

Safety Drill Documentation

2018-2019 School Year

District:

Building:

Principal/Administrator:

FIRE:

- Drill #1 of 5** (by Dec. 1) Date: _____ Time: _____ Conducted by: _____
Check, if applicable: Recess Lunch Outside of classroom
- Drill #2 of 5** (by Dec. 1) Date: _____ Time: _____ Conducted by: _____
Check, if applicable: Recess Lunch Outside of classroom
- Drill #3 of 5** (by Dec. 1) Date: _____ Time: _____ Conducted by: _____
Check, if applicable: Recess Lunch Outside of classroom
- Drill #4 of 5** (after Dec. 1) Date: _____ Time: _____ Conducted by: _____
Check, if applicable: Recess Lunch Outside of classroom
- Drill #5 of 5** (after Dec. 1) Date: _____ Time: _____ Conducted by: _____
Check, if applicable: Recess Lunch Outside of classroom
- Extra Drill** Date: _____ Time: _____ Conducted by: _____
Check, if applicable: Recess Lunch Outside of classroom
- Extra Drill** Date: _____ Time: _____ Conducted by: _____
Check, if applicable: Recess Lunch Outside of classroom
- Extra Drill** Date: _____ Time: _____ Conducted by: _____
Check, if applicable: Recess Lunch Outside of classroom

TORNADO:

- Drill #1 of 2** (at any time) Date: _____ Time: _____ Conducted by: _____
Check, if applicable: Recess Lunch Outside of classroom
- Drill #2 of 2** (in March) Date: _____ Time: _____ Conducted by: _____
Check, if applicable: Recess Lunch Outside of classroom
- Extra Drill** Date: _____ Time: _____ Conducted by: _____
Check, if applicable: Recess Lunch Outside of classroom

LOCK DOWN OR SHELTER IN PLACE:

- Drill #1 of 3** (by Dec. 1) Date: _____ Time: _____ Conducted by: _____
Check, if applicable: Recess Lunch Outside of classroom
- Drill #2 of 3** (after Jan. 1) Date: _____ Time: _____ Conducted by: _____
Check, if applicable: Recess Lunch Outside of classroom
- Drill #3 of 3** (at any time) Date: _____ Time: _____ Conducted by: _____
Check, if applicable: Recess Lunch Outside of classroom
- Extra Drill** Date: _____ Time: _____ Conducted by: _____
Check, if applicable: Recess Lunch Outside of classroom

Principal or designee signature: Michelle Willey

I verify that the listed drills were conducted on the noted dates and times.