

## Abbreviated Goals and Plans Template

Please complete this template and upload it to the ASSIST platform in the Improvement Plan Assurance section. Note that the Michigan school improvement process – Gather, Study, Plan, Do (Implement, Monitor, Evaluate, and Adjust) remains the same. It is only the documentation of the process that has been adjusted.

District Code: 82390

District Name: Northville Public Schools

School Code: 02770

School Name: Cooke School

### Section One – Plan

In preparation for completing this template, it is recommended that improvement teams complete the School Data Analysis. This diagnostic is available both in the ASSIST platform, and as a [template for you to download and use](#).

1. What multiple data sources were used to determine need?  
Cooke Common Assessment, Local Data and MI-Access Data, as available.
2. Based on the data, what area(s) needs improvement?  
Continued work to add measures of student growth and continued alignment within our grade level groups to align strategies.
3. Write a measureable goal for each area of need.  
Cooke School Improvement Goals  
ELA: Students in levels 1, 2, and 3 will demonstrate a 5% increase in their ELA scores from fall administration to spring administration of the Cooke Common Assessment  
Math: Students in levels 1, 2, and 3 will demonstrate a 5% increase in their math scores from fall administration to spring administration of the Cooke Common Assessment.  
Behavior: Students will demonstrate a 5% increase in their behavior scores as measured by fall to spring administration of the Cooke Common Assessment.
4. Describe the strategies and activities that will be used for each of the goals.  
See attached Measurable Goal form.
5. What future multiple data points will be used to determine if the goals are met?  
Cooke Common Assessment with data point in ELA, Math, and Behavior will be used. Additionally, an Observation Checklist will be added to measure growth across departments, with multidisciplinary input.
6. What are the professional learning needs for staff and parents necessary to implement the strategies and activities?  
Staff will create the Observation Checklist and work across departments and grade levels

to create consensus and the new tool. Additionally, staff will create alignment of strategies within grade level groups for ELA, Math, and Behavior based on the Cooke Common Assessment. This work will be done across the year on Professional Development Days and in Extended Time learning sessions. Para educators will be included in the work with monthly data meetings within classroom and department trainings with Behavior Support Team.

7. Describe how the plan and process will be monitored and evaluated.

School Improvement Team will review progress in goal areas from grade level groups, allowing for the SI Team to plan for building school improvement specific PD sessions. Monthly meetings and input from data and team will allow flexibility of planning.

8. Provide the budget showing alignment to the plan.

Current budget allotted for supplies and PD, and time allowed is currently sufficient for this to take place across the year (within both district contract, and building Act 18 budget).

## Section Two – Assurances

1. The school has evidence of a mission statement.  
Yes
2. The school has evidence of completing a comprehensive needs assessment.  
Yes
3. The school has evidence of inviting and allowing school board members, school building administrators, teachers, other school employees, pupils, parents of pupils attending the school, and other residents of the school district to voluntarily participate in the development, review, and evaluation of the school improvement plan.  
Yes
4. The school has evidence of a process to evaluate our school improvement plan.  
Yes
5. The school has evidence that technology is being integrated into the curriculum to improve learning.  
Yes
6. The school has evidence of making available in as many fields as practicable opportunities for structured on the job learning, such as apprenticeships and internships, combined with classroom instruction that the building will implement.  
Yes
7. The school has evidence of developing and utilizing community resources and volunteers, the role of adult and community education, and libraries and community colleges in the learning community.  
Yes
8. The school has evidence of building-level decision making.  
Yes

Cooke School Measurable Objectives  
2018-2019

*Cooke School developed the following 2018-19 School Improvement Plan by analyzing and summarizing school data and identifying goals that support the greatest instructional needs based on those findings. Research-based strategies and activities were identified to help all students achieve maximum success.*

**ELA**

Students in levels 1, 2, and 3 will demonstrate a 5% increase in their ELA scores from fall administration to spring administration of the Cooke Common Assessment.

