

EAST WINDSOR REGIONAL SCHOOL DISTRICT, HIGHTSTOWN, NJ 08520

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
NOVEMBER 12, 2012**

The Board of Education of the East Windsor Regional School District, Hightstown, NJ, held a Regular meeting on Monday, November 12, 2012 at 7:30 p.m. in the Hightstown High School Cafeteria located at 25 Leshin Lane, Hightstown, NJ.

Members Present: Lisa Abel, Pete Bussone, Paul Connolly, Bruce Ettman (7:38 p.m.), Suzann Fallon, Bonnie Fayer, Christine Harrington, Robert Laverty, Kennedy Paul
Members Absent: None
Also Present: Dr. Edward J. Forsthoffer, Chief School Administrator
Kurt Stumbaugh, SBA/Board Secretary
David Coates, Board Legal Counsel

AGENDA ITEMS

1. WELCOME/SUNSHINE NOTICE

Board President Robert Laverty called the meeting to order at 7:30 p.m. and read the Open Public Meeting Act Statement as follows: "Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available to any member of the public requesting them from the Board Secretary at the Administration building, 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy." Mr. Laverty asked "Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?" No one objected. "There being none, we may proceed."

Fire Code Compliance: Mr. Laverty made the following announcement: "In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exits for this room, which are located.... " (Mr. Laverty pointed to the emergency exits.)

2. PLEDGE OF ALLEGIANCE

3.A APPROVAL OF AGENDA

Mr. Paul moved seconded by Ms. Fallon, to approve the agenda with an addendum to staffing, as submitted. On a roll call vote of the Board, motion to approve was carried unanimously.

3.B RESOLUTION FOR CLOSED SESSION

Mr. Paul moved, seconded by Ms. Fallon, to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold two closed sessions during its regular meeting on November 12, 2012. These closed sessions concern:

1. Student Matters – Bullying
2. Litigation: Archway Settlement
3. Contract Negotiations

Minutes of these closed sessions will be available in accordance with Board policy when the need for confidentiality no longer exists.

On a roll call vote of the Board, motion to approve was carried unanimously.

4. PROCLAMATION: AMERICAN EDUCATION WEEK

November 11-17, 2012, has been proclaimed as American Education Week.

Mr. Laverty read aloud the following proclamation:

WHEREAS, America's schools are the backbone of our democracy, providing each new generation with the tools to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, schools are the primary influence in children's lives aside from their families; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise; and

WHEREAS, education employees - be they custodians or teachers, bus drivers or librarians - work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, there is nothing more crucial to the health and the future of our nation than education,

NOW, THEREFORE, I, Robert P. Laverty, serving as President of the East Windsor Regional Board of Education do hereby proclaim November 11-17, 2012, as the 91st observance of American Education Week.

Action/Vote:

Mr. Paul moved, seconded by Ms. Fallon to approve November 11-17, 2012 be observed as American Education Week in the East Windsor Regional School District.

On a roll call vote of the Board, motion to approve was carried unanimously.

5. PRESENTATION: HIGH SCHOOL RELATED ARTS

Dr. Forsthoffer introduced, Ms. Patricia Phillips, Curriculum Supervisor, who provided the Board with a detailed presentation and update of the High School Related Arts program.

6. IMPLEMENTATION OF THE COMMON CORE STATE STANDARDS FOR ENGLISH LANGUAGE ARTS IN VISUAL AND PERFORMING ARTS, HEALTH & PHYSICAL EDUCATION, TECHNOLOGY, CAREER EDUCATION AND BUSINESS

Mr. Dzwonar spoke about the State mandate to have every curriculum aligned with the common core.

Mr. Dzwonar explained that elements of the common core are being infused into the curriculum documents and our classes.

