

Quaker Valley School District

EDUCATIONAL SERVICES COMMITTEE MINUTES

June 12, 2012

Committee Members Present	Directors Present
Ms. Sarah Heres	Mr. Gianni Floro
Ms. Danielle Burnette	Ms. Debbie Miller
Mr. Robert Riker	Mr. Jack Norris
Dr. Heidi Ondek, administrative liaison	Mr. Mark Rodgers
Others Present	
Dr. Joseph H. Clapper	Ms. Kimberly Eaton
Mr. Karlton Chapman	Miss Meredith Malcolm
Dr. Joseph Marrone	Mr. Dante Piccolo
Ms. Martha Smith	Mr. Scott Smith

1.0 EDUCATIONAL FOCUS

- 1.1 Mr. Surloff and Ms. Conlon presented information about the recent Middle States evaluation, and AP participation.

2.0 STUDENT REPRESENTATIVE

- 2.1 The student representatives gave a presentation about some of the summer activities available to students in the Quaker Valley School District.

3.0 TECHNOLOGY

- 3.1 The monthly technology report was attached to the agenda.

4.0 PUPIL SERVICES

- 4.1 Osborne Elementary School was designated as a RAMP (Recognized ASCA (American School Counselor Association) Model Program).
- 4.2 Quaker Valley Middle School has made application to be designated a RAMP (Recognized ASCA (American School Counselor Association) Model Program).
- 4.3 The Pennsylvania Department of Education declined the district's funding request for extraordinary special education program expenses for the 2011- 2012 school year.

5.0 EDUCATIONAL LEADERSHIP

- 5.1 A request was made that the board approve the adoption of new textbooks and materials for the 2012/2013 school year.
- 5.2 It was requested that the board approve the proposed changes to the 2012-13 elementary and secondary student/parent handbooks, including the codes of conduct, as presented.
- 5.3 It was requested that the board adopt the list of tests and survey instruments recommended for routine use for the 2012 - 2013 school year.
- 5.4 The school district received a Heinz Endowment grant of \$75,000 to analyze opportunities for alternative educational programming within the Quaker Valley School District.
- 5.5 The district was unsuccessful with its 2012 - 2013 application for a STEAM grant to continue offering the popular arts and robotics after school program at the middle school. A grant of \$7,500 was used to operate the program in the 2011 - 2012 school year.

6.0 STRATEGIC PLAN & PROFESSIONAL DEVELOPMENT

- 6.1 No items.

7.0 CO-CURRICULAR LEADERSHIP

- 7.1 The athletics and activities report was attached to the agenda.

8.0 EDUCATIONAL SUPPORT & CONSORTIUMS

- 8.1 There were no items.

Ms. Heres moved that items 5.1 - 5.3 be placed on the legislative agenda for action.
Mr. Riker seconded the motion.

Quaker Valley School District

COMMUNITY RELATIONS/INTERGOVERNMENTAL AFFAIRS COMMITTEE MINUTES

June 12, 2012

Committee Members Present	Directors Present
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Sarah Heres	Mr. Jack Norris
Ms. Danielle Burnette	Mr. Robert Riker
Dr. Joseph Clapper, administrative liaison	Mr. Mark Rodgers
Others Present	
Dr. Heidi Ondek	Dr. Joseph Marrone
Mr. Karlton Chapman	Ms. Meredith Malcolm
Ms. Kimberly Eaton	Mr. Dante Piccolo
Ms. Martha Smith	Mr. Scott Smith

1.0 COMMUNITY RELATIONS

1.1 Request that the board approve a memorial book donation to the appropriate school library in memory of:

- There are no memorial book recipients this month.

1.2 It was requested that the board approve the revision to the approved 2012-2013 school year calendar.

2.0 INTERGOVERNMENTAL AFFAIRS

2.1 No item.

3.0 INFORMATION/OTHER

3.1 No item.

Mr. Floro moved that item 1.2 be placed on the legislative agenda for action.
Ms. Heres seconded the motion.

Quaker Valley School District

POLICY COMMITTEE MINUTES

June 12, 2012

Committee Members Present	Directors Present
Ms. Danielle Burnette	Ms. Sarah Heres
Ms. Debbie Miller	Mr. Jack Norris
Mr. Gianni Floro	Mr. Robert Riker
Dr. Joseph Clapper, administrative liaison	Mr. Mark Rodgers
Others Present	
Dr. Heidi Ondek	Mr. Karlton Chapman
Ms. Martha Smith	Mr. Dante Piccolo
Ms. Kimberly Eaton	Ms. Meredith Malcolm
Dr. Joseph Marrone	Mr. Scott Smith

1.0 FOR DISCUSSION

1.1 No item

2.0 FOR REVIEW/REVISION

2.1 Draft A, revising policy 223.00 *School Related Use of the Internet* is ready for board approval.

3.0 FOR FIRST READING

3.1. No item.

4.0 FOR ADOPTION

4.1 Draft policy 602.01 *Procurement Cards* Draft A, is ready for board adoption.

5.0 FOR ELIMINATION

5.1 No item.

Ms. Burnette moved that items 2.1 and 4.1 be placed on the legislative agenda for action. Ms. Miller seconded the motion.