<b>Strategy</b>	<b>Activities</b>
Comprehension: All staff will provide instruction on comprehension strategies using both informational and narrative leveled text.	<ul style="list-style-type: none"> <li>• All staff will receive professional development dedicated to the review and planning of school wide and classroom goal setting</li> <li>• All staff will implement grade level Specific Learning Targets and “I Can” statements</li> <li>• Specific learning targets will be identified, stated, posted, and embedded in lessons</li> <li>• All classroom staff will implement the Four Blocks Literacy Model</li> <li>• All classroom staff will provide mini lessons/small group instruction</li> <li>• All staff will provide instruction on basic reading strategies that include main idea, events, and prediction</li> <li>• Teachers will team teach to collaborate on strategies and provide opportunities to individualize instruction</li> </ul>
<b>Strategy</b>	<b>Activities</b>
Social Studies: All staff will increase the frequency of reading of Social Studies informational text.	<ul style="list-style-type: none"> <li>• All staff will receive professional development dedicated to the review and planning of school wide and classroom goal setting</li> <li>• All staff will implement Specific Learning Targets and “I Can” statements</li> <li>• Specific learning targets will be identified, stated, posted, and embedded in lessons</li> <li>• All classroom staff will continue to utilize the Unique Learning System / News 2 You print and digital resources as a source of current events and vocabulary instruction.</li> <li>• All classroom teaching staff will participate in a Social Studies work session</li> <li>• All staff will use leveled instructional resources</li> <li>• Teachers will team teach to collaborate on strategies and provide opportunities to individualize instruction</li> <li>• Nonfiction books focusing on Social Studies topics will be available in our school library.</li> </ul>
<b>Strategy</b>	<b>Activities</b>
Science: All staff will increase the frequency of reading of Science informational text	<ul style="list-style-type: none"> <li>• All staff will implement Specific Learning Targets and “I Can” statements</li> </ul>

Cooke School Measurable Objectives  
2018-2019

	<ul style="list-style-type: none"> <li>• Specific learning targets will be identified, stated, posted, and embedded in lessons</li> <li>• All classroom staff will use picture supported and hands-on learning to support Science text</li> <li>• All classroom staff will provide mini lessons/small group instruction</li> <li>• All staff will use leveled instructional resources</li> <li>• Teachers will team teach to collaborate on strategies and provide opportunities to individualize instruction</li> <li>• Nonfiction books focusing on Science topics will be available in our school library.</li> </ul>
<b>Strategy</b>	<b>Activities</b>
Writing: Teachers will explore and implement First Author's Chair	<ul style="list-style-type: none"> <li>• All staff will implement grade level Specific Learning Targets and "I Can" statements</li> <li>• Specific learning targets will be identifies, stated, posted, and embedded in lessons</li> <li>• Trained teachers will provide instruction and modelling to all staff regarding the implementation First Author's Chair Kits.</li> <li>• Teachers will use the scoring system within the First Author's Chair kits to monitor and report progress</li> <li>• Grade level teachers will utilize peer coaching to further understand First Author's Chair.</li> <li>• Teachers will team teach to collaborate on strategies and provide opportunities to individualize instruction</li> </ul>

**Math**

Students in levels 1, 2, and 3 will demonstrate a 5% increase in their math scores from fall administration to spring administration of the Cooke Common Assessment.

<b>Strategy</b>	<b>Activities</b>
Instructional Methods: All staff will use the concrete, pictorial, and abstract instructional methods to teach math skills to all students.	<ul style="list-style-type: none"> <li>• All staff will receive professional development dedicated to the review and planning of school wide and classroom goal setting</li> <li>• All staff will implement grade level Specific Learning Targets and "I Can" statements</li> <li>• Specific learning targets will be identifies, stated, posted, and embedded in lessons</li> <li>• All staff will utilize hands-on learning, manipulatives, and 3 dimensional shapes</li> <li>• All staff will provide tactile experiences in math instruction (eg. geometric shapes, coins)</li> <li>• All staff will provide mini lessons/small group instruction</li> </ul>

Cooke School Measurable Objectives  
2018-2019

	<ul style="list-style-type: none"> <li>• All staff will incorporate Math Workshop</li> <li>• All staff will provide instruction within authentic (real world) settings</li> <li>• Teachers will team teach to collaborate on strategies and provide opportunities to individualize instruction</li> </ul>
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**Behavior**

Students will demonstrate a 5% increase in their behavior scores as measured by fall to spring administration of the Cooke Common Assessment.

