

**CARTERET BOARD OF EDUCATION
REGULAR MEETING
ADMINISTRATION BUILDING
October 17, 2018 at 6:00 PM**

CALL TO ORDER

FLAG SALUTE

SUNSHINE LAW: In accordance with the provisions of the "Open Public Meeting Law" the Carteret Board of Education has issued notice of this meeting to be publicized by having the date, time and place thereof posted by the borough clerk and notice sent to the Home News Tribune and Star Ledger.

ROLL CALL

APPROVAL OF MINUTES Regular Meeting – September 26, 2018

PUBLIC PORTION

Members of the public wishing to address the Board of Education must state their name and are requested to limit their comments to **three (3) minutes**. Each member of the public will be given **one opportunity** to address the Board.

SUPERINTENDENT'S REPORT

PERSONNEL:

Leaves of Absence:

1. I recommend the Board of Education approve an Unpaid Leave of Absence through the Family Medical Leave Act for Jennifer Rose, Nathan Hale School effective January 3, 2019 through March 29, 2019. (Mrs. Rose will be using accumulated sick time beginning December 10, 2018 through January 2, 2019).
2. I recommend the Board of Education approve an Unpaid Leave of Absence for Lauren McCaig and Lynda Russo on October 5, 2018.

Appointments:

3. I recommend the Board of Education approve the appointment of Suzanne Galati as a School Psychologist at Step 1 of the MA+21 Guide, \$56,443.00, effective October 26, 2018 through June 30, 2019 for the 2018-2019 school year.
4. I recommend the Board of Education approve the revised appointment of Harjit Kaur as a World Language Teacher at Carteret High School effective September 1, 2018 through June 30, 2019 for the 2018-2019 school year, at a salary of \$26,721.50.
5. I recommend the Board of Education approve the **tenure** appointment James Bevere as Vice Principal, effective November 25, 2018.
6. I recommend the Board of education approve the **tenure** appointment of James Murray as General Maintenance/Stockroom Clerk, effective November 2, 2018.

Miscellaneous:

7. I recommend the Board of Education approve the 2018-2019 Employment Contracts between the Carteret Board of Education and the following: (Attachment)
 - a. Carmela Collazo – Assistant Business Administrator
 - b. Karen Piatkowski – Confidential Secretary to the Superintendent
 - c. Ellen Magella – Confidential Secretary to the Assistant Superintendent
 - d. Ellen Skiba – Confidential Secretary to the Business Administrator/Board Secretary

8. I recommend the Board of Education approve the hourly rate of \$17.00 (\$1.00 per hour increase) for School Security Officers hired prior to July 1, 2018, effective November 1, 2018.

9. I recommend the Board of Education approve the following paid and un-paid advisors for the 2018-2019 school year:

Name	Location	Description	Stipend
Nestor Cortina	Carteret High School	Drama: Sound & Lighting	\$6,000.00
Shannon Dooley	Carteret High School	Drama: Makeup/Costume	\$6,000.00
Kason Jackson	Carteret High School	Drama: Music Director	\$6,000.00
Robert McGuckin	Carteret High School	Drama: Director	\$6,000.00
Louis Moccio	Carteret High School	Drama: Acting Coach/Business Mgr.	\$6,000.00
Hillary Stein	Carteret High School	Drama: Set Design	\$6,000.00
Jeffrey Outwater	Carteret High School	Anime Club/Gaming Club	\$1,500.00
Veronica Pitts	Carteret High School	Ladies of Royalty & Prevention Players	\$1,500.00
Hina Iqbal	Nathan Hale School	Student Council Advisor (Replacing L. Barrett)	N/A
Diane Bucsak	Carteret Middle School	Reading Club	N/A

10. I recommend the Board of Education approve the following part time paraprofessionals for one hour per school day at the rate of \$18.50/day for the 2018-2019 school year:

CHS	Monica Rodriguez
CMS	Renely Gonzalez, Soad Abdeinabu

11. I recommend the Board of Education approve the following part time paraprofessionals for thirty minutes per school day at the rate of \$9.25/day for the 2018-2019 school year:

Columbus	Zakia Ahmed, Sereena Singh, Evelyn Gurczeski, Shanise Green
Nathan Hale	Saima Salahuddin, Navpreet Kaur

12. I recommend the Board of Education approve Rebecca DePreta, Louisa Sorino, and Shannon Thomas as daily substitute teachers for the 2018-2019 school year.

13. I recommend the Board of Education approve Louisa Sorino as a Long Term Substitute Teacher at Columbus School effective October 19, 2018 through December 21, 2018, at the daily rate of \$125.00 per day.

14. I recommend the Board of Education approve Shannon Thomas as a Long Term Substitute Teacher at Columbus School effective November 29, 2018 through December 21, 2018, at the daily rate of \$125.00 per day.

15. I recommend the Board of Education approve Vanessa Mironov and Katie Santoro to attend and be appropriately reimbursed for the National Association for the Education of Young Children Conference in Washington, DC November 13-16, 2018.

