

**Montour School District  
Board of School Directors  
Regular Monthly Board Meeting  
Thursday, January 24, 2019  
Place: Administrative Board Room #361  
Time: 6:36 p.m.**

**Call to Order** The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Barclay at 6:36 p.m.

**Pledge** The Pledge of Allegiance was said at the beginning of the meeting.

**The following members were present:**

**Roll Call** Mr. Barclay, Mr. Barth Mr. Dudash (6:38 arrival), Mr Galiyas (by phone), Mr. Hutter, Mrs. Moore, Mrs. Morrow, Mr. Rippole, and Mr. Young.

**Also present at the Board Meeting:**

Ira Weiss, Solicitor  
Dr. Christopher Stone, Superintendent  
Tiffani Suriano-Doyle, Recording/Board Secretary

**Recognitions/  
Presentations**

**Recognitions**

- The following students were nominated for “Student of the Month” at the Montour Elementary School for the month of November & December:

<b>Montour Elementary School – November/December Students of the Month</b>			
Kindergarten	Olivia Mackin		Prajakta Kelkar
1 <sup>st</sup> Grade	Gio Nuovo		Kayla Goodman
2 <sup>nd</sup> Grade	Annabelle Godsey		Graysen Kissinger
3 <sup>rd</sup> Grade	Kayleigh Adams	Arianna McBurney	Mason Mure
4 <sup>th</sup> Grade	Riley Cartwright		Noah Dawson

- The following students were nominated for “Student of the Month” at the David E. Williams Middle School for the month of November:

<b>David E. Williams Middle School – November Students of the Month</b>		
5 <sup>th</sup> Grade	Emma Palmgren	Drew Cisneros
6 <sup>th</sup> Grade	Brady Tarquinio	Ivy Freshwater
7 <sup>th</sup> Grade	Peja Cruise	Sam Allman
8 <sup>th</sup> Grade	Sarah Lugaila	Adam Weber

- The following students have been nominated for “Student of the Month” at the David E. Williams Middle School for the month of December:

<b>David E. Williams Middle School – December Students of the Month</b>		
5 <sup>th</sup> Grade	Zoey Arkalis	Tyler Fikisz
6 <sup>th</sup> Grade	Ava Stropkaj	Evan Jennings
7 <sup>th</sup> Grade	Molly Vermeulen	Nathan Longwell
8 <sup>th</sup> Grade	Allison Zane	Amari Nelson

**Presentations**

- Future Ready Index – Dr. Eric Sparkenbaugh
- Athletic Center Roof Updates – Mr. Darryl Yonkers

**Reports**

**President, Mr. Thomas Barclay**

1. Accept the Parkway West Career & Tech Center Joint Committee Meeting minutes of November 6, 2018.
2. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of November 15, 2018 and the Reorganization Meeting of December 6, 2018.

**Superintendent, Dr. Christopher Stone**

**Informational:** Montour School Pajama Drive  
Opening of the AI Lab

3. Approve the 2019-2020 school calendar as per the attachment.

Mrs. Morrow made the motion to approve the Reports, seconded by Mr. Barth.

ROLL CALL: All Present Voted "YES"  
***MOTIONS CARRIED***

**Budget & Finance**

Mrs. Borsos presented the Budget & Finance agenda and requested a motion to approve the following:

**Treasurer's Report**

**Business Manager, Mrs. Anna Borsos**

1. Approve the Treasurer's Report for December 2018 as follows:

**FUND**

<b>10 GENERAL FUND</b>	<b>YTD TOTALS</b>
Revenues Year to Date	\$ 58,648,985.55
Expenditures Year to Date	\$ 30,322,523.82

FNB Bank Balance as of 12/31/18	\$ 11,047,574.20
FNB Short Term CD's 12/31/18	\$ 19,000,000.00
PNC Long Term Investment 12/31/18	\$ 10,000,000.00
PSDLAF Bank Balance as 12/31/18	\$ 4,753.18