Strategy	Activities
PBIS Implementation: All staff will use concrete, pictorial, and authentic instructional methods to teach behavioral expectations based on the PBIS matrix	<ul style="list-style-type: none"> <li>• All staff will receive professional development dedicated to the review and planning of school wide and classroom goal setting</li> <li>• All classrooms will generate (with student input), clearly define, and post behavioral expectations</li> <li>• All students will receive direct instruction on classroom behavioral expectations at least quarterly (documented on the Behavior Intervention Log).</li> <li>• PBIS posters will be posted in classrooms as well as cafeteria, hallways, bathrooms, playground, bus routine, and office for both direct instruction and incidental teaching</li> <li>• All students will receive direct instruction on behavioral expectations throughout the building at least quarterly (documented on the Behavior Intervention Log).</li> <li>• All staff will provide incidental instruction, and direct students to classroom and building expectations daily</li> <li>• Classroom staff will receive direct instruction on student BIPs/strategies, pre-correction expectations, 4:1 ratio for reinforcement at least quarterly and whenever student plans are updated.</li> <li>• Student Behavior Profiles will be in the classroom and available to all staff and subs and will designate student's target behaviors /communication strategies</li> <li>• All staff will be trained on Non-violent Crisis Intervention (CPI)</li> </ul>
Strategy	Activities

Cooke School Measurable Objectives  
2018-2019

<p>Behavior Goal Writing: Behavior Goals and Objectives will align with Communication Goals and Objectives to increase behavioral outcomes</p>	<ul style="list-style-type: none"> <li>• Teachers and ancillary staff will receive training on writing SMART goals and objectives</li> <li>• Behavior, ancillary staff, classroom teachers, and students (when appropriate) will collaborate in developing PLAAFP statements and behavior goals and objectives for student IEPs</li> <li>• Students will be instructed on their personal behavior goals and objectives at least quarterly, or whenever changes are made.</li> <li>• Staff and students will monitor and track data on individual behavior goals</li> </ul>
<p><b>Strategy</b></p>	<p><b>Activities</b></p>
<p>Social Skills Instruction: Students will receive weekly social skills instruction.</p>	<ul style="list-style-type: none"> <li>• All staff will receive implement Specific Learning Targets and “I Can” statements</li> <li>• All staff will collaborate in developing skill based lessons regarding the target areas of Safe, Respectful, Responsible to ensure that all students can respond (differentiating, scaffolding; including needed visual/communication supports )</li> <li>• Classroom staff and/or Behavior Intervention Personnel will team teach weekly instruction</li> <li>• Specific learning targets/I Can statements will be identified, stated, posted, and embedded in lessons and reinforced throughout the week</li> <li>• Lessons will contain an assessment component to measure student understanding</li> </ul>
<p><b>Strategy</b></p>	<p><b>Activities</b></p>
<p>Student Leadership: The staff will create opportunities for students to grow as leaders in their classrooms and throughout the building</p>	<ul style="list-style-type: none"> <li>• Students will have opportunities to be Pledge Leader, Announcement Leader (target behavior for the month), and/or Birthday Leader during morning announcements</li> <li>• Classroom staff will create opportunities for leadership within their classrooms</li> <li>• Classroom staff will provide instruction on behavior expectations as they relate to being a “leader”.</li> <li>• Students will be recognized for being Safe, Respectful, and / or Responsible</li> </ul>
<p><b>Strategy</b></p>	<p><b>Activities</b></p>
<p>Family &amp; Community Involvement: Families and community members will be educated on monthly targets for student behavior</p>	<ul style="list-style-type: none"> <li>• Classrooms will send home information and work product regarding target behavior expectations</li> <li>• The target behavior expectations will be included in the Cooke Connection monthly with classroom exemplars</li> <li>• Target behavior expectations will be shared with bus staff &amp; proactive strategies shared with transportation providers</li> </ul>