



REGULAR MEETING MINUTES
BOARD OF DIRECTORS
IVY ACADEMIA CHARTER SCHOOL

April 25, 2019
6:00 PM Closed Session
6:30 PM Open Session

Heytow Chapel
7353 Valley Circle Blvd.
West Hills, CA 91304

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

Next Meeting Date

May 23, 2019 6:00 Closed/6:30 Open Chapel at IAHS Regular Board Meeting

I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:10 pm

B. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	<u> </u>
Leslie Vanderpool, Vice Chairperson	<u> X </u>	<u> </u>
Janay Bailey	<u> </u>	<u> X </u>
Janet Danaher	<u> X </u>	<u> </u>
Kevin Delson	<u> X </u>	<u> </u>
Diane Krehbiel	<u> X </u>	<u> </u>
Farbood Majd	<u> </u>	<u> X </u>

C. PLEDGE OF ALLEGIANCE

- D. Action:
a. Approval of Agenda for April 25, 2019.

On a motion by Danaher and second by Vanderpool the the April 25, 2019 agenda passed by a 5-0 unanimous vote.

E. ORAL COMMUNICATIONS ON CLOSED SESSION AGENDA ITEMS Persons wishing to address the Board of Directors on any **Closed Session agenda item** may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

There were no public comments on closed session items.

The board went into closed session at 6:15 PM.

II. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiator: Joe Herzog, Executive Director; Employee Organization: UTLA

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 5975 Shoup Ave Woodland Hills, CA 91367

Agency Negotiator: Carl Raggio, CWR3 Consulting LLC

C. PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE

III. OPEN SESSION – The Board returned to Open Session at 6:58 PM.

F. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> x </u>	<u> </u>
Leslie Vanderpool, Vice Chairperson	<u> x </u>	<u> </u>
Janay Bailey	<u> </u>	<u> x </u>
Janet Danaher	<u> x </u>	<u> </u>
Kevin Delson	<u> x </u>	<u> </u>
Diane Krehbiel	<u> x </u>	<u> </u>
Farbood Majd	<u> </u>	<u> x </u>

- G. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

No action was taken by the board in closed session.

H. ORAL COMMUNICATIONS

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

Mrs. Guss, Ivy teacher, shared with the board that the culture of the organization has improved. She let the board know that staff appreciates the open communication to the board and administration. Mrs. Guss urged the board to consider budget decisions to make room for improved salaries. She also said that staff has given up much to make it through recent years and ask for competitive salaries to recruit and retain quality teachers. Mrs. Guss said that staff has a feeling of hope through positive negotiations, which hasn’t happened in the past.

Mrs. Kurtzman, Ivy Teacher shared with the board that she maintains the same as stated by Mrs Guss. She also stated that Ivy has a strong faculty despite current salary. Mrs. Kurtzman strongly urges the board to review the budget and make decisions to improve the current salary table.

I. Reports

A. Ivy Parent Leadership Group Report – Deirdra Brash, Jennifer Lyons

Mrs. Lyons, elementary principal, shared with the board that the parent group is leading a few small fundraisers to be able to pay the rent for the storage ben located at the Taft campus. At the same time, parents and administration is cleaning out the container to be able to remove it and eliminate the rent payment in the future. Mrs. Brasch, secondary principal, commented that there has not been any recent activity from parents at the Valley Circle campus.

B. Ivy Educational Foundation – Deirdra Brasch

Mrs. Brash shared that the foundation is supporting E-Convention rewards and as well as rewards for students who were proficient according to last school years state testing.

C. School Site Council – Maria Gennaro

Maria to fill in...

D. English Language Acquisition Committee – Maria Gennaro

Maria to fill in...

