

Makalapa Elementary PTA Executive Board Meeting

9-11-18

Call to order: 4:10

Present: Alesha Baker, Erica Knopp, Carolyn Adams, Wanda Bernard, Shirlee Maluo-Smith, Debra Pajimola, Miki Crisp, Jen Carandang, Dale Kegley, Fran Yee, Kris Duquette, Denise Arai Maile Dela Cruz, Melissa Garcia, Jennifer Beckett, Laurie Quick, Lacey, Danielle Garcia, Lartiscia Smith-Walton, Prescilla Stanton, Lacey Evans

Quorum: Yes

Secretary's Report:

Reading of last month's meeting minutes dated August 13, 2018. Motion made by Alesha Baker to accept minutes as recorded. Erica Knopp seconded. Vote unanimous. Motion carried.

Treasurer's Report:

Reviewed Treasurer report. Current balance \$8255.50. Saw profit. SY18-19 budget was not approved so no expenses were recorded at this time. Mystery bag sale was a success. Made \$130.00 need a month to see exactly what the profits and costs are. Ballots were sent home last week in order to approve the SY 18-19 Budget. 56 out of 74 voted yes to approve. Count made by Miki Crisp. Confirmed by Laurie Quick (parent). Budget approved.

Principal's Report:

Not present

Teacher's Report:

Collected PTA dues at last staff meeting. Looking forward to upcoming movie night.

Old Business:

Open House: went well with the exception of not carrying a motion to vote for the proposed SY 18-19 budget. Discussed and created ballots to send home electronically (encountered technical difficulty with emails/names). Sent home paper ballot with only child or oldest child at school for parents to fill out with the due date of September 7th instead. Also discussing and understanding a better avenue in regards to deciding on how to handle/avoid another situation should one arise.

Mystery Bags: Erica Knopp ordered new items from Amazon. Got together August 28th to prepare for our September 6th event after school. Will need to purchase quite a bit more to continue to do this (Carrying over into new business)

Upcoming Movie Night: Ferdinand was agreed upon.

Alesha and Erica to order food for the event. No Popcorn sales. Rental of the machine and popcorn supplies too costly.

Trunk or Treat close to Halloween - did not discuss, will carry to new business.

Dann Carlson agreed to a meeting for September 11th. At this point we will be going and listening to what he has to present to us and will go from there to continue with creating a survey for parents/students.

New Business:

Mystery Bags: Need to purchase more items. Shirlee has supplies we can use in the meantime if needed. Besides ordering from Amazon, a few other sites were suggested. Lacey Evans suggested contacting local businesses for mystery bag

donations as well. Possible future endeavor that Lacey could maybe help out with. First sale on September 6th went well. Sold \$130. Profit and amount of items needed will be better determined after a couple of months. Mystery bag event to be held every 2nd Thursday. Looking at enlisting the help of the kindergarten teachers so the kindergarten kids are able to purchase bags too. Teachers determining how many bags of each are needed, collecting money the morning of the sale, and having lists/money collection dropped at the office or put in the PTA box. PTA would then deliver to kindergarten classrooms prior to dismissal (about 1:30pm). Next sale will be September 20th. Prior to sale, an email will be sent out for anyone that would like to help volunteer to put bags together. Meet up beginning of that week in Miki's office (P-4) to get that done.

Trunk or Treat: Fun, free, safe zone event to be held in the Makalapa parking lot for Makalapa kids. Costumes, decorated vehicles/trunks passing out candy/games. Requesting to have parents sign up prior to event. Parking off-site. Shirlee to check with Radford high to see if their lot would be available for use. Date event to be held October 27th at 5:00 pm. Motioned by Alesha Baker. Miki Crisp seconded. All in favor. Motion carried.

Future PTA Meetings: Teachers ok with PTA meetings Wednesdays at 3:00 pm (would coordinate with one of their shorter meeting days). Checking to see with Principal Arai on her availability.

New fundraisers presented by Debra Pajimola: Regal Bakery, McDonald's, Jamba Juice and Great American Opportunities Christmas Catalog. Decided against catalog fundraiser. Regal Bakery, cost is \$7.50 (Makalapa earns \$2.70), McDonald's coupon books, sold for \$5.00 (Makalapa earns \$2.00), Jamba Juice punch card, sold for \$12.00 (Makalapa earns \$4.00). October fundraiser put to vote. Regal won with a majority vote of 7. McDonald's and Jamba Juice joint fundraiser had 6 votes. Discuss possible Jamba Juice/McDonald's spring fundraiser at future meeting. Regal bakery choose between chocolate chip cookies, banana nut bread, pound cake, cinnamon bread or Portuguese sausage. There are prizes for most sold. Regal provides tickets for the sale, however Miki suggested using order forms per family instead and touching base with Regal in regards to possibly crediting us the cost they would have incurred in printing tickets. Fundraiser runs October 15-26. Orders need to be in on the 26th. Debra to confirm delivery/pick up date. Looking at possibly having it Wednesday, November 14th. Pick up in room P-5 from 12-6 pm.

PTA take away items from the Makalapa meeting with DOE Office of School Facilities and Support Services employees Dann Carlson (Assistant Superintendent), John Chung (Public Works Manager) and Cherisse Shikada (Program Specialist Support): have members contact our local legislative members Senator Wakai and Representative Johanson. School will need to coordinate with DOE to have a consultant come out to assess school's capabilities and options. More information on school led heat abatement initiative (Policy #6700) can be found on the DOE website hawaiipublicschools.org under "How Can I Donate an Air Conditioner"

Adjourned: 5:15 pm

Next meeting: Wednesday October 3, 2018 at 3:00 pm in the library

Submitted by: Carolyn Adams