16. I recommend the Board of Education approve the hourly rate for Kim Androvich as \$35.74 per hour, for working Title I evening events.
17. I recommend the Board of Education approve Adriana Rivera to work the Title III After School Program, 2 hours per day, at the contracted rate of \$30.00 per hour.
18. I recommend the Board of Education approve Sharon Christie to be paid three (3) hours per session for the Title I After School Enrichment Program (Lead Teacher with Teaching – Originally approved for 2.5 hours on 09/26/2018).
19. I recommend the Board of Education approve Carlos Mercado and Ritu Chauhan to prepare and facilitate the Family Literacy Program for parents of students enrolled in the Title III Bilingual Punjabi Education and ESL programs at Carteret High School on October 30, 2018 from 5:00 p.m. – 6:00 p.m. at the rate of \$30.00 per hour for two hours, to be funded through account # 20-243-100-101-102-000.

20. I recommend the Board of Education approve the following part time paraprofessionals for one hour per school day at the rate of \$18.50/day for the 2018-2019 school year:

CHS	Monica Rodriguez
CMS	Renely Gonzalez, Soad Abdeinabu

21. I recommend the Board of Education approve the following part time paraprofessionals for thirty minutes per school day at the rate of \$9.25/day for the 2018-2019 school year:

Columbus	Zakia Ahmed, Sereena Singh, Evelyn Gurczeski, Shanise Green
Nathan Hale	Saima Salahuddin, Navpreet Kaur

22. I recommend the Board of Education approve the following Title I After School Program Curriculum:

- ELA Grade 1
- Math Grade 1
- ELA Grade 2
- Math Grade 2
- ELA Grade 3
- Math Grade 3
- ELA Grade 4
- Math Grade 4
- ELA Grade 5
- Math Grade 5

23. I recommend the Board of Education approve the Job Description for Bilingual/ESL Teacher & Family Liaison (Attachment)

24. I recommend the Board of Education approve the following staff members be paid to work additional hours to work on Middle states Accreditation, at the contracted rate of \$30.00 per hour, to be funded through account #11-000-218-600-000-015:

- Melissa Macfie – 6 hours
- Jerry Derillo – 6 hours
- Dorothy Connolly – 6 hours
- Robert McGuckin – 3 hours

Students:

25. I recommend the Board of Education approve the suspension list (Attachment)

26. I recommend the Board of Education approve the following trips:

School	Grade(s)/Group	Date	Location/Description	Student Cost	Board Funded	Bus Cost
Minue	4	11/01/18	Wemrock Orchards, Freehold NJ (Date Change Only)	\$22	N/A	\$1,140
Columbus	Pre-K	10/23/18	Neighborhood "Nature Walk"	N/A	N/A	N/A
CMS	6-8	10/25/18	CHS for HIB/SA Assembly	N/A	N/A	N/A
CHS	Chamber	11/02/18	East Orange HS for Choir Festival	N/A	Yes	\$800
CHS	10-12	11/02/18	MOMA NY for National Art Honor Society trip	\$25	N/A	\$400
CHS	JAG	11/14-18/18	Washington DC for JAG National Student Leadership Academy	N/A	Yes	\$1,900
CHS	9-12	11/15/18	South Mountain Reservation, West Orange, NJ for "Nature Walk/Hike)	\$16	N/A	\$395

27. I recommend the Board of Education approve the following Community Based Instruction trip (Dates subject to change due to inclement weather).

School	Program	Date	Location	Student Cost	Transportation	Trans. Cost	Board Funded
CMS	BD	11/15/18	Post Office & CHS ADL Room	N/A	Walk	N/A	N/A

28. I recommend the Board of Education approve the following Out-Of-District Placements for the 2018-19 School Year:

Student(s)	Placement	Tuition
NC	Bright Beginnings Learning Center 2018-19 School Yr: \$52,380.00 1:1 Aide: \$38,340.00 30 min OT \$1,872.00	\$92,592.00
JM	Somerset Elementary Academy 2018-19 School Yr: (Prorated 9/24/18)	\$53,875.66
JC	Highland Park Irving Primary School 2018-ESY: \$ 2,656.00 1:1 Aide: \$1,627.00 1 x 30 min Speech: \$ 140.45 1 x 30 min OT: \$ 158.40 2018-19 School Yr: \$23,910.00 1:1 Aide: \$29,285.10 1 x 60 min: \$ 2,022.48 1 x 30 min OT: \$ 1,140.48	\$60,939.91

DB	East Mountain School 2018-19 School Yr: (Prorated 10/3/18)	\$56,039.40
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Professional Services/Agreements:

29. I recommend the Board of Education approve the services of Innovative Therapy Group, LLC to provide the following services for our Carteret student population for the 2018-19 School Year as follows:

- Occupational therapy services at the rate of \$70 per hour, not to exceed 30 hours per week
- Board Certified Behavior Analyst at the rate of \$105 per hour, not to exceed 20 hours per week
- Behavioral Technician at the rate of \$28 per hour, not to exceed 32.5 hours per week
- Speech Therapist at the rate of \$72 per hour, not to exceed 30 hrs. per week

30. I recommend the Board of Education approve Achieve 3000 to provide in-district professional development for two (2) dates (dates tbd) at a cost of \$4,400.00, to be funded through Account #20-241-200-320-000-000.