Audited Fund Balance as of 6/30/17 \$ 7,727,238.00

**30 CAPITAL PROJECTS FUND YTD TOTALS**

	<b>YTD TOTALS</b>
<u>Athletic Center Project #3550</u>	
FNB Bank Balance as of 12/31/18	\$ 117,640.00

Audited Fund Balance as of 6/30/17 \$ 117,640.00

**32 CAPITAL RESERVE FUND YTD TOTALS**

Key Bank as of 12/31/18	\$ 569,015.65
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Audited Fund Balance as of 6/30/17 \$ 373,539.00

**39 CAPITAL PROJECTS FUND - ELEM YTD TOTALS PTD TOTALS**

<u>Elementary Project #3777:</u>		
Soft Costs Spent to Date	\$ 40,155.96	\$ 8,547,002.71

PLGIT-2015 Bond Balance of 12/31/18	\$ 4,650.55
PLGIT-2017 Bond Balance of 12/31/18	\$ 387,173.43

Audited Fund Balance as of 6/30/17 \$ 2,838,496.00

**50 CAFETERIA FUND****YTD TOTALS**

Revenues Year to Date	\$ 570,669.41
Expenditures Year to Date	\$ 484,247.01
FNB Bank Balance as of 12/31/18	\$ 80,238.03
Audited Fund Balance as of 6/30/17	\$ (63,978.00)

**MONTHLY TOTALS**

# of Breakfast served in December 2018	3,280
# of Lunches served in December 2018	19,686
December 2018 Ala Carte dollar sales	\$35,095.10

**70 FIDUCIARY FUND****YTD TOTALS**

FNB Bank Balance as of 12/31/18	\$ 18,649.71
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**ATHLETIC TICKET SALES**

Football	\$ 25,696.75
Boys Basketball	\$ 887.00
Girls Basketball	\$ 849.00

**FACILITY USAGE REVENUE**

November & December Facilities Rental	\$ 550.00
Additional Staff Revenue	\$ 1,768.75

**CAPITAL PROJECTS****SPENT TO DATE**

DEW Renovations, Fund 32	\$ 1,174,766.50
DEW & HS Turf Project, Fund 32	\$ 561,870.25
DEW Turf Project, Fund 39	\$ 810,522.00
<b>DEW Total</b>	<b>\$ 1,372,332.25</b>
<b>Other</b>	
Security Guard House, Fund 32	\$ 8,680.00
Security Guard House, Fund 39	\$ 10,800.00
<b>Guard House Total</b>	<b>\$ 19,480.00</b>
Elementary Paving playground walks, Fund 32	\$ 10,200.00
HS Handicap Ramp, Fund 32	\$ 19,200.00
HS Updates outdoors, Fund 32	\$ 89,925.00
Bus Purchase, Fund 32	\$ 162,222.00
Two New Ford Vans, Fund 39	\$ 78,130.00
<b>TOTAL \$</b>	<b>2,926,253.15</b>

**BUDGET & FINANCE****Business Manager, Mrs. Anna Borsos**

1. Approve the payment of bills and ratify the payment of bills:

**MONTOUR BOARD OF SCHOOL DIRECTORS****BILLS FOR APPROVAL****1/24/2019**

<b>General Fund 10</b>		<b>Totals</b>
Bills to be Approved	\$ 11,638,861.94	
Bills to be Ratified	\$ 210,372.32	
<b>Capital Projects Fund 30</b>		<b>Totals</b>

Bills to be Approved	\$	-
Bills to be Ratified	\$	-
<b>Capital Reserve Fund 32</b>		<b>Totals</b>
Bills to be Approved		
Bills to be Ratified	\$	78,306.24
<b>Capital Project Fund 39</b>		<b>Totals</b>
Bills to be Approved	\$	-
Bills to be Ratified	\$	224,027.80
<b>Cafeteria Fund 50</b>		<b>Totals</b>
Bills to be Ratified	\$	281,461.90
<b>Activity Fund 70</b>		<b>Totals</b>
Bills to be Ratified	\$	25,000.52

