



## Educator Development and Support: Teachers and Non-Classroom Teachers

### 2018-2019 Completion Dates and Timeline

The timeline below indicates the contractual deadlines for certain EDST and EDSNCT steps (*designated in red*). To support the timely completion of the entire evaluation process, completion dates are also included for all other remaining EDST/EDSNCT steps.

Month(s)	EDST/EDSNCT Steps	Associated Completion Dates and Deadlines
August-September	<i>Teacher Self-Assessment</i>	9/7/18 Early Education: 7/27/18
September	Notification to Teachers Regarding Evaluation Status	<b>Contractual deadline: 9/14/18</b> (Teachers assigned to a school site after 9/14/18 and before 10/5/18 may still be rostered and should be notified. After 10/5/18, permanent teachers may not be evaluated, except if they received a BSE in the previous year.) <b>Early Education: 8/3/18</b>
September-October	Initial Planning Sheet (IPS) and Focus Elements Selection	9/21/18 Early Education: 8/10/18
October	Initial Planning Conference	<b>Contractual deadline: 10/5/18</b> <b>Early Education: 8/24/18</b>
September-March	Formal Observation Cycle (EDST only)  Observation of Practice (EDSNCT only)	<b>Contractual deadline:</b> <b>Observation: 2/15/19</b> <b>Post-Conference: 3/4/19</b> (The post-conference is to be completed no more than 10 working days after the formal observation)  <b>Early Education:</b> <b>Observation: 2/8/19</b> <b>Post-Conference: 2/25/19</b>
September-March	Growth Plan Visit	3/15/19 Early Education: 4/12/19
September-March	Evidence Collection (EDSNCT only)	3/29/19
December	<i>Growth Planning: Mid-Year Reflection (EDST only)</i>	12/14/18 Early Education: 12/28/18
January	<i>Mid-Year Activities (EDSNCT only)</i>	1/18/19
February-March	<i>EDST Stakeholder Feedback Survey</i>	Administration begins 2/1/19 (Results reports released 4/19)
April	<i>Growth Planning: End-of-Year Reflection (EDST only)</i>  <i>End-of-Year Activities (EDSNCT only)</i>	4/12/19 Early Education: 5/3/19  4/17/19
May	Final Evaluation Report	<b>Contractual deadline: 5/7/19</b> <b>Early Education: 5/29/19</b>

*Light gray indicates optional steps*