Board Approval is sought to approve Version 1 of implementing the Common Core State Standards for English Language Arts in the following Related Arts courses:

- HHS PE AND HEALTH: all courses
- HHS ART DEPARTMENT: all courses
- HHS BUSINESS/HHS TECHNOLOGY: Business & Personal Law, Business Practice Firm Honors, Introduction to Business, Computer Concepts & Applications, Accounting 1, Cooperative Business Education, AP Macroeconomics, AP Microeconomics, Entrepreneurship, Personal/Business Finance, Keyboarding, Introduction to Excel, Internet for Windows, Word for Windows
- HHS FACS: Child Growth & Development, Culinary Arts, Creative Cooking & Catering
- HHS INDUSTRIAL TECH: Furniture & Wood Accessories, Cabinetmaking, Advanced Cabinetmaking, CAD I, CAD II, CAD III, and Computer Architecture Honors

In order to align to the Common Core State Standards for English Language Arts and Literacy in content areas and technical subjects, the integration of reading and writing has been infused in all High School content subjects including related arts. Related Arts classes in which the Common Core State Standards have already been fully integrated into all documents including syllabi, scope and sequence, maps etc. are:

Curriculum with Common Core

- HHS BUSINESS: Accounting II
- HHS BUSINESS: Marketing
- HHS BUSINESS: Webpage Design
- HHS FACS: Fashion Studies

Related Arts Classes in which the literacy standards articulated below have been infused into the appropriate curriculum as an appended document (V1), (see indicators below) are:

- HHS PE AND HEALTH COURSES:

Grade 9, 10, 11, 12: Health/PE

- HHS ART DEPARTMENT COURSES:

Art & Literature of the Graphic Novel; History of Art; Portfolio Art 1 & 2, Honors; Digital Design I & II; Illustration; Painting, Photo Imaging; Sculpture & 3D; Projects in Clay; Printmaking; Commercial Art: Design in Everyday Life; Art Studios: Illustration, Printmaking, Sculpture, Painting, Projects in Clay, Commercial Art, Digital Design

- HHS BUSINESS:

Business & Personal Law; Business Practice Firm Honors; Intro.to Business; Cooperative Business Education; Accounting I, AP Macroeconomics and AP Microeconomics; Entrepreneurship; Business/Personal Finance

- HHS TECHNOLOGY:

Computer Concepts & Applications; Keyboarding; Intro.to Excel; Internet for Windows; Word for Windows

- HHS FACS:

Child Growth & Development; Culinary Arts; Creative Cooking & Catering

- HHS INDUSTRIAL TECH:

Furniture & Wood Accessories; Cabinetmaking; Adv. Cabinetmaking; CAD I, II, III; Computer Architecture Honors

Students' work products will be evaluated not only for the achievement of the course content but also for evidence of growth in reading and writing. Aligning our curriculum to the Common Core State Standards in LAL will prepare our high school students for literacy demands in the post-secondary world where they are required to read multiple, complex and diverse texts.

Appended Common Core Standards Curriculum

- CCSS.ELA-Literacy.RST.11-12.1 - Cite specific textual evidence to support analysis of science and technical texts, attending to important distinctions the author makes and to any gaps or inconsistencies in the account.
- CCSS.ELA-Literacy.RST.11-12.2 - Determine the central ideas or conclusions of a text; summarize complex concepts, processes, or information presented in a text by paraphrasing them in simpler but still accurate terms.
- CCSS.ELA-Literacy.RST.11-12.3 - Follow precisely a complex multistep procedure when carrying out experiments, taking measurements, or performing technical tasks; analyze the specific results based on explanations in the text.

Craft and Structure

- CCSS.ELA-Literacy.RST.11-12.4 - Determine the meaning of symbols, key terms, and other domain-specific words and phrases as used in a specific scientific or technical context relevant to grades 11–12 texts and topics.
- CCSS.ELA-Literacy.RST.11-12.5 - Analyze how the text structures information or ideas into categories or hierarchies, demonstrating understanding of the information or ideas.
- CCSS.ELA-Literacy.RST.11-12.6 - Analyze the author’s purpose in providing an explanation, describing a procedure, or discussing an experiment in a text, identifying important issues that remain unresolved.