2. Approve the Budget Transfers from January 2019:

\$ 300.00	FROM	10-3272-390-000-30-800-550-000-0000	Girls Volleyball – Other Purchased Professional and Technical Services
	TO	10-3269-810-000-20-500-550-000-0000	Wrestling – Dues and Fees
\$ 37,581.00	FROM	10-1231-567-000-30-000-000-000-0012	Emotional Support Public – Tuition Approved Private
	TO	10-1110-640-000-10-000-000-000-0012	Regular Program Elementary/Secondary – Books and Periodicals
\$ 3,060.00	FROM	10-3251-610-000-30-800-550-000-0000	Football – General Supplies
	TO	10-3252-613-000-30-800-550-000-0000	Boys Basketball - Uniforms
\$ 3,763.88	FROM	10-2620-432-000-10-260-000-000-0026	Operation of Building – Repairs and Maintenance Equipment
\$ 492.00	FROM	10-2620-460-000-10-260-000-000-0026	Operation of Building – Extermination Services
	TO	10-4500-752-000-00-000-000-000-0000	Building Acquisition – Capital Equipment
\$ 200.00	FROM	10-3257-810-000-30-800-550-000-0000	Boys Golf – Dues and Fees
	TO	10-3253-810-000-30-500-550-000-0000	Girls Basketball – Dues and Fees

- Approve participation in the Allegheny Intermediate Unit’s Joint Purchasing Board for the 2019-20 school year and designate the Business Manager and Staff Accountant as Member and Alternate Member respectively, as per Resolution.
- Accept a proposal from Trane to replace 322 corridor and hallway fixtures at DEW at no cost to the District.
- Approve resolution 19-0001, Resolution not to Exceed.
- Approve the following contracts to provide services to non-public schools in accordance with/paid through Federal Title funds :

Agency	Amount	Purpose
Step by Step Learning, LLC	Not to exceed \$11,167	Holy Trinity & St. Malachy instructional svc
Allegheny Intermediate Unit	Not to exceed \$1,627	St. Margaret instructional services
Allegheny Intermediate Unit	Not to exceed \$4,500	St. Malachy instructional services
Allegheny Intermediate Unit	Not to exceed \$6,500	Holy Trinity instructional services

7. Exonerate the following Tax Collectors for 2018 real estate school tax collections:
- |                   |                   |                   |
|-------------------|-------------------|-------------------|
| Robinson Township | Ingram Borough    | Pennsbury Village |
| Kennedy Township  | Thornburg Borough |                   |

Mrs. Morrow made the motion to approve the Budget & Finance Report, seconded Mr. Barth.

ROLL CALL: All Present Voted "YES"  
***MOTIONS CARRIED***

**Education**

The Administrative Team presented their items at the Agenda Planning Meeting under Education and tonight a motion was made to approve the following:

**Director of K-4 Academic Achievement and K-12 Innovation, Dr. Justin Aglio**

1. Approve to host the Transforming Learning Collaborative workshop at David E. Williams Middle School on February 5, 2019 at no cost to the District.

**Director of 5-12 Academic Achievement and K-12 Support Services, Dr. Eric Sparkenbaugh**  
**Informational:** New Textbook Review Form

2. Approve the agreement between Crisis Center North and the Montour School District to manage school-based counseling services in the amount of \$4,000 (each school year and renewed every February) as outlined per the attachment.

