

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * REVISED AGENDA * *

REGULAR MEETING

Millburn Township Board of Education
Monday, July 22, 2019
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On May 21, 2018, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

D. MINUTES

a. Minutes of June 18, 2019:

Regular Meeting Minutes and Closed Minutes of Regular Meeting.

b. Minutes of June 26, 2019:

Regular Meeting Minutes and Closed Minutes of Regular Meeting.

E. PRESENTATION

- 1. 2018-19 Goals – Final Report

F. BOARD PRESIDENT’S REPORT

G. BOARD COMMITTEE REPORTS

- 1. Program
- 2. Policy
- 3. Personnel
- 4. Property

H. SUPERINTENDENT’S REPORT

I. ASSISTANT SUPERINTENDENT’S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

K. DISCUSSION

2019-20 District & Board Goals

L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Please note that as a practice the Board does limit public comments to three minutes. Thanks in advance for sharing your thoughts as per the District’s Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
- 2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
- 5. The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 6/10/19 to 6//19/19 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policy 6471 requiring prior approval of travel reimbursement expenses.
- c. Resolution to approve continuing out of district Special Education placements for the 2019-2020 school year.

Student ID#	Vendor	Supporting Info	Amount
11737	Felician School	Tuition & Aide	\$96,545.04
(Tuition adjustment - originally approved 6/18/19)			

- d. Resolve to approve the following Textbooks adoptions:
 - 1. Glencoe Algebra 2 McGraw-Hill, 1st Edition (2018)
- e. Resolve to approve the following Textbook Online Subscriptions:
 - 1. Krugman's Macroeconomics Bedford, Freeman, & Worth, 3rd Edition
 - 2. United States History & Geography McGraw-Hill
 - 3. Miller Levine Biology
- f. Resolve to approve the following contract with Essex Regional Educational Services Commission for the SY 2019-2020:
 - 1. Non-public Technology Program
- g. Resolve to approve a contract with Robyn Ginese, SanKofa – Leadership Consulting, Coaching and Facilitation, LLC. of Marlboro, NJ to provide professional development services for district administrators for an amount not to exceed \$7,000 during the 2019-20 school year.

2. Personnel Agenda Items

Resolve to approve the Personnel Report dated July 22, 2019.

3. Business Agenda Items

- a. Resolve to approve a Declaration of Obsolescence of technology equipment as per the attached list.

Be it further resolved, that the Millburn Township Board of Education approves the disposal of the technology equipment listed, either by sealed bid or by auction pursuant to N.J.S.A.18A:18A-45.

- b. Resolve to approve the application for alternate method of compliance for toilet rooms for two Kindergarten rooms at Wyoming School.
- c. Resolve to approve an application for the Dual Use of Educational Space at the Washington Elementary School (room will be used for resource room classes and for English Language Learner classes) and Wyoming Elementary School (room will be used for two ABA classes) for the SY 2019-2020.
- d. Resolve to accept a donation from the Hartshorn PTO, in the amount of \$5,299.99, to be used for the purchase of a new Yamaha studio upright piano.
- e. Resolve to approve a lease with Atlantic Tomorrow's Office in the amount of \$577.00 per month for a term of 60 months, effective September 2019, for the following copiers: one Savin 7503 and one Savin 3055 to be located at South Mountain School, one Savin 4055 to be located at the Middle School.
- f. **RESOLUTION AUTHORIZING APPLICATIONS TO BE MADE TO THE COMMISSIONER OF EDUCATION FOR APPROVAL OF EDUCATIONAL PLANS, SCHEMATIC PLANS AND SCHOOL FACILITIES PROJECTS, ANY REQUIRED AMENDMENT TO THE LONG RANGE FACILITIES PLAN AND OTHER RELATED ACTIONS IN ACCORDANCE WITH THE EDUCATIONAL FACILITIES CONSTRUCTION AND FINANCING ACT. BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MILLBURN IN THE COUNTY OF ESSEX, NEW JERSEY as follows:**

Business Agenda Item M.3.f. continued:

1. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board (the “Board Representatives”) are hereby authorized to submit the educational plans and the schematic plans for the school facilities projects listed in the Schedule of Projects attached hereto (the “Projects”), hereby approved in forms prepared by Parette Somjen Architects, LLC (the “Project Architect”) , together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of the educational plans, the schematic plans and the Projects and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7G-1 *et seq.*(P.L. 2000, Ch. 72, effective July 18, 2000, as amended and supplemented (the “Act”)) and N.J.A.C. 6A:26-2.1(f), 6A:26-2.3, 6A:26-3.1 and 6A:26-3.2.
2. The Board Representatives are hereby further authorized and directed to submit the schematic plans and any other required information to the Planning Board and, if necessary, to the New Jersey Department of Environmental Protection and to any other appropriate agency for review and comment.
3. Parette Somjen Architects, LLC, the School District’s appointed architect for the Projects, has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Projects in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore been delegated the responsibility to work with the architect for this purpose on behalf of the Board, and such authorizations and delegations are hereby reconfirmed and ratified, all in accordance with the requirements of N.J.S.A. 18A:18A-16.
4. This Board of Education further determines to hold a special election on the January 28, 2020 special election date permitted by law for the purpose of considering a bond proposal or proposals, provided the required DOE approvals have been received. The Business Administrator/Board Secretary is authorized and directed to notify the County Clerk, Municipal Clerk and other appropriate County officials of the special election date. The form of the bond proposal will be approved by this Board at a later time and then submitted as required.
5. Any prior inconsistent resolutions adopted by this Board of Education are hereby superseded to the extent of any inconsistency herewith.
6. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution.

- g. Resolve to accept an anonymous donation in the amount of \$5,000 to be used towards renovations in the guidance area at Millburn Middle School.
- h. Resolve to amend the 2019-2020 Notice of Board Meetings to reflect the August 26, 2019 meeting change of date to August 12, 2019.

4. Policy Agenda Items

Second Reading Approval of Policies - Regulations

- a. Bylaw 0164 Conduct of a Board Meeting

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Millburn Board of Education now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Disclosure would Impair Districts’ Right to Receive Funding
- Unwarranted Invasion of Pupil’s Privacy
- Collective Bargaining/Negotiations
- Purchase/Lease of Property
- Strategies of Public Safety/Security and Investigations of Possible violations of Law
- Pending, Ongoing, or Anticipated Litigation
- Personnel Matters
- Deliberations related to Civil Penalty or Suspension/Loss of a Certification

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The discussion on this topic will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subject permits

S. ADJOURNMENT