Integration of Knowledge and Ideas

- CCSS.ELA-Literacy.RST.11-12.7 - Integrate and evaluate multiple sources of information presented in diverse formats and media (e.g., quantitative data, video, multimedia) in order to address a question or solve a problem.
- CCSS.ELA-Literacy.RST.11-12.8 - Evaluate the hypotheses, data, analysis, and conclusions in a science or technical text, verifying the data when possible and corroborating or challenging conclusions with other sources of information.
- CCSS.ELA-Literacy.RST.11-12.9 - Synthesize information from a range of sources (e.g., texts, experiments, simulations) into a coherent understanding of a process, phenomenon, or concept, resolving conflicting information when possible.

Range of Reading and Level of Text Complexity

- CCSS.ELA-Literacy.RST.11-12.10 - By the end of grade 12, read and comprehend science/technical texts in the grades 11–12 text complexity band independently and proficiently

Text Types and Purposes

- CCSS.ELA-Literacy.WHST.11-12.1 - Write arguments focused on discipline-specific content.
- CCSS.ELA-Literacy.WHST.11-12.1a - Introduce precise, knowledgeable claim(s), establish the significance of the claim(s), distinguish the claim(s) from alternate or opposing claims, and create an organization that logically sequences the claim(s), counterclaims, reasons, and evidence.
- CCSS.ELA-Literacy.WHST.11-12.1b - Develop claim(s) and counterclaims fairly and thoroughly, supplying the most relevant data and evidence for each while pointing out the strengths and limitations of both claim(s) and counterclaims in a discipline-appropriate form that anticipates the audience’s knowledge level, concerns, values, and possible biases.
- CCSS.ELA-Literacy.WHST.11-12.1c - Use words, phrases, and clauses as well as varied syntax to link the major sections of the text, create cohesion, and clarify the relationships between claim(s) and reasons, between reasons and evidence, and between claim(s) and counterclaims.
- CCSS.ELA-Literacy.WHST.11-12.1d - Establish and maintain a formal style and objective tone while attending to the norms and conventions of the discipline in which they are writing.
- CCSS.ELA-Literacy.WHST.11-12.1e - Provide a concluding statement or section that follows from or supports the argument presented.
- CCSS.ELA-Literacy.WHST.11-12.2 - Write informative/explanatory texts, including the narration of historical events, scientific procedures/ experiments, or technical processes.
- CCSS.ELA-Literacy.WHST.11-12.2a - Introduce a topic and organize complex ideas, concepts, and information so that each new element builds on that which precedes it to create a unified whole; include formatting (e.g., headings), graphics (e.g., figures, tables), and multimedia when useful to aiding comprehension.

- CCSS.ELA-Literacy.WHST.11-12.2b - Develop the topic thoroughly by selecting the most significant and relevant facts, extended definitions, concrete details, quotations, or other information and examples appropriate to the audience's knowledge of the topic.
- CCSS.ELA-Literacy.WHST.11-12.2c - Use varied transitions and sentence structures to link the major sections of the text, create cohesion, and clarify the relationships among complex ideas and concepts.
- CCSS.ELA-Literacy.WHST.11-12.2d - Use precise language, domain-specific vocabulary and techniques such as metaphor, simile, and analogy to manage the complexity of the topic; convey a knowledgeable stance in a style that responds to the discipline and context as well as to the expertise of likely readers.
- CCSS.ELA-Literacy.WHST.11-12.2e - Provide a concluding statement or section that follows from and supports the information or explanation provided (e.g., articulating implications or the significance of the topic).

Production and Distribution of Writing

- CCSS.ELA-Literacy.WHST.11-12.4 - Produce clear and coherent writing in which the development, organization, and style are appropriate to task, purpose, and audience.
- CCSS.ELA-Literacy.WHST.11-12.5 - Develop and strengthen writing as needed by planning, revising, editing, rewriting, or trying a new approach, focusing on addressing what is most significant for a specific purpose and audience.
- CCSS.ELA-Literacy.WHST.11-12.6 - Use technology, including the Internet, to produce, publish, and update individual or shared writing products in response to ongoing feedback, including new arguments or information.

