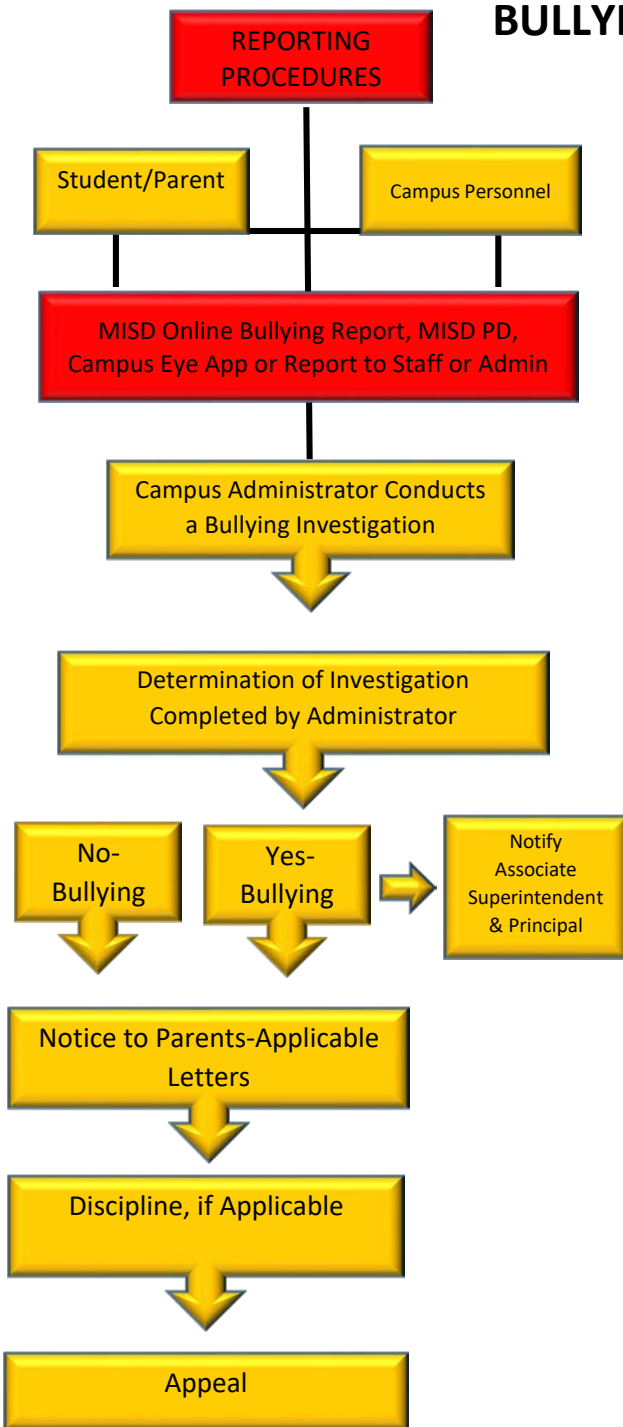


# BULLYING: REPORTING & INVESTIGATION PROCESS



## Step 1: REPORT

Any student who believes that he or she has experienced bullying or believes that another student has experienced bullying should immediately report the alleged acts. Any employee who suspects or receives notice that a student/s may have experienced bullying shall immediately notify administration.

## Step 2: NOTICE OF REPORT

When an allegation of bullying is reported, the principal or assistant principal shall notify the parent of the alleged victim on or before the third business day after the incident is reported. The principal or designee shall notify the parent of the student alleged to have engaged in the conduct within a reasonable amount of time after the incident is reported.

## Step 3: INVESTIGATION OF REPORT

The principal or assistant principal shall conduct an investigation based on the allegation in the report. The principal or assistant principal shall promptly take interim action to prevent bullying during the course of the investigation, if needed.

## Step 4: CONCLUDING THE INVESTIGATION

**FOUNDED** has been determined, the District shall promptly respond by taking appropriate disciplinary action in accordance with the SCOC and offer the student bullied an option to transfer.

**NOT FOUNDED** however, disciplinary action can still be applied if the SCOC was violated.

**NOTIFICATION LETTERS** applicable letters will be provided to

## Step 5: APPEALS

A student may appeal the outcome of the investigation through FNG (LOCAL)

## DAVID'S LAW- SB 179

- Expanded jurisdiction for off-campus bullying
- Earlier notice to parents of alleged victim
- DAEP or expulsion for certain types of bullying
- Authorized reports to law enforcement
- Civil & criminal consequences for cyberbullying

## Bullying- T.E.C 37.0832

Means a single significant act or pattern of acts by one or more students directed at another student that (1) exploits an imbalance of power and (2) involves written or verbal physical conduct that occurs on school grounds or school related activity. Bullying includes cyberbullying through electronic communication devices.

- Bullying does at least one of these four things:
1. Physically harms a student, damages student's property or places in reasonable fear or harm;
  2. Is so severe, persistent, or pervasive that it creates an abusive, threatening, or intimidating educational environment;
  3. Materially and substantially disrupts the educational process or school operations; or
  4. Infringes on the rights of the victim at school.

For off-campus cyberbullying not at school event. The MISD bullying policy can apply only if one of the criteria are met: (1) Interferes w/ the student educational opportunities or (2) substantially disrupts the orderly operation of call or school activities.

Investigations must be conducted within 10 business days absent extenuating circumstances. Criminal charges are NOT needed in order to establish a violation. Confidentiality will be maintained to the greatest extent possible and the privacy of the complainant will be respected; however, limited disclosures may be necessary in order to conduct a thorough investigation.

For more information Contact:  
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