



VCS ENROLLMENT & REGISTRATION CHECKLIST
2018-2019

Required Documents to Complete Student Enrollment & Registration:

- VCS Student Registration Packet**
 - a. **Student Registration Form**
 - b. **Parent Occupational Survey**
 - c. **Home Language Survey**
 - d. **Student Non-Recruitment Verification**
 - e. **Parent/Student Acknowledgement (Code of Student Conduct)**
- Certified/Official birth certificate of child**
- Social Security card**
- Shot record on GA Certificate of Immunization (Form 3231)**
- Certificate of Vision, Hearing Dental, and Nutrition Screening (Form 3300)**
- Proof of Residence within the school district**

Minimum of TWO current documents from the following list is required for all students:

- a. **Current utility bill with parent's name and address**
(MUST BE ONE FORM OF PROOF);
 - Utility bills can include: electricity, water, gas, or cable
 - Must be current within past 30 days
- b. **Rental agreement with parent's name and address; and/or**
- c. **Mortgage payment document with parent's name and address**