Research to Build and Present Knowledge

- CCSS.ELA-Literacy.WHST.11-12.7 - Conduct short as well as more sustained research projects to answer a question (including a self-generated question) or solve a problem; narrow or broaden the inquiry when appropriate; synthesize multiple sources on the subject, demonstrating understanding of the subject under investigation.
- CCSS.ELA-Literacy.WHST.11-12.8 - Gather relevant information from multiple authoritative print and digital sources, using advanced searches effectively; assess the strengths and limitations of each source in terms of the specific task, purpose, and audience; integrate information into the text selectively to maintain the flow of ideas, avoiding plagiarism and overreliance on any one source and following a standard format for citation.
- CCSS.ELA-Literacy.WHST.11-12.9 - Draw evidence from informational texts to support analysis, reflection, and research.

Range of Writing

- CCSS.ELA-Literacy.WHST.11-12.10 - Write routinely over extended time frames (time for reflection and revision) and shorter time frames (a single sitting or a day or two) for a range of discipline-specific tasks, purposes, and audiences.

Action/Vote:

Mr. Paul moved seconded by Ms. Fayer that the Board approve the implementation of the Common Core State Standards for English Language, Arts in Visual & Performing Arts, Health and Physical Education, Technology and Career Education, and Business Courses as submitted.

On a roll call vote of the Board, motion to approve was carried unanimously.

7. ANNOUNCEMENTS

Dr. Forsthoffer spoke on the following topics:

- Updated the Board on the effect of Hurricane Sandy on the District. Thankfully there was not too much physical damage to our facilities. Thanked the Board of Education, mayors and police departments of both municipalities for their cooperation and guidance during a most difficult time.
- Noted our facilities department and the Director Mr. Paul Hewins went above and beyond the call of duty coming in that week to check and monitor any damage to our buildings. Received a lot of positive feedback on our school messenger updates during the storm.
- We had the first school board election in the month of November and Dr. Forsthoffer extended his congratulations to Peter Bussone, Kennedy Paul, Paul Connolly, and Alice Weisman who is returning to the Board. The voting in general went very smoothly.
- Shared the sad news that Kreps head custodian, Joe Kramer had passed away suddenly. He expressed condolences to the family.
- The Fall Business Symposium is Dec. 3, 2012 at 2:30 pm. Dr. Randall Pinkett former student and former first place winner on the television show "The Apprentice" will speak.
- Plans to attend and speak at the HHS PTO meeting this week.
- We are busy getting ready for the teacher evaluation model. The firm Stronge & Associates has been selected.
- The Curriculum Fair is Tuesday, April 9, 2013.
- Middle school conferences are beginning this week. Elementary conferences to be held after Thanksgiving.
- Budget Development for 2013-14 has started.
- Upcoming capital projects: high school cafeteria expansion; high school gym curtain (to replace broken gym divider wall), electrical upgrade in gym and replacement of the original bleachers. Also, the installation of artificial turf for the high school field (will cost upwards of 2.2 million).
- Dr. Forsthoffer wished all a very Happy Thanksgiving.

Discussion:

Mr. Paul commented that 2.2 million for artificial turf is certainly a big number. Requested to know what this number represents.

Dr. Forsthoffer explained the amount quoted covers any worst case scenario that may occur. For example, drainage and soil issues. These things will be tested and evaluated as the project progresses. The expectation and hope is that we don't have to spend that much or go over that number.

8. FIRST OPPORTUNITY FOR PUBLIC COMMENT

Stuart Dolgon of East Windsor - commented on his experience as a substitute teacher for 8th grade language arts. He praised the two teachers that provided great plans for his day. The information and handouts they left were more than helpful.

9. FIRST OPPORTUNITY FOR BOARD MEMBERS COMMENTS

Ms. Fayer thanked Dr. Forsthoffer for his excellent communication with the Board and community during the storm. She also commended the high school guidance department, as many seniors who are applying to colleges needed their applications and transcripts processed. The guidance department was able to facilitate this effort quite smoothly despite the storm's intrusion.

Ms. Abel added that she was pleased to find that the SAT tests were still able to be held even during the storm. Mr. Bussone commented that the presentations and the information from Ms. Phillips and Mr. Dzwonar were very informative and thanked them for their efforts. He inquired as to when the Special Services Department will have a presentation.

