

Inglewood Unified School District

Minutes

Regular Board Meeting

January 15, 2020, 4:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

1. INITIAL CALL TO ORDER - 4:30 PM

Minutes:

Dr. Erika F. Torres called the meeting to order at 4:36 p.m.

2. PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS: This portion of the Agenda provides an opportunity for members of the public to directly address the County Administrator and Board of Education on closed session agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who is stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted closed session agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker, and a maximum of thirty [30] minutes will be allotted for public comment on closed session agenda items. If the public comment cards exceed [10] cards per section, the County Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

2.a. Public Comment on Closed Session Agenda Items

Minutes:

None

3. CLOSED SESSION AGENDA: During the closed session agenda, the County Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

3.a. Expulsions/Appeals Pursuant to Education Code 489009 (b):

3.a.1. Expulsion Case No. 2019-2020-02

3.b. Conference with Legal Counsel/Pending Litigation Pursuant to Government Code Section 54956.9 ([a] and (d)(1):

3.b.1. SE 007.2019-2020 E.W.

3.b.2. OAH No. 2019090826

3.b.3. OAH No. 2017100237

3.b.4. OAH No. 2018070833

3.c. Conference with Legal Counsel-Anticipated Litigation Pursuant to Government Code Section 54956.9 [a][b][c][2][3]:

3.c.1. Rejection of Claim Number 08/2019-2020 (1906626)

3.d. Conference with Real Property Negotiator Christine M.I. Dacanay Pursuant to Government Code Section 54956.8:

3.d.1. Woodworth Elementary School

3.d.2. Morningside High School

3.d.3. 107th & Yukon Ave.

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4. RECESS TO CLOSED SESSION

Minutes:

The County Administrator recessed to closed session at 4:38 p.m.

5. RECONVENE FOR PUBLIC SESSION - 5:30 PM

Minutes:

The County Administrator reconvened to public session at 5:46 p.m.

6. PLEDGE OF ALLEGIANCE

Minutes:

Keila Banks, Senior from City Honors International Preparatory Charter High School led the audience in the Pledge of Allegiance.

7. ROLL CALL

7.a. Board Members: Dr. D'Artagnan Scorza, President (Trustee Area 5); Dr. Dionne Young Faulk, Vice President (Trustee Area 1); Dr. Carliss McGhee, Member (Trustee Area 2); Alice B. Grigsby, Member (Trustee Area 3); Margaret Turner-Evans, Member (Trustee Area 4)

Minutes:

The following Board members were present:

Dr. D'Artagnan Scorza
Dr. Dionne Young Faulk
Dr. Carliss McGhee
Alice B. Grigsby
Margaret Turner-Evans

7.b. County Administrator: Dr. Erika F. Torres

Minutes:

Dr. Erika F. Torres was present.

7.c. Cabinet Members: Hedieh Khajavi, Chief Human Resources Officer; Dr. Bernadette C. Lucas, Chief Academic Officer; and Christine M.I. Dacanay, Chief Business Official

Minutes:

The following Cabinet members were present:

Hedieh Khajavi
Dr. Bernadette C. Lucas
Christine M.I. Dacanay

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8. APPROVAL OF AGENDA

Minutes:

The agenda was approved with no modifications.

9. REPORTS/PRESENTATIONS

9.a. Recognitions by Dr. Bernadette C. Lucas

Minutes:

The following recognitions were conducted:

1. Students Jared Heywood and Montana Lemonious, Seniors at City Honors International Preparatory High (CHIP) School for the Rising Stars 2020 Program.
2. Marcia Haskins was recognized for the great work done at CHIP where she served as Interim Principal for the past year in a half.
3. Saba Araya was introduced as the new Interim Principal at CHIP.
4. Norberto Perez was introduced as the new Executive Director of Student Support Services and Operations.

10. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS: This portion of the Agenda provides an opportunity for members of the public to directly address the County Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who is stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes will be allotted on non-agenda items. If the public comment cards exceed [10] cards per section, the County Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

10.a. Public Comment on Agenda Items

Minutes:

The following speakers addressed the County Administrator, Board of Education, and Cabinet regarding agenda items:

1. Deborah Decker, IUSD Teacher spoke against the charter petitions for Items 13.d.1. - Truth Academy, 13.d.2. - Environmental Charter High School (ECHS) #2, and 13.d.3. - Children of Promise Preparatory Academy (COPPA).
2. Kennedy Hilario, COPPA Staff member spoke in favor of item 13.d.3.- Charter Petition for Children of Promise Preparatory Academy.
3. Dr. Cathy Creasia, ECHS Parent spoke in favor of item 13.d.2., Charter Petition for Environmental Charter High School (ECHS) #2.