Quaker Valley School District

FACILITIES & OPERATIONS COMMITTEE MINUTES

June 12, 2012

Committee Members Present	Directors Present
Mr. Gianni Floro	Ms. Danielle Burnette
Ms. Sarah Heres	Ms. Debbie Miller
Mr. Mark Rodgers	Mr. Jack Norris
Dr. Joseph Marrone, administrative liaison	Mr. Rob Riker
Mr. John Sheline, administrative liaison	
Others Present	
Dr. Joseph Clapper	Miss Meredith Malcolm
Dr. Heidi Ondek	Mr. Dante Piccolo
Mr. Karlton Chapman	Ms. Kimberly Eaton
Mr. Scott Smith	Ms. Martha Smith

1. Middle School

- 1.1 It was requested that the board approve Northeast Interior Systems ACC-001 to provide labor, materials and equipment required to replace the grate doors for the instrument storage units with a solid, lockable door, throughout the band music rooms, at a cost of \$0.00.
- 1.2 It was requested that the board approve R. A. Glancy Change Order GC-060 to provide labor, materials and equipment to modify the white boards for rooms C206 and C207. Provide white boards that do not include staff lines for rooms C206 and C 207 at a cost of \$550. Funds to be taken from the bond issue fund.
- 1.3 It was requested that the board approve R. A. Glancy Change Order GC-061 to provide labor, materials and equipment required to demo the flooring in the area outlined in the red clouded area on the sketch. In fill the area with geo-foam and reinstall concrete slab. This was approved on a time & material basis not-to- exceed \$58,000 as change order request GC-041, There is a credit of \$4,215.
- 1.4 It was requested that the board approve R. A. Glancy Change Order GC-062 to provide labor, materials and equipment required to make the modifications to the benches and lockers in both locker rooms A114 and A113 as identified in Eckles Architecture's Sketch received on May 2, 2012 at a cost of \$0.00.

- 1.5 It was requested that the board approve R. A. Glancy Change Order GC-063 to provide labor, material and equipment to modify the wall cap or guide rail and associated fencing at all locations where the versa-lock wall is to be installed at a cost not to exceed \$49,000. This is subject to review by the architect, construction manager and engineers.
 - 1.6 It was requested that the board approve R. A. Glancy Change Order GC-064 to provide labor, materials and equipment to abate the pipe elbows located above the ceilings of restrooms A116 and A117, at a cost of \$2,850. Funds to be taken from the bond issue fund.
 - 1.7 It was requested that the board approve East West Manufacturing & Supply Change Order HC-008 to provide labor, materials and equipment required to re-route the duct work located in the Wellness Storage and Custodial Room A116 so that the duct work would not run exposed within the Wellness area at a cost of \$1,597. Funds to be taken from the bond issue fund.
 - 1.8 It was requested that the board authorize Eckles Architecture and Engineering to prepare and submit PlanCon Part G, "Project Accounting Based on Bids" to the Pennsylvania Department of Education.
 - 1.9 It was requested that the board authorize the administration to enter into an agreement with the Sewickley Community Center for use of their field for the middle school football program from August 20, 2012 through November 1, 2012 for a sum of \$7,000, plus a \$150 per dumpster removal, \$360 for a 10 week storage unit fee and any electricity that is used. The cost will be taken from the capital projects fund.
 - 1.10 It was requested that the board approve A-1 Electric EC-004 to provide labor, materials and equipment required to add a clock electrical outlet and conduit feeder to communication wiring at corridor B213 at a cost of \$309 to be taken from the bond issue fund.
 - 1.11 The field project and the sanitary sewer line along Route 65 was discussed.
 - 1.12 A project update and monthly project report was attached to the agenda.
 - 1.13 Plans continue for the relocation to the middle school from the Anthony Wayne school.
2. High School
 - 2.1 The storm water project status was mentioned.
 3. Osborne
 - 3.1 There was a brief update on the sanitary sewer line.

4. Bell Acres

- 4.1 The fields are coming along well. Efforts to curb soil run-off have been successful.

5. Facilities/Operations

- 5.1 Facility rental rates are being reviewed.
- 5.2 MOUs with local police departments will be aligned in accordance with Act 24 requirements.
- 5.3 A facilities/operations report was attached to the agenda.