Dr. Forsthoffer responded that we did have a presentation from Special Services last April.

Mr. Bussone asked if we would be getting any further NJASK testing results.

Mr. Dzwonar responded that the State report is the first thing we will receive and we expect an update by the next meeting. Mr. Bussone also extended congratulations to Kennedy Paul, Paul Connolly, and Alice Weisman for their election victories.

Ms. Harrington congratulated Dr. Forsthoffer for his efforts during the storm. She appreciated the creative solution to have the Kreps school students come to the high school for the day that Kreps had no power.

Ms. Harrington asked about the possibility of texting the emergency announcements in addition to emails and phone calls. She spoke about the options that are out there for this service.

Dr. Forsthoffer expressed interest and noted that he will check into that.

Mr. Paul added his comments about the NJASK test results. As tests are given once a year, we won't see actual results till next year. The next step is to establish interventions that are needed and monitor the progress of these interventions.

Mr. Stumbaugh commented that Dr. Forsthoffer's leadership during the storm is highly commendable. The last minute scheduling of the Kreps school students to attend the high school is admirable.

Mr. Laverty added that the District and Board appreciates the cooperation and assistance of the Management Association, the EWEA and the Support Staff Association during the storm crisis.

10. EXECUTIVE SESSION

The Board went into its first closed session.

➤ RETURN TO OPEN SESSION

The Board returned to open session and took action on the litigation matter discussed in closed session.

Action: Mr. Paul moved, seconded by Ms. Fayer to approve the agreement between Archway Programs Inc. and East Windsor Regional School District as documented in the two page resolution that was provided to the Board and to authorize the Superintendent to sign the settlement agreement as submitted.

Vote: On a roll call vote of the Board, motion to approve was carried unanimously.

11. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION

Mr. Paul moved, seconded by Ms. Fallon to approve the listed agenda items by exception as follows:

- A. Staffing
- B. QSAC Statement of Assurance for School Year 2012-13
- C. Bullying Report from October 22, 2012
- D. Field Trips
- E. FY 2013 IDEA Application
- F. Annual Review of Policy 2415.04 – Title 1 District-Wide Parental Involvement
- G. Travel and Related Expenses
- H. Non-Public Aid for Textbooks, Technology & Nursing Services - Shalom Torah Academy
- I. Resolution to Authorize Change in District's Flexible Spending Account Administrator
- J. Approval of Minutes for October 8, 2012 meeting
- K. Declaration and Donation of Surplus Property - District Vehicle to Hightstown Borough
- L. Board Secretary's Report for September, 2012
- M. Treasurer's Report for September, 2012
- N. Transfer Report for September, 2012

- O. Joint Transportation Agreement with Robbinsville School District
- P. Bill List for November 12, 2012
- Q. Agreement with Stronge & Associates, LLC for Teacher Evaluation Instrument

Discussion:

Mr. Paul asked for clarification regarding non-public state aid.

Mr. Thompson, Assistant SBA, responded with details on the funding mechanism. He detailed the process by which nonpublic schools apply for State aid.

Vote on Exception items:

On a roll call vote of the Board motion to approve the routines agenda items was carried unanimously.

A. Staffing - as submitted

B. QSAC Statement of Assurance for School Year 2012-13

The Quality Single Accountability Continuum (QSAC) is the Department of Education's monitoring and evaluation system for public school districts. All districts must complete the Statement of Assurance (SOA) annually to the New Jersey Department of Education. There are five scores - one each for Instruction and Program, Fiscal Management, Governance, Personnel and Operations. The scores will be expressed as a percentage, based upon the total number of points the District receives for the SOA items. The Chief School Administrator and the Board of Education must determine whether all items of the Statement of Assurance (SOA) have been completed. The District Board of Education is responsible for attesting to the accuracy of the SOA responses.

- The District Chief School Administrator needs to present the complete SOA at a Board meeting.
- The Board needs to prepare a resolution attesting to the accuracy of the SOA responses.
- Both the Superintendent and Board of Education president must sign the SOA declaration page.

