

MANCHESTER-SHORTSVILLE CENTRAL SCHOOL DISTRICT
1506 Route 21, Shortsville, NY 14548
Board of Education

Regular Session

February 13, 2019

7:00 PM

Members Present:

Jennifer Speers, President
Kristin Gray, Vice President
Heather Bachman
Martha Flower
Amanda MacNamara
Richard Vienna

Others Present:

Charlene Dehn, Superintendent
Kimberly Brown, District Clerk

Members Absent:

Barbara Gardner

CALL TO ORDER:

The scheduled monthly meeting of the Manchester-Shortsville Central School District Board of Education was called to order on February 13, 2019, in the high school auditorium lobby at approximately 7:01 p.m. by President Speers.

I. PUBLIC COMMENT:

Stacy Liberati, Teacher, spoke to the Board about the Graduate of Distinction start up program.

II. EXECUTIVE SESSION:

Moved by Kristin Gray, seconded by Richard Vienna, and carried unanimously: RESOLVED, that the Board hereby enter Executive Session in accordance to the open meeting law at 7:03 p.m. to discuss:

- Particular person or persons and to conduct a judicial or quasi-judicial proceeding

Amendment of agenda:

Moved by Amanda MacNamara, seconded by Heather Bachman, and carried unanimously: RESOLVED, that the Board hereby amend the agenda to move the second Executive Session to immediately follow the first Executive Session in accordance to the open meeting law.

President Speers moved the Board into public session at 7:17 p.m.

Moved by Martha Flower, seconded by Kristin Gray, and carried unanimously: RESOLVED, that the Board hereby enter Executive Session in accordance to the open meeting law at 7:18 p.m. to discuss:

- Matters leading to the possible discipline of a particular person

President Speers moved the Board into public session at 9:02 p.m.

III. PRESENTATION:

Tim Burns, Business Manager, presented information on the 2019-2020 school budget.

IV. APPROVAL OF MINUTES:

A motion by Kristin Gray, seconded by Martha Flower, and unanimously approved: RESOLVED, that the minutes of the January 9, 2019 Board of Education regular meeting be approved as presented.

A motion by Kristin Gray, seconded by Amanda MacNamara, and unanimously approved: RESOLVED, that the minutes of the January 30, 2019 Board of Education work session meeting be approved as presented.

V. PERSONNEL REPORT:

Amendment of agenda:

RESOLUTION REGARDING GRIEVANCE

WHEREAS, the Manchester-Shortsville Central School District (“District”) and the Red Jacket Faculty Association (the “Association”) are parties to a collective bargaining agreement with a term from July 1, 2016 through June 30, 2020 (the “Agreement”); and

WHEREAS, the Association filed a grievance concerning the provision of planning time and lunch to teachers attending CSE meetings pursuant to Article 6.03 of the Agreement; and

WHEREAS, on January 31, 2019, the Superintendent of Schools, Mrs. Charlene Dehn, denied the grievance at Step 2 of the grievance procedure; and

WHEREAS, in response to the denial, the Association appealed to the Board of Education (the “Board”) at Step 3 on February 1, 2019, and

WHEREAS, the Board heard the Step 3 grievance on February 13, 2019, pursuant to Article 18.02 of the Agreement; and

NOW, THEREFORE, the Board upholds the decision of the Superintendent, denying the grievance for reasons stated in the District’s responses in Step 1 and Step 2 and for other legal issues that may be discovered in the future; and the Board of Education hereby authorizes the District’s Board President, Jennifer Speers, to issue a letter within five (5) to ten (10) regular work days after the adjournment of the Step 3 hearing stating the reasons for the denial therefore.

Motion made by Richard Vienna, seconded by Kristin Gray and unanimously approved that the Board upholds the decision of the Superintendent.

Yes 6 No 0 Abstain 0 Absent 1
 Date: February 13, 2019
 Kimberly Brown
 District Clerk
 Manchester-Shortsville Central School District

Resignation

It was moved by Richard Vienna, seconded by Heather Bachman, and unanimously approved: RESOLVED, that upon the recommendation of the Superintendent, to accept with regret the resignation of **Cristina Torrelli**, Unified Basketball Coach, effective, February 4, 2019.

Leave

It was moved by Richard Vienna, seconded by Amanda MacNamara, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to grant a FMLA to **Katie Dutcher**, Teacher, beginning on or about May 5, 2019, and ending on or about June 26, 2019.

Appointments

It was moved by Martha Flower, seconded by Kristin Gray, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to make appointments as per the consensus agenda.