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4. Alison Diaz (ECHS #2 Staff) spoke in favor of item 13.d.2. ECHS #2.
5. Dave Trejo, Staff at ECHS spoke in favor of item 13.d.2. ECHS #2.
6. Ana Ngissah, Inglewood Teachers Association (ITA) President spoke against item 13.d.1 - Charter Petition for Truth Academy (Century Academy).
7. Aba Ngissah, ITA President spoke against item 13.d.3 - Charter Petition for Children of Promise Preparatory Academy.
8. Aba Ngissah, ITA President spoke against item 13.d.2. - Charter Petition for Environmental Charter High School (ECHS) #2.

10.b. Public Comment on Non-Agenda Items

Minutes:

The following speaker addressed the County Administrator, Board of Education, and Cabinet regarding non-agenda items:

Dhun May spoke regarding the dangers of vaccinations and wireless radiation.

11. STUDENT REPORTS

11.a. City Honors International Preparatory Charter High School

Minutes:

Keila Banks provided a report regarding City Honors International Preparatory Charter High School.

11.b. Inglewood High School

Minutes:

Virginia Williams provided a report regarding Inglewood High School. A slight modification was made to the agenda. Public comments for agenda and non-agenda items were conducted after item 11.b.

12. PUBLIC HEARING(S)

Minutes:

None

13. CONSENT CALENDAR/ACTION ITEMS

13.a. HUMAN RESOURCES DIVISION

13.a.1. Approval of Contract No. C-19884:19:23 with the Los Angeles County Office of Education for Induction Program Services Human Resource Services for FY 2019/2020, Effective October 1, 2019, through June 30, 2023

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Financial Impact:

Candidates are personally responsible for tuition costs for the LACOE California Teachers Induction Program as outlined in Exhibit C of the agreement.

Minutes:

Approved

13.a.2. Approval to Correct the September 11, 2019, Board Action Item and to Approve the Reclassification of Food Services Job Descriptions: Nutrition Service Worker, Intermediate Nutrition Service Worker, Senior Nutrition Service Worker, Senior Nutrition Service Work-High School, and Production Center Manager, Effective September 11, 2019

Financial Impact:

The financial impact of these reclassifications will be charged to Cafeteria Fund 13, estimated at \$55,324 annually.

Minutes:

Approved

13.a.3. Approval of Revision of the Title of Director of Fiscal Services Job Description to Executive Director of Fiscal Services

Financial Impact:

The additional cost from range 78M to 85M is \$20,301.12 per year and will be paid with general funds.

- Executive Director of Fiscal Services - Pay Range: 85M (\$8,463.32 - \$10,287.21) 12 Months
- Director of Fiscal Services - Pay Range: 78M (\$7,071.50 - \$8,595.45) - 12 Months

Minutes:

Approved

13.a.4. Approval of Revision of the Title of Fiscal Services Analyst to Fiscal Services Manager

Financial Impact:

There is no fiscal impact.

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Approved

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13.a.5. Certificated Personnel Roster

Minutes:
Approved

13.a.6. Classified Personnel Roster

Minutes:
Approved

13.b. BUSINESS SERVICES DIVISION

13.b.1. Approval/Ratification of Purchase Orders in the Amount of \$8,289,967.27 Issued November 1, 2019, through November 30, 2019

Financial Impact:
\$8,289,967.27

Minutes:
Approved

13.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

Financial Impact:
The estimated cost of \$19,041 will be paid with General, Title I, Title II, Title III, General Maintenance, and Adult Education Funds.

Minutes:
Approved

13.b.3. Approval of Vendor and Payroll Warrant Resolution No. 19/2019-2020, for \$9,619,708.71 in for November 2019

Financial Impact:
Vendor and payroll warrants expended in November 2019 are \$9,619,708.71.

Minutes:
Approved

13.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

Financial Impact:
None

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13.b.5. Approval of Retainer Agreement with Orbach Huff Suarez & Henderson LLP to Assist the District in Specialized Areas of Law and Related Legal Matters, Effective January 16, 2020

Financial Impact:

The fees as listed in the agreement will be paid with General and/or Bond Measure GG Funds, depending on the origin of the matter.

Minutes:

Approved

13.b.6. Approval of the 2018-2019 Annual Developer Fee Expenditure Report

Financial Impact:

None

Minutes:

Approved

13.b.7. Authorization to Advertise A Call for Bids for Request for Proposals (RFP) for a Qualified Vendor to Provide Contracted Financial Advisory Services

Financial Impact:

The estimated cost of approximately \$800 in advertisement fees will be paid with general funds.

