

C. Roy Carmichael PTA Meeting
Tuesday, September 11, 2018

1. **Call to Order** - Meeting called to order @ 5:32pm
2. **Approve Agenda** - Amber motions, Jenny seconds, all in favor.
3. **Approve meeting minutes from 6/5/18** - Heather motions, Amber seconds, all in favor
4. **Treasurer's Report** - Balance is currently \$6,874.16, but waiting on Scholastic bill of approximately \$2400. Projected new balance after Scholastic bill \$4,474.16.
5. **Old Business**
 - a. **Review Mission/Goals** - Lyndi read the PTA mission statement.
 - b. **Review Officers' Roles and Responsibilities** - Lyndi briefly reviewed the roles and responsibilities of president, vice president, secretary, and treasurer.
 - c. **PTA Membership Drive** - slow start, but there are few families who have returned membership envelopes, Missy will put the flyer in the Coyote Corner and ask that teachers add it to their weekly Homework Newsletters.
6. **New Business**
 - a. **PTA Elections: Nominations** - Lyndi Johnson was nominated for president, Stacey Raney and Heather Elmore were nominated for vice president, and Jenny Preston was nominated for secretary. Missy announced that all school principals decided there will be a hold on treasurer chair and the current treasurer will stay in until there are trainings for future treasurers established. Ballots were passed out and votes were collected. PTA Board 2018-2019: Lyndi Johnson-President, Stacey Raney-Vice President, Amber Fellner - Treasurer and Jenny Preston - Secretary.
 - b. **Plan 2018-19 calendar: Fundraisers/Events** - October 23-26 is Red Ribbon Week, with a kick-off assembly on 10/22 at the Monday morning assembly. Lyndi reviewed last year's Red Ribbon Week agenda, which will be on a flyer again this year to inform teachers and parents of the week's events. This year there will be a similar agenda. It was agreed that we will ask students and staff to wear red on Tuesday instead of Monday this year. There will be classroom door decorating again this year with the theme "Life is Your Journey, Travel Drug Free" and doors will be judged on Friday 10/26. A "Stranger Danger" assembly will be scheduled for grades K-3rd and 4th-6th. An additional online stranger danger will be incorporated. Missy will contact the Sheriff's office to arrange a sheriff lead assembly, older grades will include a talk about drugs. Sheriffs will bring their own swag to hand out. PTA will hand out Red Ribbon Week bracelets and stickers that the school will purchase, approximately \$300 budget. Keith Deltano, an anti-bullying assembly, was going to be included this week, but he is unavailable until February. October 1, 2018 will be the kick off of the new fundraiser, Great American (GA). This will replace the sales of butter braids. GA is catalog sales with PTA receiving 40% of the profit and if sales are over \$20,000 then 50% of the profit. PTA will pick one catalog, perhaps two (waiting on that answer). The "GA Favorites" was the preferred catalog if only one can be used. GA does all the work, they create the flyers, customer order online and it is directly shipped to them. Cash orders are accepted and then PTA will input those orders and delivery shipments to teachers to give to parents. It is a "simplified" fundraiser. The whole process takes 5-6 weeks, with 2 of those weeks open for orders. On December 19th there will be the traditional "Cookies, Classics, and Milk" where Mrs. Leal will read "The Polar Express" to all grades and serve cookies and milk. The Christmas shopping spree will be on December 20th. FYI, PTA

has no involvement. In January, preparations for the Golf Tournament in June will begin. Previous sponsors and possible new sponsors will be contacted, raffle baskets will be discussed with more “men” basket prizes this year (for example: beer basket, tool basket, camping basket, and sports basket), and raffle tickets will go on sale sooner than last year. In February, Keith Deltano will present his anti-bullying assembly. The quote is \$2800, however if we are able to split cost with PHS, it will be \$1400 for two assemblies at CRC, K-3rd and 4th-6th. In March, the Read-A-Thon will be on March 1st. In May, Staff Appreciation week is May 7th-11th, with May 8th being the actual “teacher” appreciation day. A budget of \$1500 was set for Staff Appreciation Week. A suggestion of doing mini-facials for the staff was made. Kindergarten Round-up also in May, PTA will help with snack and a budget of \$100 was set. In June, “Hey Day, Play Day” will be a carnival this year and for future years because we will have district money coming in soon and the school will purchase sustainable items, such as a cotton candy machine and popcorn machine, to use year after year. The carnival will be a whole school day and will include fun and games. Possible dates for the Hey Day Play Day Carnival are June 7th or May 31st. Also in June is the Second Annual CRC Golf Tournament on Sunday 6/9. PTA will need volunteers to help.

- c. **Outline Plan of Action, Budget, and Goals** - Goals are enrichment and community events. Possible future community event Movie/Bingo Nights, movie for the kids and bingo for the parents. Licensing for movies would cost \$500 (not PTA funded), PTA would staff and provide prizes for bingo. The movie would be staffed by a CRC employee. Scholastic Book Fair, set for November 30th - December 7th in the CRC library. PTA will help support the book fair event with set-up, etc. Also, look in to funds to sponsor kids so each child brings home a book from the book fair. Another community event is the SNJ Science Night, set for February 7th 5:30 - 7:30, how can PTA support this event?

Assembly budget = \$2000

Staff Christmas Gift Budget = \$500-700

Staff Recognition = \$750

PBIS Parties Budget = \$375 (\$25 per class)

Parties/Incentives Budget = \$1500 (includes PBIS parties budget)

7. Updates from Mrs. Leal

- a. **Arts Attack Enrichment Program** - a mix of PE and Arts Attack (planning is based on weather), the supplies came in over summer and the program will begin the week of 9/17. Ms. Tammy and Mrs. Carr will run the program, ideas of adding Maker Space once more money becomes available to the “Enrichment Lab”.

8. Future Meeting Dates/Time - October 2nd @ 5:30

9. Adjourn Meeting - Meeting adjourned @ 7:10 pm