

**IVY ACADEMIA CHARTER SCHOOL
REGULAR MEETING OF THE BOARD OF DIRECTORS
IVY ACADEMIA CHARTER SCHOOL**



Thursday, September 26, 2019

6:00 PM Closed Session

6:30 PM Open Session

Heytow Chapel

7353 Valley Circle Blvd.

West Hills, CA 91304

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

1.	<u>CALL TO ORDER AND RECOGNITION OF A QUORUM</u>	<u>PRESENT</u>	<u>ABSENT</u>
	Time: _____		
	Allison Geld, Chairperson	_____	_____
	Leslie Vanderpool, Vice Chairperson	_____	_____
	Janay Bailey	_____	_____
	Janet Danaher	_____	_____
	Kevin Delson	_____	_____
	Diane Krehbiel	_____	_____
	Farbood Majd	_____	_____

2. **PUBLIC COMMENT ON CLOSED SESSION ITEMS**

ORAL COMMUNICATIONS ON CLOSED SESSION AGENDA ITEMS Persons wishing to address the Board of Directors on any Closed Session agenda item may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

3. **CLOSED SESSION**

A. CONFERENCE WITH LABOR NEGOTIATOR
Agency Negotiator: Joe Herzog, Executive Director; Employee Organization: UTLA

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 5975 Shoup Ave Woodland Hills, CA 91367
Agency Negotiator: Carl Raggio, CWR3 Consulting LLC

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION/GOAL SETTING
Title: Executive Director

4. **RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF QUORUM**

Moment of Silence – In Remembrance of September 11, 2001

5. **PLEDGE OF ALLEGIANCE**

6. **REORDERING AND APPROVAL OF THE AGENDA**

ACTION:

M_____ S_____ V_____

7. **APPROVAL OF MINUTES**

It is recommended that the Board approve the minutes of the August 22, 2019 Regular Meeting.

ACTION:

M_____ S_____ V_____

8. **PUBLIC COMMENT**

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

9. **REPORT FROM THE EXECUTIVE DIRECTOR**

- a. Construction update regarding property: 5975 Shoup Ave Woodland Hills, CA 91367
- b. Ivy Update – first month of school, enrollment and recognition of new employees

10. **REPORT FROM THE DIRECTOR OF CURRICULUM AND INSTRUCTION**

- a. Summary of the CAASPP results testing of May 2019
 - o Highlights include Overall English Language Arts and Math scores
 - o Results for Student Groups and Elementary and Secondary results by site will also be shared

10. **REPORT FROM THE DIRECTOR OF BUSINESS AND OPERATIONS**

- a. NSLP Update
 - o Participation Rates and Student Feedback
- b. Fiscal Update
 - o Ivy Academia’s response to declining enrollment and adherence to educational program
- c. Operations Update
 - o Recent classroom moves and maintenance status

11. **REPORTS FROM IVY ACADEMIA BOARD MEMBERS**

(Resolutions/Commendations, Correspondence, Committee Reports)

12. **BOARD ITEMS FOR ACTION DISCUSSION**

- a. Board approval and ratification of tentative agreement with United Teachers Los Angeles for 2019-2020.

M_____ S_____ V_____

- b. A Discussion will be held on the proposed revisions to Ivy Academia’s Fiscal Policies Manual. Input from the Board will be recorded and revised to Be approved at the next regular meeting on October 24, 2019. A draft of the revised Fiscal Policies Manual shall be available for review in the Business Office.

- c. Review of School Administrator’s Certification: As Ivy continues to share the LAUSD Charter School Division focus on ensuring that the well-being of students remains first and foremost, by October 7, 2019, the school site administrator must submit the certification confirming the school’s implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and

management systems are in place as the school year begins, as these requirements greatly impact students, staff and the public. Certification of Board Compliance Review shall be submitted by January 13, 2020 following Board approval.

- d. Review and Discussion of Annual LAUSD Transparency Resolution: Ivy Academia Entrepreneurial Charter School is a charter public school governed by a nonprofit board of directors and authorized/overseen by the Los Angeles Unified School District. On January 12, 2016, the LAUSD board voted to approve a Board Resolution, “Keeping Parents Information: Charter Transparency” which was passed with the support of the LA charter community. The resolution highlighted information and data that charter public schools share with parents through their charter petitions, School Accountability Report Cards, Local Education Agency Plans, Local Control Accountability Plans, Annual Audits, and other publicly available documents. This information is available from Ivy Academia electronically or manually by parent request. Per board resolution, parents may request this information in English and any single primary language meeting the requirements of Sections 45400 through 45403 of the California Education Code. Please submit parent requests for translated information to the main office via Joe Herzog, Executive Director
- e. Review and Discussion of Uniform Complaint Policy, Procedures, and Forms: Ivy Academia has the primary responsibility to ensure compliance with applicable state and federal laws and regulations and has established procedures to address allegations of unlawful discrimination and complaints alleging violation of state or federal laws governing educational programs. The referenced UCP Policy, Procedures and Forms are available for review in the Business Office and on the website: www.ivyacademia.com

13. **CONSENT-ACTION:**

Items proposed for the consent calendar are noted on the posted agenda and are considered by the Executive Director to be of routine nature. Any item may be removed from the consent calendar at the request of any board member and placed under the appropriate action category. A roll call vote will be taken for the consent calendar so that any items requiring a roll call vote can be properly addressed. It is recommended that all consent items be approved.

		<u>AYES</u>	<u>NOES</u>
ACTION:	AG	_____	_____
	LV	_____	_____
	JB	_____	_____
	M_____ S_____	_____	_____
	JD	_____	_____
	KD	_____	_____
	DK	_____	_____
	FM	_____	_____

- 14. It is recommended that the Board approve all August 2019 Financial Statements prepared by Susan Lefkowitz, CSMC School Business Manager, which is available for review in the Business office. The referenced staff report provides additional details regarding this item.
- 15. It is recommended that the Board approve Authorization (EC 44256(b) for Katrina Daneshmand to teach students for Biology, Advanced Placement Environmental Science, and High School Health

for 2019-2020 school year; David Dombroski to teach students for Middle School Science for 2019-2020 school year.

16. It is recommended that the Board approve the reference Memorandum of Understanding between Ivy Academia and Concordia University to accept School Counselor Fieldwork Agreement. This MOU shall remain in force for the 2019-2020 school year. The referenced agreement is available for review in the Business Office.

17. It is recommended that the Board approve the English Learner (EL) Master Plan that is utilized by LAUSD. The EL Master Plan is available for reference in the Business Office.

18. It is recommended that the Board approve 1871 annual adherence of Free and Reduced Meal Program.

19. **PENDING AGENDA ITEMS**

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Directors of Ivy Academia will be held **Thursday, October 24, 2019** at 6:00 PM in the Heytow Chapel, 7353 Valley Circle Blvd., West Hills, California.

ADJOURNMENT

Time: _____