C. Bullying Report From October 22, 2012 - As reviewed by the Board.

D. Field Trip Locations

- Fashion Institute of Technology - Seventh Ave. & 27th Street, NYC, NY
- Piscataway High School - 100 Behmer Road, Piscataway, NJ

E. FY 2013 IDEA Application

Approval is requested to submit an application to the New Jersey Department of Education for the following grant funding for the 2012-2013 school year.

Individuals with Disabilities Education Act (IDEA-Part B) Grant Number: 21-1245-13

Program Duration: September 1, 2012 through August 31, 2013

Grant Amount: Basic: \$1,288,609

Preschool: \$ 53,693

F. Annual Review of Policy 2415.04 - Title 1 District-Wide Parental Involvement - Submitted for Approval

- The East Windsor Regional School District is required to have a written parent involvement policy, developed in collaboration with parents of participating Title 1 students and evaluated annually. For 2012-13, Title 1 schools in the District are the Grace N. Rogers Elementary School, Melvin H. Kreps Middle School, and Hightstown High School
- The EWRSD sponsored three separate Title 1 Parent Meetings at each of the respective schools. Copies of the policy were distributed. No changes were recommended to Policy 2415.04.

G. Travel and Related Expenses

D. Bilenker	Rogers School	Nov. 13-14, 2012	Registration to Attend LEGAL ONE Series Workshops, Foundation for Educational Administration Offices, Monroe, NJ	315.00	315.00
D. Schmell G. Bryant V. Tapanes	Student Services	Nov. 15, 2012	Three Registrations to Attend Preschool Workshop: Integrated Therapies in General Education Preschool Classroom, LRC - Central, Trenton, NJ	33.00	33.00
I. Landau D. Mazurek P. Warshany	Student Services	Dec. 5, 2012	Three Registrations to Attend Preschool Workshop: Learning through Doing: Focusing on Motor Skills Development within the Preschool Class for Students w/Disabilities, LRC-Central, Trenton, NJ	33.00	33.00
J. Smedley	HHS Guidance	June 30-July 3, 2013	Registration for 2013 American School Counselor Assoc. Learning for All Conference, Penn. Convention Center	325.00	325.00
Total for Month				706.00	706.00
YTD Total				12,798.97	12,798.97

H. Non Public Aid for Textbooks, Technology and Nursing Services - Shalom Torah Academy

The New Jersey Non-Public School Initiative Program requires each Local Education Agency to verify its participation in this program each year to assist and facilitate the acquisition of textbooks, technology, and nursing services for non-public schools. At its Oct.8, 2012 meeting the Board approved the following schools:

- Better Beginnings Child Development Center, Hightstown, NJ
- The Learning Experience, East Windsor, NJ
- Peddie School, Hightstown, NJ
- Scicore Academy, Hightstown, NJ

Since that meeting, the NJ Department of Education has requested that the Shalom Torah Academy of East Windsor, be added to that list and will receive aid as follows:

Pupils: 103

Total State Aid

- Technology: \$2,009.00
- Textbooks: \$5,443.00
- Nursing Services: \$7,554.00

Board approval is requested to add the Shalom Torah Academy of East Windsor, NJ to the District's list of participating schools in the New Jersey Non Public School Initiative program.

I. RESOLUTION: Authorize Change in District's Flexible Spending Account Administrator

The District offers staff members' participation in a Flexible Spending Account to enable tax preferential treatment of health benefits related expenditures. The district has obtained lower pricing for this service that is less than what we currently pay. The attached resolution will authorize the change of provider. It is recommended that the Board approve the attached resolution to appoint Discovery Benefits, Inc. administrator of our Flexible Spending Account effective January 1, 2013 through December 31, 2013.

Resolution to Authorize the Change in District's Flexible Spending Account Administrator

WHEREAS, the East Windsor Regional Board of Education currently offers a Flexible Spending Account to its employees through CIGNA Healthcare and;

WHEREAS, the Health Insurance Broker has received a quote on behalf of the Board of Education from Discovery Benefits Inc., and;

WHEREAS, the quoted rates received from Discovery Benefits Inc. are less expensive than the current CIGNA Healthcare Plan for the period January 1, 2013 through December 31, 2013, and;

WHEREAS, Discovery Benefits Inc. will administer the Flexible Spending Account to the same parameters the CIGNA Healthcare Plan had, and;

WHEREAS, the Health Insurance Broker recommends the change in Flexible Spending Account Administrator effective January 1, 2013;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF EDUCATION OF THE EAST WINDSOR REGIONAL SCHOOL DISTRICT, that the change of the Flexible Spending Account administrator to Discovery Benefits Inc., be effective January 1, 2013.