E. Principal(s) Report – Deirdra Brash, Jennifer Lyons

Mrs. Lyons shared with the board that the Elementary Campus is hosting a BOGO (Buy One, Get One) Book Fair will be April 23 – April 26th in Room 172. We will be open before school and after school. Lauren Vanderpool (High School Student) will be running her annual Lift Your Lexile Competition during the month of April. Below are pictures of Lauren giving books to the winners and awards. Elementary

participated in career day - we have about 10-12 presenters that will rotate through the classrooms giving presentations and goodies to our students. Mr. Kuhny organized a Soccer Skills Tournament during Lunch Time planed for Fisbee Golf next month. We are preparing for Ivy Idol – Show on Wednesday, May 29th @ VC 6:00 PM Elementary is currently rehearsing for the performance two days a week with Ms. Kim and Ms. Lawrence afterschool. SBAC Preparedness – grades 3rd -5th – We are preparing, practicing and ready to conquer! Lastly, mrs. Lyons shared with the board that Teacher appreciation is the week of May 6th - May 10th

Dr. Brasch shared with the board - Writing benchmarks are taking place in grades 6-12 every 6 weeks to monitor students' progress towards proficiency in content area writing. E-Convention was a great success culminating with finalists presenting to the entire student body and guest judge panel made up of community members, a board member and alumna. Later that evening, both sites hosted families for an Open House. The Seniors celebrated Senior week with activities including a picnic and ending with their prom at the Odyssey on April 12th. It was a wonderful evening for students and staff. Yesterday we celebrated our wonderful office staff with a luncheon for Administrative Professional's Day. In the coming weeks I will be working on transcript evaluations to work toward building the master schedule for next school year and hold meetings with parents to discuss their students' academic progress toward graduation.

F. Director Special Education Report – Marissa Russo

Executive Director shared comments received from SPED Director, Russo:

DOR (Department of Rehabilitation)- Reps from DOR gave presentation on April 9 to eligible students. Some students signed up for services on the spot. Feedback from students was positive and they can't wait to work with DOR during the summer.

SPED department to attend Charter Operated Program Symposium on May 16

- J. Action:
 - a. Approval of Minutes for March 28, 2019 Regular Meeting

On a motion by Janet Danaher and second by Leslie Vanderpool the motion passed by a 3-0 vote. Abstentions due to absence from the meeting: Kevin Delson and Di Krehbiel.

- K. Action:
 - a. Approval of March 2019 Financial Statements prepared by Joshua Eng, CSMC School Business Manager

On a motion by Kevin Delson and second by Di Krehbiel th March financial statements passed by a unanimous 5-0 vote

- L. Action:
 - a. Approval of revised 2018-2019 Budget prepared by Joshua Eng, CSMC School Business Manager; Additional Coding for Shoup Project Utilities and Other Expenses

The board heard a brief discussion that the reforecast budget was factored into the March financials. On a motion by Janet Danaher and second by Leslie Vanderpool the revised budget passed by 5-0 unanimous vote.

- M. Discussion:
 - a. Board Self Evaluation

Executive Director reviewed a survey to be distributed after the meeting regarding the board self-evaluation. The survey is to be collected by the executive director and given to the board chairperson for discussion at the next regular meeting. The board will identify their goals and priorities through a review of the evaluation and a further discussion in open session.

- N. Report of Deputy Executive Director:
 - a. 3rd Quarter Student Data

Executive director shared a student data report that was prepared by the Deputy Executive Director. This was a review of current student grades as of the third quarter reporting. The board also heard that students traveled to Pasadena on April 9 to attend the 2019 National College Fairs Exposition. Lastly, the Deputy Executive Director report highlighted the recent E-Convention and noted that winners are to receive a Disney Park Hoper ticket scheduled for May 3, 2019.

- O. Report of Executive Director

Executive Director shared that the CUP application is nearly complete and has been approved by the Woodland Hills Neighborhood Council and has the support of the city of Los Angeles planning office. The city office will review comments, recommendations and contingencies and make a final decision on May 23, 2019.

Current enrollment for the 2019-2020 school year is holding above 700 students and staff is considering the addition of teachers to be posted in the near future.

IV. ADJOURNMENT

The meeting was adjourned at 7:30 PM