

# Application Checklist

Welcome to the admissions process at San Gabriel Mission High School. We look forward to working with you during this exciting time. Please use the checklist below to help you keep track of your progress with the requested documents.

## Step 1: SUBMIT THE FOLLOWING DOCUMENTS BY FEBRUARY 1, 2019

- Completed Application Form (online or hard copy)
- \$60 Application Fee
- 2 Student Evaluation Forms to current school
- Request for Records to current school
- Financial Aid Application
- Copy of Immunization Records
- Copy of Baptism & First Communion Certificate (if applicable)

### Freshmen Only:

- HSPT (High School Placement Test) Results

## Step 2: ADMISSIONS INTERVIEW

Once all the documents above are received, each SGMHS applicant and parent(s) will be scheduled for an interview with a member of our admissions committee on February 6, 2019 or February 7, 2019.

*\*Please note: Any applications received after February 1, 2019 will have their interview scheduled accordingly.*

## Step 3: ADMISSIONS DECISIONS

All applicants will be notified of admissions decisions on the first Friday of March. Any applications received after the regular admissions deadline (February 1<sup>st</sup>) will be notified of decisions one week after their scheduled interview.

### ADMISSIONS TIPS:

- Explore our school website- See what our school has to offer at [www.sgmhs.org](http://www.sgmhs.org).
- Have a designated email to receive all admissions process communication.
- Visit our Open House- Visit our school website for more information.
- Spend a Day at Mission- Visit our school for a day and see what it is like to be a Mission student.
- Follow our Social Media pages to check out what our students are doing throughout the school year at SGMHS.