ALSO, BE IT FURTHER RESOLVED that a certified copy of this Resolution is to be forwarded to the Health Insurance Broker for execution with administrator.

J. Approval of Minutes for October 8, 2012 Meeting Posted on District Website and on file in Business office.

K. Declaration and Donation of Surplus Property - District Vehicle to Hightstown Borough

The Building and Grounds Department of the EWRSD is in possession of a 1997 Ford Taurus (VIN# 1FALP5228VG222147) that is damaged and in need of extensive repair. Mr. Michael Theokas, Hightstown Borough Business Administrator has expressed interest in this vehicle and would accept it in its current condition. Board approval is recommended that the District declare this vehicle as surplus property and to donate this vehicle to the Borough of Hightstown.

L. Board Secretary's Report for September, 2012

WHEREAS, the Board of Education has received the report of the Board Secretary and Treasurer for the month of **SEPTEMBER, 2012** submitted pursuant to N.J.S.A 18A:17-9 and,

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education;

NOW, THEREFORE BE IT RESOLVED, the Board of Education accepts the above referenced reports and certifications and certifies that after review of the Secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year

M. Treasurer's Report for September, 2012

The Report of the Treasurer of School Monies for the month of **September, 2012** is submitted for approval. The Treasurer's report is in agreement with the Board Secretary's report.

N. Transfer Report for September, 2012

The East Windsor Regional School District submits to the County SBA an updated report of budget transfers and changes in revenue and appropriations each month. The EWRSD Board of Education certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that the Board ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

O. Joint Transportation Agreement with Robbinsville School District

Be it Resolved, that the East Windsor Regional School District Board of Education approves the following joint transportation agreement for the 2012-13 school year with the Robbinsville School District (**Host District**) as indicated below:

East Windsor will be the “Joiner District” for the following routes (destinations):

Route #	# East Windsor Students	School	Joiner District Annual Cost
NDRE	34	Notre Dame HS	\$19,006.00
NGAT	2	New Grange	\$19,364.40
Total Route Cost			\$38,370.40

P. Bill List for November 12, 2012

Board Approval is requested for payment of bills and claims in the total amount of \$1,304,810.02 as submitted.

Q. Agreement with Stronge and Associates, LLC for Teacher Evaluation Instrument

The NJ Department of Education has provided a list of approved vendors for the provision of teacher evaluation instruments within school Districts. It has been determined that the firm of Stronge & Associates Educational Consulting, LLC, and its associated Effectiveness Performance Evaluation Model to be the best choice for the EWRSD for this purpose.

Board approval is recommended for the following agreements as submitted:

1. East Windsor Regional SOW- for Stronge/OASYS license bundle and configuration.
2. Stronge EPES agreement

12. SECOND OPPORTUNITY FOR PUBLIC COMMENTS

No one spoke.

13. SECOND OPPORTUNITY FOR BOARD MEMBERS COMMENTS

Ms. Fallon commented that she too would like to thank our Superintendent and his team for an excellent job during the storm emergency. She suggested an official thank you be extended to those involved.

Dr. Forsthoffer agreed and will write a letter on behalf of the Board of Education to thank everyone for their help and cooperation. Dr. Forsthoffer added that fortunately we did not hear of any catastrophic loss, and that it was observed that the students seemed enthusiastic to return to school.

Mr. Ettman commented that the communication across the entire community was very well executed by Dr. Forsthoffer, and we do appreciate that. He also noted the excellent support from the host municipalities.

14. EXECUTIVE SESSION

The Board went into its second closed session.

15. OPEN SESSION

16. ADJOURN

Kurt Stumbaugh, Board Secretary