

GLENDORA UNIFIED SCHOOL DISTRICT

Instrumental Music Department

INSTRUMENTAL LOAN AGREEMENT

There is a **one-time** maintenance cost of **\$90** (cash or check, payable to GUSD) for each district-owned instrument loaned out.

Coverage

This cost **covers** conditions that result from **normal wear and tear**. This includes:

- Pads, corks, springs that fall off
- Sticky valves and slides
- Broken strings
- Cleaning and adjustments

This cost **will not cover**:

- Damage or defacement caused by carelessness
- Foreign objects stuck in the instrument
- Broken cases
- Missing accessories (mouthpiece, neck strap, tubing, rock stop/anchor)
- Supplies (reeds, rosin, valve oil, slide grease)
- Unauthorized repairs
- Theft or loss

Common Repair Costs

- Reset soundpost - \$25
- Fingerboard repair - \$75 - \$135
- Endpin repair - \$135
- Bridge repair - \$140
- Neck or scroll repair - \$160 - \$350 (severe breaks are unrepairable)
- Sonic Clean - \$95
- Dents removed from band instruments - \$60 and up

Replacement Costs

- Instrument cost (band and string) vary from \$800 - \$2,500 per instrument
- Bag or case cost vary from \$85 - \$175 each (more for the larger instruments)
- Bow cost \$85 - \$125 each
- String cost \$5 - \$25 each

Repair Procedures

A damaged instrument should be turned into the student's instrumental teacher, who will arrange for the needed repair. A substitute instrument, if available, will be provided until the repair is complete. **Do not attempt to repair a damaged instrument or hire anyone else to repair the instrument.**

Loss or Theft Procedures

Please report any lost or stolen instruments and equipment immediately to your music teacher, or contact the music office located at Williams Educational Center.

Remember to take special care when handling, transporting and storing instruments.

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2019-20

Student Information (Please print)

Name _____
Last First

Address _____
Street City Zip

Father/Guardian _____ Phone _____

Mother/Guardian _____ Phone _____

School _____ Grade _____ Teacher _____

Instrument Information

Type & Size of Instrument _____ Instrument Number _____

Agreement

I have read the instrument loan agreement and understand the conditions described. I understand that the maintenance cost covers only repair resulting from normal use. I agree to pay any costs resulting from damage due to carelessness or negligence, and to replace the instrument if it is lost or stolen.

Parent/Guardian Signature Date

Amount Paid _____ Cash Check Check # _____