**High School Principal, Mr. Todd Price**

3. Approve the DEW Eighth Grade Students Shadow Day Program at MHS, as per the enclosure.
4. Approve the donation of a kiln to the Montour High School Art Department, as per the enclosure.
5. Approve the request from Montour High School Music Department to hold a Jazz Workshop and Jazz Night for Montour High School students, as per the enclosures.
6. Approve the request from Montour High School Music Department to hold Coach and Play workshops for Montour High School students, in cooperation with the Pittsburgh Symphony Orchestra, as per the enclosure.
7. Approve Montour High School participation in Harvard University Graduate School of Education's Project Zero Research Study, as per the enclosure.
8. Approve the following donations for the Montour Spartan Startups Program...
  - Richard Brennan - \$500.00
  - Larry Miller, Innovation Works - \$50.00
  - Studio Ten - \$200.00
  - Faster's Friends - \$250.00
  - Valley Electric - \$150.00
  - Grimes Inc. - \$250.00
  - Ace Wire Spring and Form Co., Inc. - \$500.00
  - Image 360 - \$500.00

**Middle School Principal, Mr. Dominic Salpeck**

9. Approve payment to the DEW Theatre Productions to help support the 2018-2019 play “Annie, Jr.” in the budgeted amount of \$3,600.

**Elementary Principals, Mr. Jason Burik and Mr. Jason Shoaf**

10. Approve Bricks 4 Kidz to host after-school Lego building programs in the Lego Brick Makerspace at Montour Elementary School on January 22, 24, 29, 31 and February 7, 2019.
- Classes are capped at 20 students
  - Student fee is \$10
  - The class will be run by Ross Mlinac, owner of Bricks 4 Kidz
11. It is recommended that the Board approve Jostens to create the Montour Elementary School Yearbook as per the attachment.

Mr. Barth made the motion to approve the Education Agenda, seconded Mrs. Morrow.

ROLL CALL: All Present Voted “YES”  
***MOTIONS CARRIED***

**Operations**

Mr. Yonkers to presented the Operations/Facilities agenda and made a motion to approve the following:

**Director of Operations, Mr. Darryl Yonkers and Mr. Evan Ferris, Director of Facilities**

1. Approve the purchase of resurfacing materials off of the KPN contract from Weatherproofing Technologies Inc. for the Athletic Center roof restoration project at a cost of \$31,564.03.
2. Award the Athletic Center Roof Restoration Project contract to Slippery Rock Commercial Roofing at a total cost of \$65,836.
3. Approve the advertisement for bids of the Natatorium Renovation Project.
4. Approve a payment to Country Club Gardens for work performed pertaining to the replacement of a drainage inlet and grading at the David E. Williams Middle School in the amount of \$2,720.
5. Approve Rise Display ticker board subscription in the amount of \$2,568
6. Approve the change order from Field Turf for installation of conduit at the DEW athletic field in the amount of \$4,400.
7. Approve Pittsburgh Prosound to replace and install three rotating light fixtures at the Athletic Center at a total cost of \$4,949.90
8. Approve the following bids submitted by Trane:

Service	School	Amount
Trane Service Agreement / Chillers	Montour Elementary School	\$4,643
Trane Service Agreement / Chillers	David E. Williams Middle School	\$2,322
Trane Software Updates – Tracer & Controls	Montour Elementary School	\$15,821 (3 years)
Trane Software Updates – Tracer & Controls	David E. Williams Middle School	\$15,821 (3 years)

9. Approve the advertisement of Phase I of the David E. Williams Middle School roofing project.

Mr. Hutter made the motion to approve the Operations Agenda, seconded Mr. Dudash.

ROLL CALL: Mr. Barclay, Yes; **Mr. Barth, Yes (Abstain to #4)**; Mr. Dudash, Yes;  
Mr. Galiyas, Yes; Mr. Hutter, Yes; Mrs. Moore, Yes; Mrs. Morrow, Yes;  
Mr. Rippole, Yes; Mr. Young, Yes.

