

Superintendent Robert R. Bravo, Ed.D.

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# Campbell Union High School District

Branham High School  
Del Mar High School  
Leigh High School  
Prospect High School  
Westmont High School  
Boynton High School

CACE: Campbell Adult/Community Education

## Annual Emergency Card Update Directions

July 23, 2018

Parent/Guardian of [FN] [LN]  
[AD]  
[CY], CA [ZC]

Dear Parent or Guardian,

We are looking forward to the start of the 2018-2019 academic year and the opportunity to serve your child. Your child's health and well-being are our highest priority. To ensure that we can communicate with you in case of emergency, we are asking you to complete the annual emergency card update.

To complete the annual emergency card update, please visit our website at [bit.ly/cuhsdupdate](http://bit.ly/cuhsdupdate) or <https://www.cuhsd.org/apps/pages/studata> to find detailed instructions. If you do not have an Aeries account already, you will need to input the account information below. Documents that were mailed out in previous years are now available on our website for viewing and printing. Please keep this letter until you have completed the annual emergency card update process.

Once you have completed the process, please print and sign a copy of the completed annual emergency card. A signed copy needs to be taken to your child's school on the day of schedule pick-up. Information is provided below and in the attached school welcome letter for those who need assistance accessing the internet or a printer.

If you do not have an Aeries account, you will need the following information:

Permanent I.D. #: [ID]  
Telephone #: [TL]  
Verification Pass Code: [VPC]

**If you do not have a computer with internet access or a printer**, you can complete the annual emergency card update at your child's school. Details about how to complete the process at your child's school are provided in the attached welcome letter. School phone numbers are listed below if you need assistance.

Boynton High School: (408) 626-3404  
Branham High School: (408) 626-3407  
Del Mar High School: (408) 626-3403  
Leigh High School: (408) 626-3405  
Prospect High School: (408) 626-3408  
Westmont High School: (408) 626-3406

In addition, the District Office will have bilingual staff, computers, and printers available Monday through Friday starting July 30 from 8:00 a.m. to 4:30 p.m. in the lobby at 3235 Union Avenue, San Jose, CA 95124. You can contact the District Office at (408) 371-0960 for further assistance.

Sincerely,

Abra Evanoff  
Director of Student Services  
Campbell Union High School District

*If you need instructions in Spanish, visit <http://bit.ly/cuhsdletters>.  
Si necesita instrucciones en español, visita <http://bit.ly/cuhsdletters>.*

July, 2018

Parent/Guardian of [FN] [LN]  
[AD]  
[CY], CA [ZC]

Welcome to the 2018-2019 school year at Westmont High School. We hope you're enjoying your summer and getting a chance to spend time with your family. First day of school is on Monday, August 13<sup>th</sup>. The school calendar and bell schedule for 2018-2019 are on the Westmont website.

All school forms and information are online through the Aeries portal (see enclosed Aeries info). The only form required to pick up a class schedule is the **CUHSD Student Emergency Card (signed by parent/guardian)**. Class schedules will be withheld without this form. We **do not** allow parents to pick up their student's schedule. If students are unable to pick up their schedule at the appointed date and time, please call us at 408-626-3406 after July 29 for further instructions. Your student's schedule will be held for outstanding book bills/fees (10<sup>th</sup> thru 12<sup>th</sup> only). If students were unable to return their books or pay any outstanding fees from last year, they can do so when the main office opens on July 30. This will allow them to pick up their schedule without any restrictions.

The Westmont library will be open on August 2 and 3 from 9 a.m. to 3 p.m. (closed from noon to 1 p.m. for lunch) to assist those parents who do not have access to a computer or the internet to complete the necessary forms. If you are not able to come during one of these days, please call 408-626-3406 and we will do our best to accommodate your request for assistance.

**Freshman Orientation (Tour de Westmont): Wednesday, August 8 from 8 a.m. to 2 p.m.**

Lunch will be provided. If your student has any dietary restrictions, please pack a lunch. Please drop off your student in front of the school (by the flagpole) to begin the class schedule pick up process. Orientation is expected to last until 2 p.m. but may finish early depending how long the process takes to receive schedules. They are free to stay until 2 p.m. should you need to pick them up at that time.

**12<sup>th</sup> Grade:** Tuesday, August 7 from 8 a.m. to 10 a.m.

**11<sup>th</sup> Grade:** Tuesday, August 7 from 10 a.m. to noon

**10<sup>th</sup> Grade:** Tuesday, August 7 from 1:30 p.m. to 3:30 p.m.

The following optional forms are required should you need to order ASB items, purchase school pictures, make donations or need medications kept on campus for your student.

- ASB Order Form: Please note that these packages are only sold on class schedule pick up day. Students will receive the items ordered on that day
- School Picture Form\* (students will be getting their yearbook and student ID picture taken this day, dress appropriately)
- Athletic Booster Form
- PTSA Membership Form
- Permission and Instructions to Administer Medication

**\*Seniors need to schedule their senior portrait at Now and Forever Studios (NF-Studios.com) – deadline is November 16, 2018. You can schedule your appointment now thru November 16th.**

**Westmont Counseling Department invites you to our  
New Parent Orientation (multiple presentations)**

August 8 from 8 a.m. to 9 a.m. (WHS Theater)

August 8 from 6 p.m. to 7 p.m. (WHS Theater)

August 8 from 6 p.m. to 7 p.m. (Spanish – WHS Library)