Cottonwood Classical Preparatory School
Governing Council Meeting Minutes
Tuesday, December 12, 6:00 pm
Jefferson Campus-Cafeteria (meeting moved to classroom due to renovation)

I. Call to Order, Confirmation of Quorum, and Roll Call
Meeting called to order at 6:12 pm
Quorum established – voting members present were Lisa Marbury, Darrell Garcia, Jill van Nortwick, Alexandria Tavarez, and Clifford Jake. Non-voting members present were Sam Obenshain, Michael Vigil, Louis Papponi, Ken Gant, and Lisa Wallhagen.

II. Approval of Minutes: November 21, 2017
Motion to approve minutes from November 21, 2017 meeting; Jill, Lisa seconded. Passed unanimously.

III. Public Comments
No visitors present

IV. Reports
Executive Director's Report (Sam Obenshain)
Final exams underway at CCPS.

Sam met with APS on two issues:
- Help secure a bond
- Purchase land outright

CCPS has $20k earnest is committed to purchase of land and Sam is trying to push the closing to March however the agreement will be signed in December.

CCPS made an offer to individual for science teacher position replacement and awaiting response.

Sam is on a legislative action committee for charter schools. He is 1 of 10 members.
- Eliminating small school size bill is a priority.
- Lease assistance bill another issue.
More information to follow.

We the People group won state championship and middle schools basketball team completed the season undefeated.

Darrell and Sam will be going to meeting next week for approval of CCPS charter renewal. Sam anticipates it will go smoothly. The APS board will vote to approve the charter.

Lisa asked about STARS report card and clarifying the low grade. Sam clarified information about it. Not only is it the foreign exchange students but also how transfers are classified as well. We cannot get the STARS report corrected however Sam will still report the correct data to the PED.
Treasurer's Report with Michael Vigil
Review and discussion of Financials
- This is a big month for capital distribution which will help with cash flows.
- Utilities and substitutes are one of the primary controllers of budgets
- Harmonix is one of the biggest vendors that are the IT company.

Discrepancy in the financials from previous month have been fixed and resolved
- Artifact carryover from previous template caused the issue.

PTO Report (Ken Gant)
Winter Festival went very well and raised a decent amount of money.

PAC Report (Louis Papponi)
Student affairs implementation team lead met with Mr. LeClair and planning an IB information night. Details are still being worked out.

A second round of survey data on how to better communicate has been distributed. Data analysis will be forthcoming.

Cottonwood Classical Foundation Report (Sam Obenshain)
Fundraiser brought in a successful $16k to raise earnest money for purchase agreement. Second event in the works.

Other items covered in the report were mentioned during executive director report.

CCPS Faculty and Staff Report (Lisa Wallhagen)
Nothing new to report.

V. Committee Reports
Executive Director Outcomes Committee (Darrell Garcia)
Nothing new to report

Strategic Planning Committee (Sam Obenshain)
Sending out invitation in January to get the Strategic planning back on board.

Facilities Committee (Lisa Marbury)
Nothing new to report until we have further information on bond / land purchase.

VI. Action Items
Approval of BARs
Motion to approve the 502-000-1718-0006-I BAR from meeting; Lisa, Alex seconded. Passed unanimously.

Motion to approve the 502-000-1718-0007-D BAR from meeting; Lisa, Jill seconded. Passed unanimously.

Motion to approve the 502-000-1718-0008-I BAR from meeting; Lisa, Clifford seconded. Passed unanimously.

Motion to approve the 502-000-1718-0009-I BAR from meeting; Lisa, Alex seconded. Passed unanimously.
VII. New Business
none

VIII. Old Business
Lisa M. discussed Matt Munoz’s resignation. Matt expressed concern over the charter renewal and he didn’t realize the renewal was through APS. Matt’s wife works for APS and felt a conflict of interest was present. He didn’t feel comfortable and withdrew his membership. The resignation was accepted and there are other potential candidates showing strong interest in joining the board.

The GC did not go into executive session during the meeting even though it was stated in the agenda. GC felt meeting not necessary at this time.

IX. Next Governing Council Meeting: January 16, 2018

X. Adjourn
Motion to adjourn meeting 6:59 pm; Clifford, Jill seconded. Motion passed unanimously.