**Personnel**

Mrs. Sinicki presented the Personnel Agenda and a motion was made to approve the following:

**Director of Human Resources, Mrs. Susan Sinicki**

1. Approve the following personnel items pending all clearances:

**Professional Staff – Elections**

Name	Location	Assignment	Effective	Salary
Ogden, Kaitlyn	MES	Long Term Substitute	1/22/19 – 5/22/19	\$100/day, \$46,625 (B Step 1, prorated after 45 <sup>th</sup> day)

**Support Staff – Elections**

Name	Location	Assignment	Effective	Salary
Chu, Eddy	Garage	Extra Bus Chaperone	1/25/19	\$15.86/hour
Daly, Patrick	Facilities	Sub Custodian	1/25/19	\$12.50/hour
McGregor, Kenneth	Facilities	Sub Custodian	1/25/19	\$12.50/hour
Oliver, Billie	District	Sub Noon Supervisor	1/25/19	\$14.00/hour
Steinmetz, Richard	Facilities	Sub Custodian	12/13/18	\$12.50/hour

**Extra-Curricular Activities – New Appointments**

Name	Position	Effective	Salary
Broda, Dylan	Student Auxiliary Worker	1/25/19	Various Rates
Davin, Wayne	Assistant JV Baseball Coach	1/25/19	\$1,516 (contractual rate)
Dhance, Aaron	Volunteer Wrestling Coach	1/25/19	N/A
Dowiak, Ryan	Head JV Baseball Coach	1/25/19	\$2,528 (contractual rate)
Fisher, Craig	DEW Girls Assistant Soccer Coach	1/25/19	\$1,671.35 (contractual rate)
Giammarco, John	Auxiliary Worker	1/25/19	Various Rates
Gupp, Michael	Volunteer Basketball Coach	1/25/19	N/A
Michalski, John	DEW Boys Assistant Soccer Coach	1/25/19	\$1,671.35 (contractual rate)
Minear, Bill	Auxiliary Worker	1/25/19	Various Rates
Priddy, Billy	Assistant Varsity Baseball Coach	1/25/19	\$2,216 (contractual rate)
Skalarski, Rob	Assistant 9 <sup>th</sup> Grade Boys Basketball Coach	1/25/19	\$2,916 (contractual rate)
Taylor, Eileen	Auxiliary Worker	1/25/19	Various Rates
Trohaugh, Luke	Assistant JV Boys Volleyball Coach	1/25/19	\$1,760 (contractual rate)
Vietmeier, Sarah	Student Auxiliary Worker	1/25/19	Various Rates
Woodruff, Daniel	Assistant Dance Team Coach	1/25/19	\$3,461 (contractual rate)

**Professional Staff – Leave of Absence**

Name	Location	Assignment	Type of Leave	Leave Dates
Budda, Bridget	MHS	Teacher	Paid/FMLA	4/3/19 – 6/10/19
Burik, Kathy	MES	School Nurse	Unpaid	1/18/19 – 2/1/19
DeBerry, Lauren	MES	Teacher	Paid/FMLA	4/23/19 – 10/31/19
Evans, Daniel	DEW	Teacher	Paid/FMLA	12/3/18-1/18/19
Taucher, Grace	DEW	Teacher	Sabbatical	1/25/19-6/10/19

**Support Staff – Leave of Absence**

Name	Location	Assignment	Type of Leave	Leave Dates
Chada, Janet	Garage	Bus Driver	Unpaid	1/14/19 – 2/18/19
Demma, Betty	Garage	Bus Driver	Unpaid	1/17/19 – 4/4/19
Runkey, Karen	Facilities	Custodian	FMLA	11/1/18 – 3/10/19
Seretti, Amanda	MES	Paraprofessional	Paid/FMLA	4/10/19 – 6/7/19

**Support Staff – Change of Status**

Name	From	To	Effective	Salary
Matta, Michael	Custodian	Grounds	1/22/19	\$31.25/hr.
Schrengost, David	Grounds	Custodian, MES	1/22/19	\$27.23/hr.

**Resignations**

Name	Location	Assignment	Effective
McNevin, Mary	Garage	Bus Chaperone	12/21/18
Moniger, Sharon	Facilities	Substitute Custodian	11/14/18

2. Approve the January conference grid as submitted.
3. Approve the 3 day suspension of employee #917.

Mr. Rippole made the motion to approve the Personnel Agenda, seconded Mrs. Morrow.

