



1126 North Melrose Dr., Vista, CA 92083

Members of the Governing Board: Brian Cox, Mitchell Diehl, Shandon Harbor, Kristin Maccarrone, Paul Polito, Doreen Quinn, Patricia Sprotte

**MINUTES – SPECIAL MEETING OF THE GOVERNING BOARD  
February 28, 2018 – 9:00 AM**

**I. PRELIMINARY**

**a. CALL TO ORDER**

Board Chair Doreen Quinn called to order the North County Trade Tech High School Board of Directors Special Meeting at 9:14 am on Wednesday, February 28, 2018.

**b. ROLL CALL**

Present: Brian Cox, Mitchell Diehl, Paul Polito, , Doreen Quinn, Patricia Sprotte

Absent: Shandon Harbour, Kristine Maccarrone

Guests:

Phil Lutgen- North County Trade Tech High School  
Mary Anne Herman- New Haven Youth & Family Services, Inc.  
Dorothy Lee- EdTec via Teleconference

**c. APPROVAL OF AGENDA**

Added to the agenda was Approval of Long Term Lease with New Haven.

*Motion: Patricia Sprotte*

*Second: Paul Polito*

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl	x			
Harbour				x
Maccarrone				x
Polito	x			
Quinn	x			
Sprotte	x			

**II. COMMUNICATIONS**

**a. PUBLIC COMMUNICATIONS**

None.

**b. BOARD CHAIRMAN/CEO REPORT:**

Doreen Quinn reported that New Haven Youth & Family Services entered into escrow to purchase the 1132 N. Melrose building. New Haven is actively in the process of doing their due diligence to ensure they stay within time periods indicated in the purchase agreement.

**c. PRINCIPAL'S REPORT:**

None.



d. BOARD MEMBER COMMENTS

None.

III. ITEMS SCHEDULED FOR INFORMATION/ACTION

a. Financial Update from Edtec: Tabled for next meeting

b. Review and Approve Three Year Engagement with Auditor Squar Milner LLP  
Board members reviewed, discussed and approved renewing of the auditors.

*Motion: Patricia Sprotte*

*Second: Brian Cox*

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl	x			
Harbour				x
Maccarrone				x
Polito	x			
Quinn	x			
Sprotte	x			

c. Review and Approve Second interim

Board members reviewed, discussed and approved the Second Interim with the correction noted by Paul Polito. Edtec will make the correction and submit to VUSD.

*Motion: Paul Polito*

*Second: Brian Cox*

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl	x			
Harbour				x
Maccarrone				x
Polito	x			
Quinn	x			
Sprotte	x			

d. Tour New Facility

Board members toured the 1132 N. Melrose Dr building.

e. Approval of Long Term Lease with New Haven

Board members discussed in detail the terms of the proposed Long Term Lease with New Haven Youth & Family Services. A lease rate of up to \$1.20 per square foot was discussed. Mitchell Diehl made a motion to commit to a long term lease with New Haven contingent on a written agreement with New Haven to sublet the 1132 N. Melrose Dr building at a rate that is equal to the amount that would be paid by New Haven should the current tenant decide not to sublease from Trade Tech. Brian Cox seconded the motion.

*Motion: Mitch Diehl*

*Second: Brian Cox*

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl	x			
Harbour				x
Maccarrone				x

Polito			x	
Quinn			x	
Sprotte			x	

IV. **ADJOURNMENT**

The meeting was adjourned at 9:52am

Motion: Doreen Quinn

Second: Mitch Diehl

Member	Aye	Nay	Abstain	Absent
Cox	x			
Diehl	x			
Harbour				x
Maccarrone				x
Polito	x			
Quinn	x			
Sprotte	x			

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.