



EDINBURG CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
Edinburg, Texas 78541

REQUEST FOR OUTSIDE EMPLOYMENT

TO: Mr. Gilbert Garza, Jr.
Interim Superintendent

Pursuant to ECISD School Board Policy DBD (Local), I _____,
Employee ID No. _____, do hereby request permission to accept outside
employment as _____ with _____.

I can assure you that this outside employment will not interfere with my regular position as
_____ at _____.

Thank you for your consideration.

PLEASE NOTE: ECISD Employees should not wear district uniforms during outside employment.
ECISD Police Officers should not wear the district's uniforms or represent themselves
as employees of the district as stated in our policy and procedure manual under
Special Orders, Section 4.2.

Employee's Signature

Date

APPROVED BY:

Supervisor

Date

Superintendent of Schools

Date

GG/t
Revised: August 2019