6. Transportation

- 6.1 No report

Mr. Floro moved that items 1.1 - 1.10 be placed on the legislative agenda for action.
Ms. Heres seconded the motion.

Quaker Valley School District

FINANCE COMMITTEE MINUTES

June 12, 2012

Committee Members Present	Directors Present
Mr. Rob Riker	Ms. Danielle Burnette
Mr. Mark Rodgers	Ms. Sarah Heres
Ms. Debbie Miller	Mr. Gianni Floro
Mr. John Sheline, administrative liaison	Mr. Jack Norris
Others Present	
Dr. Joseph Clapper	Ms. Martha Smith
Dr. Heidi Ondek	Ms. Kimberly Eaton
Mr. Karlton Chapman	Miss Meredith Malcolm
Dr. Joseph Marrone	Mr. Dante Piccolo

1.0 TAX COLLECTION

- 1.1 The real estate and earned income tax collection summaries were reviewed.
- 1.2 It was requested that the board appoint the real estate tax collectors to collect per capita tax for the 2012-2013 school year.

2.0 FINANCIAL REPORTS

- 2.1 The capital projects fund report was provided with the agenda.
- 2.2 The legal expense report was attached to the agenda.
- 2.3 The middle school renovation report was briefly reviewed.
- 2.4 It was requested that the board approve the financial statements ending May 31, 2012.
- 2.5 It was requested that the board approve the general fund invoices for May and June, 2012, in the amount of \$2,980,810.68.
- 2.6 It was requested that the board approve the budget transfers as listed and all necessary transfers for the end of the year audit.
- 2.7 It was requested that the board authorize the administration to pay May, 2012, food service invoices in the amount of \$169,194.74.

- 2.8 It was requested that the board approve the invoices for the capital projects account in the amount of \$5,747.50.
- 2.9 It was requested that the board approve the invoices for the 2010B bond issue fund in the amount of \$1,130,078.11.
- 2.10 It was requested that the board approve the invoices for the 2011A bond issue fund in the amount of \$91,843.16.
- 2.11 It was requested that the board authorize the administration to pay food service, 2011A bond issue, 2010B bond issue and capital projects fund invoices for June, July and August, to be ratified in September, as the board does not have a scheduled meeting in July and August.
- 2.12 It was requested that the board authorize the administration to pay June, July and August payroll and general fund invoices, to be ratified in September, as the board does not have a scheduled meeting in July and August.

3.0 GENERAL BUSINESS

- 3.1 It was requested that the board approve the Allegheny Intermediate Unit joint purchasing bids for paper and general supplies in the amount of \$29,819.27.
- 3.2 It was requested that the board approve the 2011-2012 financial audit with Maher Duessel CPAs at a cost of \$20,600.
- 3.3 It was requested that the board approve no increase in the daily student lunch price of \$2.50 and to approve no increase to the student breakfast price of \$1.50 for the 2012-2013 school year.
- 3.4 It was requested that the board close the 2010A bond issue checking account. This bond account has been fully expended.
- 3.5 It was requested that the board authorize the administration to transfer \$65,000 from the general fund to the capital projects fund for various capital expenditures.

4.0 BUDGET

- 4.1 The calendarized budget for the month ending May 31, 2012 was distributed to the board.
- 4.2 Information for the 2012-2013 budget was enclosed with the agenda.

- 4.3 The homestead history was attached to the agenda.
- 4.4 It was requested that the board approve the 2012-2013 budget resolution fixing the real estate tax levy at 21.25 mils.
- 4.5 It was requested that the board approve the resolution for the 2012 Homestead exclusion of \$8,813.12 of assessment or \$187.28 for each approved homestead taxpayer.

5.0 INFORMATION

- 5.1 The board was provided with a copy of the letter from Governor Corbett regarding the receipt of the Quaker Valley School District’s resolution for reform of the Public School Employees Retirement System.

6.0 DONATIONS

Date	From	Amount	Reason
05-17-2012	Katherine Westover Gerst	\$100.00	Harry M. Walker Scholarship Fund
05-31-2012	Alan & Mary Anne Rahm	\$200.00	Harry M. Walker Scholarship Fund
05-31-2012	David & Dorothy Pusateri	\$1,200.00	Harry M. Walker Scholarship Fund
05-31-2012	PNC Bank	\$2,000.00	Printing Costs for Annual Report
	Total Donations	\$3,500.00	
	Received: May 2012		

Mr. Riker moved that items 1.2; 2.4 - 2.12; 3.1 - 3.5; 4.4 and 4.5 be placed o the legislative agenda for action. Mr. Rodgers seconded the motion.