



1132 North Melrose Dr., Vista, CA 92083

Members of the Governing Board: Brian Cox, Mitchell Diehl, Shandon Harbor, Kristin Maccarrone, Paul Polito, Doreen Quinn, Patricia Sprotte

**MINUTES – MEETING OF THE GOVERNING BOARD
September 11, 2018 – 7:30 AM**

I. PRELIMINARY

a. CALL TO ORDER

Board Chair Doreen Quinn called to order the North County Trade Tech High School Board of Directors Meeting at 7:43 am on Tuesday, September 11, 2018.

b. ROLL CALL

Present: Brian Cox, Shandon Harbour, Kristin Maccarrone, Paul Polito, Doreen Quinn, Patricia Sprotte

Absent: Mitchell Diehl

Guests:

Phil Lutgen- North County Trade Tech High School

Mary Anne Herman- New Haven Youth & Family Services, Inc.

Dorothy Lee- EdTec via Teleconference

c. APPROVAL OF AGENDA

Motion: Paul Polito

Second: Brian Cox

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl				x
Harbour	x			
Maccarrone	x			
Polito	x			
Quinn	x			
Sprotte	x			

II. COMMUNICATIONS

a. PUBLIC COMMUNICATIONS

None.

b. BOARD CHAIRMAN/CEO REPORT:

Doreen Quinn said the close of escrow and the start of the school year made for a quick turnaround to get ready for the 2018-19 school year but thanked Brian Cox for his assistance with tenant improvements. The City of Vista has been supportive and Doreen thanked Patty Sprotte for her assistance with meetings with the City. Doreen announced that Brian Cox is Trade Tech’s volunteer of the year.



- c. PRINCIPAL'S REPORT:
See section IV.c. Principal's report

- d. BOARD MEMBER COMMENTS
None.

III. **CONSENT AGENDA**

- a. Approve Check Registers: June, July 2018
Motion: Paul Polito
Second: Patricia Sprotte

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl				x
Harbour	x			
Maccarrone	x			
Polito	x			
Quinn	x			
Sprotte	x			

- b. Approve Minutes: June 26, 2018
Motion: Shandon Harbour
Second: Paul Polito

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl				x
Harbour	x			
Maccarrone	x			
Polito	x			
Quinn	x			
Sprotte	x			

IV. **ITEMS SCHEDULED FOR INFORMATION/ACTION**

- a. Financial Presentation:
Dorothy Lee with EdTec provided the financial presentation. The Board responded with questions.
- b. Approve 2018-2019 Unaudited Actuals Report
Motion: Paul Polito
Second: Patricia Sprotte

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl				x
Harbour	x			
Maccarrone	x			
Polito	x			
Quinn	x			
Sprotte	x			

- c. Principal's Report
 - i. WASC- Phil Lutgen stated that Trade Tech received a 2 year accreditation. The WASC team will be back in 2020.
 - ii. Review LCAP- Phil Lutgen updated on the Board on the LCAP. Any changes will be sent to the Board for review.

V. **ADJOURNMENT**

The meeting was adjourned at 9:05am

Motion: Doreen Quinn

Second: Patricia Sprotte

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl				x
Harbour	x			
Maccarrone	x			
Polito	x			
Quinn	x			
Sprotte	x			

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires