



## SafeSchools Alert Mobile Application Download Instructions

The SafeSchools Alert System allows our students, staff, faculty and parents to anonymously and securely submit safety tips regarding bullying, harassment, mental health, threats of violence and safety concerns to our administration team 24/7.

Please go to the *App Store for iPhone* or *Google Play for Android* and download the free SafeSchools Alert Mobile App:

1. Search for the **SafeSchools Alert Mobile App** in the App Store or Google Play.
2. Select "Download" to add the free app to your mobile device.
3. The first time you open the app, you'll be asked to submit our district's four-digit code 1077 in order to connect your tip submissions to our district team.
4. After the code is submitted, you'll be asked to confirm Medical Lake School District
5. Once the district name is confirmed, you'll see the modules that are available to submit tips through (e.g. bullying, safety, violence).
6. You'll see a confirmation page after submission to confirm that your tip was successfully submitted.
7. Any tips that are submitted will automatically be routed to the appropriate administrators.
8. If we send any messages or replies to your tip, you will automatically receive a push notification.

Thanks for helping to keep our district safe and connected!

Our District Code is: 1077

Our District Name is: Medical Lake School District