

## MINUTES

### Regular Meeting

January 22, 2019

The Regular Meeting of the Bay Head Board of Education convened Tuesday, January 22, 2019 at 6:30 P.M. at the Bay Head School Library, 136 Meadow Avenue with President, Benjamin Hinds presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall on January 5, 2018 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Hinds led the Pledge of Allegiance to the Flag.

**Members Present** President Benjamin Hinds; Mrs. Shannon Curtis; Mr. Eric Pritchard. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

**Members Absent** Mrs. Antognoli and Mr. Pearce

At 6:30 PM RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board HIB incidents, if any.

AYE: HINDS, CURTIS, PRITCHARD

NAY: NONE

At 6:52 PM the board reconvened from Closed Session.

**Correspondence** was presented for the board's review.

**Public Comment on Agenda Items** None

### **Board Member Committee Reports:**

#### **Curriculum:**

Nothing to report.

#### **Technology:**

Mr. Camardo reported the new website is up and running and that Ozobots/Robotics have started in the AAE classes.

#### **Budget/Finance:**

Mrs. Christopher reported that the March and April meetings may need to be rescheduled depending on the budget calendar.

#### **Personnel/Negotiations:**

Mr. Hinds reported the teacher's contract has been signed.

#### **Buildings/Grounds:**

Mrs. Christopher updated the board on the status of the roofing project. Mrs. Christopher added that she will be budgeting carpet replacement for third grade in next year's budget.

**Policy:**

Mrs. Christopher reported on the policies that were on the agenda for a first reading.

**Community Relations:**

Mr. Camardo reported that the Bay Head Home and School Association will have BINGO on Friday, January 25<sup>th</sup>, the Parent/Child basketball game will be held on February 7<sup>th</sup> and Grand Friends Day for Kindergarten through Fourth Grades will be held on February 21<sup>st</sup>.

**Delegate/Legislative:**

Nothing to report.

**Athletics:**

Mr. Pritchard reported on the boys and girls basketball season.

**RECOMMENDATIONS FROM THE SUPERINTENDENT**

**Workshop(s)** A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the attendance and related expenses for the following staff member(s) for the 2018-2019 school year.

- Mrs. Peters February 25, 2019
- Mrs. Wisliceny February 26, 2019
- Mrs. Phelps March 1, 2019
- Mrs. Califano February 14, 2019
- Mr. Speelman February 25-27, 2019
- Michele Sierotko – March 1, 2019

AYE: HINDS, CURTIS, PRITCHARD

NAY: NONE

**Student Council Dance** A Motion was offered by Mrs. Curtis, seconded by Mr. Pritchard and unanimously carried to approve a dance sponsored by the Student Council on February 1, 2019 for fifth through eighth grades under the direction of Mrs. Galarza.

**2019-2020 District Calendar** A Motion was offered by Mrs. Curtis, seconded by Mr. Pritchard and unanimously carried to approve the 2019-2020 School Calendar, as presented.

**Facility Use Request** A Motion was offered by Mrs. Curtis, seconded by Mr. Pritchard and unanimously carried to approve a facility use request from the Bay Head Home and School Association for use of the gymnasium on Friday, January 25, 2019 from 6:00 PM to 9:00 PM for “Bingo Night”

A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the following two items:

1. **Field Trip Request** A Motion to approve a field trip request for Kindergarten to attend the Cape May Zoo on a date to be determined.
2. **Field Trip Request** A Motion to approve a field trip request for three students to attend Point Pleasant Beach High School to meet with the play instruments with high school students and meet with the band teacher.

AYE: HINDS, CURTIS, PRITCHARD

NAY: NONE

**Memorandum of Agreement** A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the Memorandum of Agreement for the 2018-2019 School Year between the Bay Head Board of Education and the Bay Head Police Department.

AYE: HINDS, CURTIS, PRITCHARD

NAY: NONE

**Student Teacher** A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve Matthew Marucci from Kean University as a Student Teacher for sixth through eighth grade Health and Physical Education for 3 hours per week under the direction of Mr. Camardo and Mr. Speelman.

AYE: HINDS, CURTIS, PRITCHARD

NAY: NONE

**Policy Updates** – A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the first reading of the following policy and regulations:

- P0141.1 Board Member and Term – Sending District (Revised)
- P 0141.2 Board Member and Term – Receiving District (Revised)
- P 2422 Health and Physical Education (M) (Revised)
- P 2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
- P 2610 Educational Program Evaluation (M) (Revised)
- P 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5330.04 Administering an Opioid Antidote (M) (Revised)
- R 5330.04 Administering an Opioid Antidote (M) (New)
- P 5337 Service Animals (Revised)
- P 5756 Transgender Students (M) (Revised)
- P&R 7440 School District Security (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)
- P 8860 Memorials (Revised)
- P 2415.06 Unsafe School Choice Option (M) (Revised)
- R 2460.8 Special Education – Free and Appropriate Public Education (M) (Revised)
- R 5530 Substance Abuse (M) (Revised)
- P&R 5600 Student Discipline/Code of Conduct (M) (Revised)
- P&R 5611 Removal of Students for Firearms Offenses (M) (Revised)
- P&R 5612 Assaults on District Board of Education Members or Employees (M) (Revised)
- P&R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)
- P&R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

AYE: HINDS, CURTIS, PRITCHARD

NAY: NONE

**RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

**Approval of Minutes** A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to waive the public reading and approve the minutes of the following:

December 18, 2018 - Regular Meeting

January 2, 2019 – Reorganization Meeting

AYE: HINDS, CURTIS, PRITCHARD  
NAY: NONE

A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending December 31, 2018 as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending December 31, 2018 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of December 31, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: HINDS, CURTIS, PRITCHARD  
NAY: NONE

**List of Bills** Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the following RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$162,141.74 for the 2018-2019 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: HINDS, CURTIS, PRITCHARD  
NAY: NONE

**District Taxes** A motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the following RESOLUTION:

RESOLVED, that the amount of district taxes needed to meet the obligations of the Board for the months of January and February 2019 is \$501,051 and \$111,362 for debt service and that the Borough of Bay Head is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next thirty days in accordance with the statutes relating thereto.

AYE: HINDS, CURTIS, PRITCHARD  
NAY: NONE

**New Business** None

**Old Business** Mrs. Christopher reminded board members of the National School Board Conference in Philadelphia.

**Motions from the Floor - None**

**Superintendent's Report** – Dr. Morris reported the following

A. Enrollment as of January 18, 2019

|                                  |                   |
|----------------------------------|-------------------|
| Bay Head School                  | 123 students      |
| Point Pleasant Beach High School | 30 students       |
| Vocational School Students       | 2 students        |
| Out of District                  | <u>2 students</u> |
| Total                            | 157 students      |

B. Superintendent/Principal's Monthly Report was attached for the board's review

C. Workshop Request(s) were attached for the board's review.

D. Professional Visit Report(s) were attached for the board's review.

**Motion to adjourn** At 7:14 PM, a motion was offered by Mrs. Curtis, seconded by Mr. Pritchard and unanimously carried to adjourn the meeting.

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Laurie M. Considine  
Board Secretary