ROLL CALL: All Present Voted “YES”  
**MOTIONS CARRIED**

**Transp.** Mr. Wagner presented the Transportation Agenda and a motion was made to approve the following:  
**Director of Transportation, Mr. Bob Wagner**

1. Approve the renewal of Edulog Routing & Scheduling Software in the amount of \$3,262.07 to be paid to Education Logistics, Inc.

Mrs. Morrow made the motion to approve the Edulog Software, seconded by Mr. Dudash.

ROLL CALL: All Present Voted “YES”  
**MOTIONS CARRIED**



**Athletics.**

Mr. Cerro to presented the Athletics Agenda and a motion was made to approve the following:

**Director of Athletics, Mr. Lou Cerro**

1. Approve the dance team to attend Dance Team Nationals at the Walt Disney/ESPN’s Wide World of Sports Complex in Orlando, Florida at no cost to the District. Students will depart January 30<sup>th</sup> and return February 5<sup>th</sup> as per the enclosure.
2. Approve the Montour Baseball 2019 Spring Training Trip to Walt Disney/ESPN’s Wide World of Sports Complex in Orlando, Florida on March 20<sup>th</sup> – 25<sup>th</sup>, 2019 at no cost to the District.
3. Approve the high school girls’ softball team to attend their annual Spring softball trip to Lexington, NC on March 19<sup>th</sup> -March 23<sup>rd</sup> at no cost to the District.
4. Approve the following purchases as it relates to baseball equipment for the high school baseball team:

<b>Natale Sporting Goods</b>	
(2) Proper Pitch Fold-n-Roll Pitching Mound	\$2,500
(2) ProCage Premium 7 X 7 L-Screen with Padding	\$500
(1) Wilson A-Tec M2 Collegiate Pitching Machine	\$2,100
(8) Fungo Baseball Bats	\$320
(8) Stopwatches	\$80
(2) Sets Throw Down Bases	\$30
<b>TOTAL</b>	<b>\$5,530</b>

5. Approve the purchase of rehabilitation equipment, Game Read Pro 2.1 System, from Coolsystems, Inc. at a budgeted cost of \$2,294.52.

Mrs. Morrow made the motion to approve the Athletics Agenda, seconded Mr. Barth.

ROLL CALL: All Present Voted “YES”

***MOTIONS CARRIED***

**Solicitor**

Mr. Barclay called on Mrs. Burkardt to present the Solicitors Agenda and a motion was made to approve the following:

1. Approve the Exclusive Sales Listing Agreement with Fourth River Development, LLC as it relates to the former Forest Grove Elementary School for a period of six (6) months commencing on January 25, 2019. In the event of a sale of the property commission shall be five (5%) percent of the sales price. In the event of a lease, commission shall be four (4%) percent of the gross lease value with a lease commission of two (2%) paid on any extensions, expansion or renewals.
2. Approve donating the subdivided war memorial property located at the former Burkett Elementary School to the Township of Robinson effective January 25, 2019.

Mr. Barth made the motion to approve the Solicitors Agenda, seconded Mrs. Morrow.

ROLL CALL: All Present Voted “YES”

***MOTIONS CARRIED***

**Comments/  
Adjourn**

Mr. Barclay asked if there were any comments:

Dr. Stone commented on the Grand Opening of the DEW AI Room and thanked the Board for their support along the way, and also for their participation of the event. He elaborated on the wonderful turnout, how spectacular the kids were, and what a huge success it was. Mr. Hutter, Mr. Barth and Mr. Rippole all added their comments of appreciation and amazement of how ahead the Montour School District has become. Mr. Young stressed the importance of press coverage and asked that we share this information with area sources.

Mr. Barclay asked if there were any comments from the public, hearing none he made a motion to adjourn the voting meeting at 6:49 p.m.

VOICE

ROLL CALL: All Present Voted "YES"

***MOTION CARRIED***



Thomas Barclay, President



Tiffani Doyle, Secretary