



SPOTSWOOD MEMORIAL SCHOOL



GRAHAM PEABODY
SUPERINTENDENT

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BRIAN KITCHIN
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August 2019

Dear Memorial Parents,

Welcome back! **On Wednesday, September 4, 2019** we will host Memorial Back-To-School Night, an event designed to allow us to meet, talk, and connect in support of your children. Beginning at 6:30 PM, parents and guardians may enter through exit 3 (by the gym). We will provide a brief overview of Memorial School introducing you to some staff that you will want to interact with over the course of the year. You will then follow your child's schedule for the rest of the night, visiting each of their classes. During this time, teachers will provide you with a brief overview of the curriculum/subject and the routines/expectations that will assist you in guiding your child to a positive and successful school year.

We will also have information available regarding extra curricular clubs and offerings for you to view at your convenience. Students will have a separate opportunity to learn about the clubs and sign up during our 2nd annual club fair which will be held during advisory one morning at the start of the year.

The schedule for the night is as follows:

6:30 - 6:50	Principal's Welcome
6:55 - 7:03	Period 1
7:06 - 7:14	Period 2
7:17 - 7:25	Period 3
7:28 - 7:36	Period 4
7:39 - 7:47	Period 5
7:50 - 7:58	Period 6
8:01 - 8:09	Period 7
8:12 - 8:20	Period 8
8:23 - 8:31	Period 9

A representative from our technology department will also be available to assist you in setting up your Genesis Parent Portal if you have not already done so.

I look forward to meeting with you Wednesday night as we discuss what Memorial has to offer you and your children for the upcoming school year. Until then, if you would like to follow our day-to-day progress, follow us on Twitter @MemorialColts. Should you have any questions regarding this communication or our Back-to-School program, please do not hesitate to contact me at your convenience.

Thank you,


Brian Kitchin, Principal
Memorial School
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