COMMITTEE REPORTS

Buildings and Grounds/Security (Mr. Gasparro)

1. Motion to **rescind** the Seimens Control contract for Nathan Hale School – Automation Controls (Year Three) in the amount of \$9,585.00.
2. Motion to approve a one-year contract for Seimens Control for Nathan Hale School – Automation Controls in the amount of \$8,518.00
3. Motion to approve the **revised** facility use request for the Carteret Starz Cheerleaders to use Minue School on **Wednesdays only** from October 3, 2018 through December 19, 2018 from 6:00 PM to 9:30 PM.
4. Motion to approve the facility use request for the Carteret Soccer Academy to use Minue School on Tuesdays and Columbus School on Wednesdays from 6:00-9:00 PM for the period November 26, 2018 through March 29, 2019.

Finance & Technology (Mr. Hart)

1. Motion to approve the Bills List dated October 15, 2018 totaling \$2,087,916.70 as listed:

Fund 10		1,617,190.53
Fund 20		275,120.15
Fund 60		195,402.62
Fund 95		203.40
SUI (paid)	8/07/18	7,603.84
Gross Payroll	9/14/18	1,656,499.42
Board Share FICA	9/14/18	17,876.06
State Share FICA (paid/receivable)	9/14/18	101,924.94
Gross Payroll	9/28/18	1,720,906.74
Board Share FICA	9/28/18	22,014.06
State Share FICA (paid/receivable)	9/28/18	102,008.47

*****COPY OF BILLS LIST IS AVAILABLE FOR REVIEW *****

2. Motion to approve the September 2018 Board Secretary’s Report/Board of Education Finance Certification.

WHEREAS, in compliance with N.J.A.C. 6A:23A-16.10(b) and (c)(3) the Board Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

NOW, THEREFORE, BE IT RESOLVED, the Board of Education accepts the above referenced reports and certifications, and;

BE IT FURTHER RESOLVED, the Board of Education certifies in accordance with N.J.A.C. 6A:23A-16.10(b) and (c) 3) that sufficient funds are available to meet the District’s financial obligations for the remainder of the year, and;

BE IT FURTHER RESOLVED the Board of Education directs the Superintendent to initiate whatever actions necessary to comply with N.J.A.C. 6A:23A-16.10(b) and (c) 3).

3. Motion to approve the September 2018 Cash Report.

WHEREAS, it is required by statute; N.J.S.A. 18A:17-36 to submit a report to the Board of Education on the cash balance in the various Board of Education bank accounts, and;

WHEREAS, the Confidential Administrative Assistant to the Business Administrator has prepared the Cash Report, and;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education acknowledges receipt of the said Cash Report, as prepared by the Assistant Business Administrator, as attached.

4. Motion to approve the September 2018 Transfer Report.
5. Motion to approve the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.
6. Motion to approve the submission of the 2017-2018 Non-Public Project Completion Report.
7. Motion to accept the 2017-2018 New Jersey Schools Insurance Group Grant in the amount of \$20,464.55.
8. Motion to approve Request for Proposal for youth development and mentorship programs for students at Carteret Middle School and Carteret High School.

Transportation/Lunch/Athletic/Band (Mr. Cherepski)

Curriculum & Instruction (Mrs. Bellino)

Policy (Mrs. Golino)

1. Motion to approve the first reading of the following policies and regulations:
 - Policy #2432 – School Sponsored Publications
 - Policy #2440 – Summer Session
 - Policy #2451 – Adult High School
 - Policy #2460 – Special Education
 - Policy #2464 – Gifted and Talented Pupils
 - Policy #2466 – Needless Public Labeling of Pupils with Disabilities

- Policy #2467 – Surrogate Parents and Foster Parents
- Policy #2468 – Independent Educational Evaluations
- Policy #2480 – Alternative Education Programs
- Policy #2510 – Adoption of Educational Materials
- Policy #2520 – Instructional Supplies
- Policy #2530 – Resource Materials
- Policy #5350 – Pupil Suicide Prevention
- Regulation #5350 – Pupil Suicide
- Regulation Guide #R5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

Parent Advisory and Student Liaison (Mrs. Weaver)

Personnel (Mr. Hart)

CLOSED SESSION

In compliance with the “Sunshine Law,” N.J.S.A. 10:4-6, et seq., the Board of Education must go into closed session in order to discuss subjects exempted from the public portion of its meeting. Any information regarding the closed session discussion will be released to the public when the reason for discussing this matter in closed session no longer exists.

OLD/NEW/ANY OTHER BUSINESS

ADJOURN