Dance Team – Varsity Head Coach
Terms: \$1,615.00 (Renew)

Name: Jennifer Tamburlin
Position: Dance Team – Middle School Head Coach
Terms: \$420.00 (Renew)

Name: James Werner
Position: Football – 2nd Asst. (Jr. High)
Terms: \$882.00 (Renew) (Split with Jason Ryan)

Name: Thomas Werner
Position: Football – 2nd Asst. (Jr. High)
Terms: \$1,764.00 (Renew)

Name: Catherine Zimmerman
Position: Freshman Class Advisor
Terms: \$250.00 (Renew)

Motion by Kathryn Blake, seconded by James Condon; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

Extended School Year 2017-2018

Special Education Teachers

Laura Auman
Nikki Meyer
Ashley Sheller
Deanna Thompson

Personal Care and Transportation Aides

Sam Atwell	Kathy Kunes
Carla Cannon	JoDee Nearing
Stacy Dent	Rachel Nester
Crystal Garthwaite	JoAnn Piccirillo
Linda Glass	Amanda Poirier
Julie Hart	Courtney Rieger
Karen Horner	Louise Samick

Motion by James Condon, seconded by Timothy Frey; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

Approved annual confidential personnel salary increases to follow Act 93 agreement beginning with the 2018-2019 school year.

Motion by Kathryn Blake, seconded by Timothy Frey; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling – motion carried.

Tenure (For Information Only)

Eric Benson	Madeline Geist
Ann Hart	Casey Smith

Internship (For Your Information)

Student: Megan Disher
University: Indiana University of Pennsylvania
Degree: Speech-Language Pathology
Cooperating Teacher: Laurel Leuschel

Board Discussion

Adjournment

Motion by Kathryn Blake; seconded by Stacy McKee - meeting adjourned 8:05PM

Board Secretary, Ginger Williams