APPOINTMENTS/INSTRUCTIONAL:

		Stipend: \$
Robert Davis	Healthy Rewards Ambassador	\$300

APPOINTMENTS/DAILY SUBSTITUTES:

Lorraine Rodas – Victor	Appointment as a Long Term Daily Substitute Teacher for Kristin Danker-Case FMLA Leave. Certification: Health and Home Economics - \$150.00/day, effective – 1/28/19
Michael Manko – Avon	Appointment as a Long Term Daily Substitute Teacher for Paula Burkhardt FMLA Leave. Certification: SS 7-12 and Literacy B-6&5-12 - \$150.00/day, effective - 3/1/19
Danielle Watt – Victor	Appointment as a Long Term Daily Substitute Teacher for Catrina Bestrom FMLA

	Leave Certification: Childhood Ed B-2, Childhood Ed 1-6, & Literacy B-6 - \$150.00/day, effective 2/4/19
Carly Acquilano – Victor	Appointment a Daily Substitute Teacher, K-12 for the 2018-2019 school year. Certification: None
Kelly Gray – Shortsville	Appointment a Daily Substitute Teacher, K-12 for the 2018-2019 school year. Certification: None
Madison Kemler – Canandaigua	Appointment a Daily Substitute Teacher, K-12 for the 2018-2019 school year. Certification: None
Mason Record – Palmyra	Appointment a Daily Substitute Teacher, K-12 for the 2018-2019 school year. Certification: None
Eden-Lyn Thomas – Manchester	Appointment a Daily Substitute Teacher, K-12 for the 2018-2019 school year. Certification: None
Marie Fischer – Clifton Springs	Appointment a Daily Substitute Teacher, K-8 for the 2018-2019 school year. Certification: None
Raymond Zajac, III – Rochester	Appointment a Daily Substitute Teacher, K-12 for the 2018-2019 school year. Certification: None (Teacher Immersion Program Sub) \$100/day

APPOINTMENTS/NON-INSTRUCTIONAL:

Mary Keenan – Canandaigua	Appointment as Substitute Food Service Helper – for the 2018-2019 school year, effective, January 15, 2019 - \$11.10/hr
Eileen O’Donnell – Manchester	Appointment as Substitute Bus Monitor – for the 2018-2019 school year, effective, January 22, 2019 - \$11.10/hr
Ariel Hays – Canandaigua	Appointment as Cleaner – for the 2018-2019 school year, effective, February 14, 2019 - \$11.10/hr (Pending fingerprint clearance)
Diana Jordan – Canandaigua	Appointment as Teacher Aide – for the 2018-2019 school year, effective, February 15, 2019 - \$11.10/hr (Pending fingerprint clearance)
Missy Button – Shortsville	Permanent appointment of Missy Button, Bus Driver, effective, November 12, 2018. This is a change in civil service status from probationary to permanent.
Aaron Lambeth – Canandaigua	Permanent appointment of Aaron Lambeth, Bus Driver, effective, November 14, 2018. This is a change in civil service status from probationary to permanent.
Karen Adam – Shortsville	Permanent appointment of Karen Adam, Teacher Aide, effective, January 1, 2019. This is a change in civil service status from probationary to permanent.
Clifford Fairchild – Marion	Permanent appointment of Clifford Fairchild, Head Bus Driver, effective, January 21, 2019. This is a change in civil service status from probationary to permanent.
Kristen Liberty – Manchester	Permanent appointment of Kristen Liberty, Office Specialist 1, effective, February 7, 2019. This is a change in civil service status from probationary to permanent.

VI. COMMITTEE ON SPECIAL EDUCATION/PRE-SCHOOL SPECIAL EDUCATION:

It was moved by Martha Flower, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to approve the CSE and CPSE recommendations.

VII. REPORTS AND CORRESPONDENCE:

Superintendent Dehn commented on the following topics:

- Disney Trip

VIII. FINANCIAL REPORTS:

President Speers acknowledged receipt of the Financial and Treasurer’s Report on behalf of the Board.

Construction Manager Extension

A motion by Richard Vienna, seconded by Kristin Gray, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to extend the Agreement with DGA Builders, LLC from twelve (12) to eighteen (18) months per the attached agreement.

IX. OLD BUSINESS:

A motion by Martha Flower, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board will table the adoption of the following policies to the next meeting:

- #6410 – Staff Acceptable Use Policy
- #6411 – Use of Email in the District
- #6420 – Employee Personnel Records and Release of Information
- #6430 – Employee Political Activities
- #6450 – Theft of Services or Property
- #6540 – Defense and Indemnification of Board Members and Employees
- #6550 – Leave of Absence
- #6551 – Family and Medical Leave Act
- #6552 – Military Leaves of Absence
- #6560 – Determination of Employment Status: Employee of Independent Contractor
- #6562 – Employment of Retired Persons

ADJOURNMENT:

Moved by Richard Vienna, seconded by Heather Bachman, and carried unanimously: RESOLVED, that the Board hereby stands adjourned at approximately 9:55 p.m.

Kimberly Brown, District Clerk