

LoveWorks Academy

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LoveWorks Academy is in the process of creating and revising a comprehensive plan to meet the needs of our students during distance learning due to COVID-19.

We will regularly update this document to reflect our most recent plan. We know that we cannot possibly anticipate all of your questions, so please feel free to reach out to us if there are questions not represented below.

Initial Communication

Q: When will I hear from LoveWorks Staff members?

A: We will begin calling families Tuesday 17, 2020

Q: What questions should I be prepared to answer when staff call?

A: When will my students be able to return to school? Do I qualify for meals? Will we be able to receive meals? How will I be able to pick up the meals? How will my students keep up with their assignments? Do I qualify for childcare? Where will meals be available?

Q: My student has medication(s) or belongings at the school. How can I retrieve them?

A: You may come to the school between the hours: 7am -1pm (by appointment only to following CDC guidelines of social distancing and overcrowding spaces)

B: If you do not have transportation, we can drop it off at your bus stop (times to be determined)

School-Age Care for Emergency Workers

Q: I saw that the Governor's order included free school-age care for the children of emergency workers. Who is covered in this plan?

A: Health care providers, Home Care workers, Firefighters, Policeman, Personal Care Assistants, First responders, State and local public health agency employees, County staff in emergency management or health and human services, MNSure Navigators and County Case Managers.

Q: What ages will you care for?

A: Ten years to 5 years school age.

Q: How do I verify that I am an emergency worker?

A: You will need a work badge or a letter with your company letterhead signed by your supervisor.

Q: Are transportation and food provided for school-age care for children of emergency workers?

A: Yes.

Q: What are the hours for the school-age care for children of emergency workers?

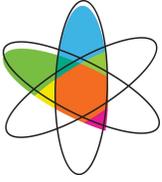
A: 7:10am until 2:30pm

Q: Who is staffing the school-age care for children of emergency workers?

A: Designated LoveWorks staff will rotate 4 hour shifts (only 10 people per room).

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COVID-19 Q & A

Q: Where will the school-age care be held?

A: Room 130 and room 127.

Q: What will my children be doing during school-age care for emergency workers?

A: They will be working on grade level assignments along with some fun activities.

Q: What date does the school-age care for emergency workers begin?

A: March 18, 2020.

Q: How is the school-age care for emergency workers handling sick students or staff?

A: We are asking staff to stay home if they are feeling sick. Students should also remain at home if they are sick.

Instruction

Q: When will my students begin receiving instruction?

A: Our distance learning plan will be available as soon as possible. LWA teachers and staff are working hard to prepare weeks of lessons and materials for your students. Our deadline from the state of Minnesota is that instruction should begin no later than March 30th but, we are aiming to begin earlier.

Q: How will instruction be delivered to my child?

A: Grades K-3 students will have both paper activities and online work to complete. They will also have scheduled check-in times with their teacher to receive individualized support.

Grades 4-8 will use the online platform, Google Classroom, to deliver instruction. Google Classroom allows teachers to create, distribute, and grade assignments all online, without using paper. We have used Google Classroom with some grades last year, so your students may already be familiar with it. Teachers will upload assignments into Google Classroom. Students will login and complete the work. Teachers will review the work and give feedback to students.

In addition, 5-8 students will follow their regular schedules, in which they “meet” online during specific class times to get help from their teachers. In grade 4, they will follow a schedule that is similar to their regular schedule, with time to meet in groups with their teacher.

Q: What if I am unfamiliar with Google Classroom. How can I learn more?

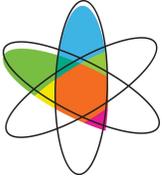
A: Parents may visit this link bit.ly/GClassroomP for a tutorial. There are also great short videos on YouTube which explain how to navigate Google Classroom as a parent or a student. If you still need support after watching the tutorials, we are working on creating a “tech support” person or team who can help walk you through any issues.

Q: What if I do not have a device or internet at my home?

A: LWA outreach team will call all families soon and one of their questions will inquire about your access to technology. We have limited devices and are working to ensure every student received adequate supplies for their educational distance learning experience. We will begin device assignments with middle school and Roaring Scholar students. Some of our devices will come with an internet hotspot, which will connect the Chromebook to the internet. Some devices will still

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need an internet connection. Companies in the area are offering free or reduced-cost internet. We can connect you with their resources if you should need it. We are asking if you have a device at home that you do not request one from LWA to ensure all students have access to technology.

If you are requesting usage of one of our Chromebooks, you will need to sign a technology agreement with us. Teachers will have guidelines for technology usage for their students, and there will be consequences if students break the expectations. We will collect Chromebooks and chargers at the end of the school year, so it is imperative that you take good care of the device and do not personalize it in any way.

Q: How will grading work?

A: For Quarter 3, which ends March 26th, we will use our current grading scale to calculate student grades. For Quarter 4, the teachers and administration will meet periodically to discuss if our current grading scale is feasible or if we need to move to a pass/fail model. If there are any changes, we will update you at that time.

Q: What websites will my children be using, and what will the expectations be?

A: Students will be using the Google Suite of resources (their email, Docs, Classroom, etc.) in order to access and complete work. We will still communicate through Class Dojo. We will use the following programs to deliver instruction:

- **NewsELA** - to provide ELA content for grades 2-8. (Access in Google Classroom)
- **STMath** - to provide Math content for grades K-8. Students should use ST Math for at least 45 min. a day.
- **Lexia** - to provide ELA content for grades K-5. Students should use Lexia for at least 45 min. a day.

Staff are preparing a one-page sheet with all of your student's logins in one place. It will also include additional websites that your students may visit if they would like to continue their learning after completing all of the required work. We have also had our Technology Team push out bookmarks for these sites to our school Chromebooks. When your students login to our Chromebooks, the landing pages for all of our required sites will be on the left side of the screen.

Q: How will I know each teacher's expectations for learning?

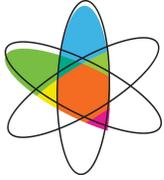
A: Each classroom teacher is preparing a go-to guide for you. It includes everything that you will need to help your students be successful with distance learning. The guide will include their expectations for learning, technology guidance, attendance policies, schedule, grading, communication and a crisis number.

Q: How will attendance work?

A: As part of Minnesota's Department of Education's guidance on distance learning, all students are guaranteed time to interact daily with a licensed teacher. There will be set times in your student's day in which they will interact with their teacher(s). Teachers will mark all of the students who connect with them as "present". If the student did not attend the scheduled session, they will be marked "absent". If there are extenuating circumstances, please contact us.

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Q: What if my child needs supplies for learning?

A: Staff members are preparing supply kits for each child. They will contain pencils, paper, a notebook, a folder to send and receive work, art supplies, coloring sheets, a Chromebook (if needed) and a charger for the Chromebook (if needed).

Q: How will you deliver/collect the paperwork and supplies?

A: We are working on coordinating drop-off times/locations to families using our current bus routes. We are looking to deliver everything to families at once, including food, supplies, and paperwork. We will follow a similar route at a later date to pick up completed work. If needed, parents may also send us pictures of their child's completed work to turn it in.

Q: How will my child receive instruction in the Arts?

A: Our Arts teachers are developing subject specific content that will be pushed out to students. Content will include portions of choreography, music to be learned, appreciation activities and more. Students may be asked to record themselves performing and send it back to us for review.

In addition, we are collecting activities for your students to do at home which would involve movement and the arts.

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