

Dear High School Parents,

The College Board has made several changes in the AP program for the 2019-20 school year. Students will now commit to the test in the fall. Once they commit to taking the test they will have access to materials, question banks, progress checks and teachers will make assignments through their College Board accounts. The AP teachers will help students with this in August. Since College Board has changed the ordering deadlines, the ordering process that is normally in the spring will move to the fall. Students will still take their registration form and payment to the attendance office just as they did last year. This will begin September 13 and the deadline is October 31. Spring semester courses will be ordered in the beginning of the Spring semester, for example if you have Gov't or Macro in the spring you will commit and order in January. Each test still costs \$94 and payments can be Cash, Check or Credit card (\$96.66 for card).

Another change by College Board is a cancellation fee. If a student commits and pays for a test but then does not take the test, there is a \$40 fee to cancel; therefore, refunds would only be \$54 if a student changes their mind or does not test. Here is a link to the information from College Board for families: <https://apcentral.collegeboard.org/pdf/ap-2019-students-parents-handout.pdf>

Every student in an AP class must have a College Board account to do this. That is the same account used for PSAT and SAT tests. If your student already has an account, **do not create another one**. The account should be in the student's full legal name and should be the student's email. Please have your student put their username and password somewhere safe like their phone so they won't forget it. They will access this account many times this year. Students will begin the year by logging into their account and joining their AP class sections. AP teachers will guide them through this process in August. Have your student check their account to make sure they can access it. If you have problems or need to make changes in the account, you will need to contact College Board at 866-630-9305. Counselors are not linked to College Board accounts, so we can't help you with issues and the College Board will only speak to students or parents.

We wanted to get this information out early to make you aware of these changes. Further registration and payment information will follow.

Sincerely,