

# Chatsworth Charter High School

## School-Level Parent and Family Engagement Policy

Chatsworth Charter High School recognizes that, when school and parents form strong partnerships, student's potential for educational success improves significantly. Therefore, we have set the following goals for our Parent and Family Engagement Policy:

- A. Ensure parents are welcomed as equal partners
- B. Provide opportunities for parents to build their capacity to support learning
- C. Respond effectively to parent concerns
- D. Operate an effective volunteer program
- E. Maintain compliance regarding all parent involvement mandates

### A. Parents as equal partners

We will encourage all parents to become members of our decision making committees and councils:

- School Site Council (SSC): Comprised of parents, students and school staff. This committee meets the first Tuesday of every month at 6:00 pm in the Library; it is responsible for revising and approving the Single Plan for Student Achievement and the expenditures of categorical funds.
- Chatsworth Charter Leadership Council: Comprised of parents, students and school staff. This council meets immediately following the SSC meeting. It is responsible for approving all school policies.

### B. Building parent capacity

We will provide a series of workshops for parents that include the following topics:

- Graduation requirements
- Importance of attendance
- College admissions requirements
- Social Emotional Learning

### C. Respond effectively to parent concerns

- Will provide staff training on partnering with parents
- Will have coffee with the principal once a month for parents to voice their concerns
- Will encourage all parents to complete the School Experience Survey to evaluate our performance on parent engagement

### D. Operate an effective volunteer program

The Parent Center staff will coordinate the parent volunteer program. Parents will have the opportunity to volunteer in parent groups such as the Booster Club and the PTSA.

### E. Maintain compliance regarding all parent involvement mandates

School Administrators and the Title I coordinator will ensure that the school complies with all mandates and will monitor the effectiveness of the parent engagement program by reviewing the School Experience Survey and keeping records such as agendas and parent sign-ins.