

MINUTES
Kit Carson International Academy
School Organizational Team Meeting
Location: Carson Library
Date: October 30, 2018
Time: 4:00 p.m.

The Kit Carson International Academy School Organizational Team meeting was called to order at 4:08pm on 10/30/18. The meeting was held the Carson Library.

Members Present:

Diamond Kelly
Carla Isle
Sarita Winterrowd
Terri Harden
Ayoka Snipes

Members Absent:

Pierre Montoya
Amelia Ramirez

There were no previous minutes as this was our first meeting as a new SOT for the 2018-2019 school year.

New Agenda Items

- Mrs. Snipes explained the functions of the SOT. She reviewed the duties and main functions along with the plan of operation and additional responsibilities.
- The role of the SOT Chair and Vice Chair were explained along with the expectations. The present members agreed to wait for selection or vote for this position until all members are present.
- Mrs. Snipes explained the expectations for the meeting meetings; the format, the approval of minutes, and the posting on the website. The team decided to approve meeting minutes prior to the next month to save time during monthly meetings.
- Mrs. Snipes reviewed creating agenda's and announcing meetings. She also explained how public can participate in the meeting when they are present and not present.

General Discussion

- The team collectively discussed and developed the team norms as they see fit. The general idea of the norms were recorded. The team all agreed to wait until all members were present to official determine the norms as those that were absent would need to have input as well. We also decided to utilize the stoplight cards for our consensus during monthly meetings, again this will be shared/reviewed again once all members are present.
- Mrs. Snipes reviewed the parliamentary procedures as outlined from Robert's Rule of Order to meet the requirements of the open meeting law. Mrs. Snipes also shared the public comment guide as outlined by the district.

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Kit Carson International Academy
MINUTES continued

Information

- Mrs. Snipes presented data gathered from the beginning of the year assessments. This data included iReady, DRA, MAP Growth, NSPF, and the school's new Accountability Report.
- The next meeting is set for **Tuesday, November 13th @ 4:00 pm in the Carson Library.**

Public Comment Period

- No public present – Dane Watson from CCEA was scheduled to speak, but was not present.

The meeting was adjourned at 5:33 p.m.