Minutes:

Approved

13.b.8. RE-ISSUED: Adoption of Resolution No. 20/2019-2020, Approval of Associated Student Body (ASB) Account and Designation of Authorized Agents at Frank D. Parent Elementary School

Financial Impact:

There is no fiscal impact.

Minutes:

Approved

13.b.9. Authorization to Sell or Dispose of Property

Financial Impact:

None

Minutes:

Approved

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13.b.10. Approval of Agreement No. C19/20-042 with Cannon Design to Provide Conceptual Planning for The District Office Relocation to the Inglewood Adult Education Building

Financial Impact:

The cost not to exceed \$30,000 will be paid with Developer Fee Funds.

Minutes:

Approved

13.b.11. Approval of Prior Year Restatement to the United States Treasury - Internal Revenue Services

Financial Impact:

The estimated amount of \$750,000 will be paid with general funds.

Minutes:

Approved

13.c. MEASURE GG AND FACILITIES

13.c.1. Approval/Ratification of Facility (Fund 21.1 and/or 40.0) Purchase Orders in the Amount of \$1,561,130.77 Issued November 1, 2019, through November 30, 2019

Financial Impact:

Purchase orders in the amount of \$1,561,130.77 will be paid with Measure GG and LAWA Funds, accordingly.

Minutes:

Approved

13.c.2. Approval of Change Order No. 8 to Agreement No. C18/19-010 with NSA Construction, Inc., for the Woodworth-Monroe Academy of Excellence Los Angeles World Airport (LAWA) Sound Insulation Project

Financial Impact:

The additional cost of \$59,129.37 will be paid with LAWA Funds. The Original Contract Sum Was \$ 8,269,000.00 Net Change Previously Authorized Requests and Changes \$ 212,572.67 The Contract Sum Prior to This Change Order was \$ 8,481,572.67 The Contract Sum Will Be Increased (Change Order No. 8) \$ 59,129.37 The New Contract Sum Including This Change Order \$ 8,540,702.04

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Approved

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13.c.3. Approval of Change Order No. 9 to Agreement No. C18/19-010 with NSA Construction, Inc., for the Woodworth-Monroe Academy of Excellence Los Angeles World Airport (LAWA) Sound Insulation Project

Financial Impact:

The additional cost of \$110,361.94 will be paid with Measure GG and/or LAWA Funds.

The Original Contract Sum Was	\$ 8,269,000.00
Net Change Previously Authorized Requests and Changes	\$ 271,702.04
The Contract Sum Prior to This Change Order was	\$ 8,540,702.04
The Contract Sum Will Be Increased (Change Order No. 9)	\$ 110,361.94
The New Contract Sum Including This Change Order	\$ 8,651,063.98

Minutes:

Approved

13.c.4. Approval of the Utilization of The California Multiple Award Schedule (CMAS) Contract Number 4-01-56-0006A with Garland Company, Inc., to Purchase Roof Replacement Materials District-Wide

Financial Impact:

Discounted pricing, as listed on the cost sheet, will be paid, accordingly, with unrestricted/ restricted funds as requested, utilizing the purchase order process.

Minutes:

Approved

13.c.5. Approval of Amendment No. 3 to Agreement No. C17/18-065 with Cannon Design to Provide Technology Design and Construction Documents for the Oak Elementary Technology System Upgrade

Financial Impact:

The additional cost of \$104,135.00 to be paid with Measure GG Funds.

Agreement No/ Amendment No.	Board Approved	Total Amount	New Balance
Agreement No. C17/18-065	5/9/18	\$ 333,412.50	\$ 333,412.50
Amendment No. 1	12/12/18	\$ 32,470.00	\$ 365,882.50
Amendment No. 2	3/13/19	\$ 198,750.00	\$ 564,632.50
Amendment No. 3	1/15/20	\$ 104,135.00	\$ 668,767.50

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Approved

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13.c.6. Approval of Change Order No. 6 to Agreement No. C18/19-046 with Archico Design Build, Inc., for the Woodworth-Monroe TK-5 Modular Project

Financial Impact:

The additional cost of \$40,251.50 will be paid with Measure GG Funds.

