

**APOLLO-RIDGE SCHOOL DISTRICT**  
**EXTERNAL POSTING – Supplemental-Athletics-Head Coach-Baseball**

<b>Job Title:</b>	Head Coach-Baseball	<b>Reports to:</b>	Athletic Director High School Principal
<b>Department/Group:</b>	Athletics	<b>Location:</b>	High School
<b>Bargaining Unit:</b>	A-REA Supplemental	<b>FLSA Status:</b>	Non-Exempt
<b>Job Description</b>			
<p><b>ROLE AND RESPONSIBILITIES</b></p> <p>Under the direction of the high school administrative principal and the athletic director, the head coach is responsible for helping student athletes achieve increased or improved skills of performance, an appreciation for the values of discipline and sportsmanship, and an increased level of character.</p> <p>The head coach also is responsible for seeing that student athletes in the baseball program are properly organized, that the program is well operated, and that effective supervision is provided. Furthermore, the head coach has, as a primary responsibility, to assure that baseball program activities are conducted to serve the best interest of students, and that all WPIAL, PIAA and district regulations and guidelines are thoroughly understood and followed.</p> <ul style="list-style-type: none"> <li>• Coach individual participants in the skills necessary for excellent achievement in the sport of baseball.</li> <li>• Instruct participants in the proper use and care of all equipment and facilities used in the baseball program.</li> <li>• Be present for the duration of all practice sessions, team meetings and related events and guarantee that all students participating are properly supervised. With the exception of an emergency or some other unforeseen circumstance requiring immediate attention, this policy would include off-season and pre-season programs.</li> <li>• Complete all records, requisitions, budget requests, team statistics, etc. as may be required for the administration of the program.</li> <li>• Have a current knowledge of state, league and school district athletic regulations and assure compliance with all rules, regulations and guidelines by all assistant coaches and participants.</li> <li>• Establish, publish and enforce reasonable rules for conduct of all members of the baseball team.</li> <li>• Insure that team members behave in an appropriate and responsible manner at all baseball events.</li> <li>• Work with the administration and the athletic director to establish and maintain accurate and current inventories.</li> <li>• Endeavor to promote, within the community, an understanding of and an interest in the sport of baseball. This may mean involvement and cooperation with the community baseball leagues.</li> <li>• Work cooperatively with the athletic director in scheduling games, practice games and in determining and maintaining eligibility of participants.</li> <li>• Be responsible and supervise for the implementation of the pre-season conditioning and weight training that is conducted at the school facilities. A plan for pre-season and off-season programs should be submitted and on file with the Athletic Director. At least two things should be included in this plan: 1) length and time of program, and 2) strength, speed, agility and sport specific components.</li> <li>• Supervise the development of all the coaching staffs in grades 9-12. Documentation of agendas, clinics, meetings and off season activities should be on file with the Athletic Director.</li> <li>• Work cooperatively with the administration and the athletic director in the hiring and placement of an assistant coach.</li> <li>• Delegate authority and supervise the work of the varsity assistant coaches.</li> <li>• Supervise the duties and work of all student personnel such as statisticians.</li> <li>• Report all results of games and other information to all local news media.</li> <li>• Working with the Athletic Trainer, supervise the care of all injuries that may occur during the season.</li> <li>• Meet with the athletic director and the administrative principal at the conclusion of the season to evaluate the baseball program.</li> <li>• Emphasize, at all times, the importance of academic achievement and utilizing all necessary resources in order to achieve higher academic standards!</li> </ul>			

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- Encourage all senior members of the baseball team to continue their education at a higher institution of learning and assist in finding the right institution and any scholarships available to them. Yearly statistics should be turned in to the AD to help promote the students when necessary.
- Be knowledgeable of and enforce board policy# 123, Interscholastic Athletics, and closely monitor the academic and behavioral standards for eligibility as stated within the policy.  
Serve as a role model of respect, trust, fair play and sportsmanship whether or not in a coaching role.

**QUALIFICATIONS AND EDUCATION REQUIREMENTS**

Professional educator preferred  
 Experience coaching the specified sport  
 Demonstrate competence for assigned responsibilities

**PREFERRED SKILLS**

- A sound knowledge of child growth and development.
- A sound knowledge of the principles of high school baseball.
- The ability to demonstrate the fundamentals of baseball techniques.
- A sound knowledge of the care and treatment of athletic injuries.
- The ability to communicate with students and adults.
- The ability to effectively deploy the assistant baseball coach and to work cooperatively with them.

**EVALUATION**

Performance of this position will be evaluated by the High School Principal with input from the Athletic Director

SEND LETTER OF INTEREST AND RESUME TO:	Raymond Bartha, Athletic Director	POSTING EXPIRES	January 11, 2019
SUPERINTENDENT SIGNATURE	<i>Matthew Curci</i>	POSTING DATE	January 3, 2019

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**Analysis of Physical Demands of Position**

*To be included in the Qualifications section as required by the Americans with Disabilities Act (A.D.A.) Standards.*

**Check physical demands that apply**

**Describe job responsibilities that require physical demands checked**

1. Strength

- A. Standing
- Walking
- Sitting
- B. Lifting  40 lbs.
- Carrying  40 lbs.
- Pushing  40 lbs.
- Pulling  40 lbs.

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The nature of this position requires the employee to be able to perform all of the physical demands. The employee may be asked to use any or all of these attributes whether it be performing duties as assigned or communicating with students, peers and/or supervisors and/or members of the community at large.

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- 2. Climbing
- 3. Balancing
- 4. Stooping
- 5. Kneeling
- 6. Crouching
- 7. Crawling
- 8. Bending
- 9. Reaching
- 10. Handling
- 11. Manual Dexterity
- 12. Speaking
- 13. Hearing
- 14. Seeing
- 15. Depth Perception
- 16. Color Vision
- 17. Driving

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**PA Drivers License**  
Individual may be asked to drive rental vehicles to transport students to regional and state competitions. These vehicles include passenger cars up to 15 passenger vans.

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**SIGNATURE PAGE**

My signature certifies that I have read and understand the requirements, essential functions and duties of the position and that the physical demands of the job are within my ability to perform them.

\_\_\_\_\_  
PRINTED NAME OF EMPLOYEE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF EMPLOYEE

\_\_\_\_\_  
PRINTED NAME OF IMMEDIATE SUPERVISOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF IMMEDIATE SUPERVISOR