The Original Contract Sum Was	\$ 5,989,000.00
Net Change Previously Authorized Requests and Changes	\$ (157,579.13)
The Contract Sum Prior to This Change Order was	\$ 5,831,420.87
The Contract Sum Will Be Increased (Change Order No. 6)	\$ 40,251.50
The New Contract Sum Including This Change Order	\$ 5,871,672.37

Minutes:

Approved

13.c.7. Approval of Amendment No. 5 to Agreement No. C17/18-064 with Lionakis for Additional Architectural Services on the Morningside High School Los Angeles World Airport (LAWA) Sound Insulation Project

Financial Impact:

The additional cost of \$9,400 will be paid with Measure GG Funds.

Minutes:

Approved

13.c.8. Approval of Agreement No. C19/20-043 with NR Development to Furnish and Install Shelter Shade Structures at Beulah Payne Elementary School

Financial Impact:

The total cost of \$56,500 will be paid with Measure GG Funds.

Minutes:

Approved

13.d. EDUCATIONAL SERVICES

13.d.1. Approve or Deny the Truth Academy Charter Petition for the Period of July 1, 2020, through June 30, 2025, Pursuant to Education Section 47605

Financial Impact:

See staff report.

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Minutes:

Dr. Torres asked Sue Ann Evans to present the staff report in response to the charter petition renewal for Truth Academy. Representatives from the Charter School were given an opportunity to speak in response to the staff report; however, no one from the Charter school was present.

Based on the findings provided, Dr. Torres denied and adopted the District's Staff Report as the written factual findings in support of the denial of the petition.

13.d.2. Approve or Deny the Charter Petition Renewal for Environmental Charter High School (ECHS) #2 for the Period of July 1, 2020, through June 30, 2025, Pursuant to Education Code Section 47605

Financial Impact:

See staff report.

Minutes:

Dr. Torres asked Sue Ann Evans to present the staff report in response to the charter petition renewal for Environmental Charter High School. Representatives from the Charter School were given an opportunity to speak in response to the staff report.

Based on the findings provided, Dr. Torres denied and adopted the District's Staff Report as the written factual findings in support of the denial to establish ECHS 2.

13.d.3. Approve or Deny the Charter Petition Renewal for Children of Promise Preparatory Academy Charter for the Period of July 1, 2020, through June 30, 2025, Pursuant to Education Code Section 47605

Financial Impact:

See staff report.

Minutes:

Dr. Torres asked Sue Ann Evans to present the staff report in response to the charter petition renewal for Children of Promise Preparatory Academy (COPPA) Charter. Representatives from the Charter School were given an opportunity to speak in response to the staff report.

Based on the findings provided, Dr. Torres denied and adopted the District's Staff Report as the written factual findings in support of the denial of the charter petition renewal for COPPA.

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13.d.4. Approval to Renew the Subscription Services Agreement with Administrative Software Applications, Inc., (ASAP) for Software Licenses and Subscription for the Inglewood Community Adult School for Fiscal Year 2019-2020

Financial Impact:

The cost not to exceed \$6,421 will be paid with Workforce Innovation and Opportunity Act (WIOA) Grant Funds.

Minutes:

Approved

13.d.5. Approval of the Williams Lawsuit Settlement Second Quarterly Report on Uniform Complaints for F/Y 2019-2020

Financial Impact:

There is no impact to the General Fund.

Minutes:

Approved

13.d.6. Approval to Add The Rinks to the Approved Field Trip List for the 2019-2020 Fiscal Year

Financial Impact:

There is no fiscal impact to the District.

Minutes:

Approved

13.d.7. Approval to Add Cambridge Advanced International Certificate of Education (AICE) English Language AS Level to the Inglewood Unified School District Approved Course List

Financial Impact:

There will be a cost to the District for the purchase of textbooks. Once a course textbook is identified, a future agenda item will request approval of the recommended book and approval of the purchase.

Minutes:

Approved

13.d.8. Approval to Add Chinese Mandarin 1 to the Inglewood Unified School District Approved Course List

Financial Impact:

There will be a cost to the District for the purchase of textbooks. Once a course textbook is identified, a future agenda item will request approval of the recommended book and approval of the purchase.

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Minutes:

Approved

13.d.9. Approval to Add Cambridge Advanced International Certificate of Education (AICE) Psychology AS Level to the Inglewood Unified School District Approved Course List

Financial Impact:

There will be a cost to the District for the purchase of textbooks. Once a course textbook is identified, a future agenda item will request approval of the recommended book and approval of the purchase.

Minutes:

Approved

13.d.10. Approval of the Grant Sub-Agreement Between Rancho Santiago Community College District and Inglewood Unified School District to Implement Career Education K-12 for the Community College Pathway Improvement Projects

Financial Impact:

Rancho Santiago Community College District will distribute a total of \$41,331 to Inglewood Unified School District from the Strong Workforce Program (SWP) Grant Funds.

Minutes:

Approved

13.d.11. Approval of Agreement for Consultant Services with Harmony Project to Bring Music Instruction to students through the (ASES) After School Program at Bennett-Kew Elementary, Effective January 16, 2020, to May 29, 2020

Financial Impact:

None, this program is free of cost through the Harmony Project.

Minutes:

Approved

13.d.12. Ratification of Amendment No. 1 to the Agreement with Kerry James Photography to Continue to Provide Professional Photography Services through June 30, 2020

Financial Impact:

The additional amount of \$1,595 for this amendment will be paid with general funds (Public Relations Budget).

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Approved

13.d.13. Approval of Amendment No. 2 to the Agreement with CF Fitness to Continue to Provide Trained Trainers to Run Structured Fitness Activities for Students at Bennett Kew ES, Centinela ES, Frank D. Parent ES, Highland ES, Hudnall ES, Kelso ES, Beulah Payne ES, La Tijera Charter Academy, Warren Lane ES, Woodworth-Monroe K-8, Worthington ES, and Oak Street ES through February 29, 2020

Financial Impact:

The additional cost of \$33,336 will be paid from site

Supplemental/Concentration Funds as specified below:

Bennett Kew - \$2,778

Centinela - \$2,778

Frank D. Parent - \$2,778

Highland - \$2,778

Hudnall - \$2,778

Kelso - \$2,778

Payne - \$2,778

LaTijera Charter - \$2,778

Warren Lane - \$2,778

Woodworth-Monroe K-8 - \$2,778

Worthington - \$2,778

Oak Street - \$2,778

Minutes:

Approved

13.d.14. Approval of Agreement for Consultant Services with Elevation Education Solutions, LLC., to Provide Thirteen Full Days of Coaching to the Administrative Team at Woodworth-Monroe TK-8 Academy, From January 16, 2020 - May 31, 2020

Financial Impact:

The cost not to exceed \$29,250 will be paid with Site Categorical Title I Professional Development Funds.

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13.d.15. Approval of Amendment No. 1 to the Agreement with International Center for Leadership in Education - Houghton Mifflin Harcourt to Provide 42 Additional Full Day On Site Professional Learning Sessions to District Instructional Coaches and Site Leadership for Fiscal Year 2019-2020

Financial Impact:

The cost of \$117,600 will be paid with Title II Funds.

Minutes:

Approved

13.d.16. Approval of Agreement with TPR Education, LLC. DBA The Princeton Review to Provide SAT/ACT Test Preparation Courses and Online Academic Tutoring for 11th & 12th Grade Students for Fiscal Year 2019-2020

Financial Impact:

The cost not to exceed \$74,000 will be paid with Categorical Title IV Funds.

Minutes:

Approved

13.e. COUNTY ADMINISTRATOR

13.e.1. Expulsion Case No. 2019-2020-02

Financial Impact:

To be determined.

Minutes:

The County Administrator modified the expulsion committee's recommendation by approving the expulsion with suspended enforcement and reassignment to another Inglewood USD School.

14. APPROVAL OF MINUTES

14.a. Minutes of the Regular Board of Education Meeting held on December 11, 2019

Minutes:

The minutes were approved as presented.

14.b. Minutes of the Special Board of Education Meeting held on December 11, 2019

Minutes:

The minutes were approved as presented.

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15. RECESS TO CLOSED SESSION

Minutes:

The County Administrator recessed to closed session at 8:29 p.m.

16. RECONVENE FOR PUBLIC SESSION

Minutes:

The County Administrator reconvened to public session at 9:54 p.m.

17. REPORTING OUT CLOSED SESSION ACTIONS

Minutes:

During closed session, the County Administrator took action to approve the following settlement agreements: Office of Administrative Hearing Case Numbers 2019090826, 2017100237, 2018070833 as well as settlement number SE 007.2019-2020. Additionally, claim number 08/2019-2020 was hereby rejected.

The County Administrator modified the expulsion committee's recommendation for student expulsion case number 2019-2020-02. The student was expelled with suspended enforcement and reassignment to another Inglewood Unified School.

18. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

Minutes:

Board Members: D'Artagnan Scorza, Dr. Dionne Young Faulk, Dr. Carliss McGhee, and Margaret Turner-Evans provided closing remarks.

19. COUNTY ADMINISTRATOR REMARKS

Minutes:

Dr. Torres provided closing remarks.

20. NEXT MEETING - February 19, 2020

21. ADJOURNMENT

Minutes:

The meeting was adjourned by Dr. Erika Torres at 9:59 p.m.

Board Clerk