<table>
<thead>
<tr>
<th>Level of Offense</th>
<th>Specific Student Actions</th>
<th>Required Action by Observing Staff Member</th>
<th>DL</th>
<th>Family Engagement</th>
<th>Documentation by Observing Staff Member</th>
</tr>
</thead>
</table>
| **Type 1:** Observing Teacher or Staff Reminds/Implements Classroom Discipline Ladder | · Use of electronic devices/ cell phone for non academic purposes  
· Uniform violation  
· Use of profanity / inappropriate language not directed at an individual (including username)  
· Out of bounds area  
· Inappropriate PDA  
· Student is off-task, unengaged, or disruptive during lesson  
· Academic Dishonesty | 1. Addresses the behavior as a reminder/ warning  
2. If behavior is not resolved after reminder, implement Tier 1 Restorative Intervention(s)  
3. If behavior is not resolved, move up classroom discipline ladder | DL | May be used by staff who observed, especially as part of in class discipline ladder examples: phone call, text, ParentSquare, in-person meeting | - Teacher/ Staff add to internal tracking document  
- Tier 2 supports may be implemented by individual teachers/grade level teams based on patterns  
- Any teacher/ grade level team may also choose to refer a student to school leadership for a Tier 2 Intervention |
| **Type 2:** Staff Implements Restorative Intervention and Documents | · Inappropriate behavior toward others (invasion of personal space, well-being, unprovoked disrespect, mutual disrespectful exchanges, etc.)  
· Out of class without permission/ unauthorized location during class time  
· Play fighting/horseplay  
· Constant disruption of classroom learning environment/ community gathering (culmination of discipline ladder) | 1. Implement appropriate restorative practice (see Tier 2 Restorative Interventions) | DL | Should be used by staff who observed examples: phone call, text, ParentSquare, in-person meeting | - Document on Google Form  
- Admin/ teacher may choose to implement Tier 2 interventions based on patterns and recommendations from teachers/admin |
| **Type 3:** Staff Refers To School Admin | · Minor physical aggression with another student (pushing/throwing things)  
· Truancy (ditching all of class or school)  
· Intimidation or harassment based on race, ethnicity, sexual orientation, gender identity, gender expression, disability, religion, immigration status, nationality  
· Major disruption of learning environment (including involvement with stink bombs/ activation of fire alarm)  
· Harassment of a student or school employee  
· Theft or defacing of school property | 1. For removal from class email dl-ll-esatofficestaff@lalaalliance.org  
OR use a radio or call the office in the event of an emergency  
2. Observing staff member may engage in a restorative practice with the student before the student re-enters the classroom | DL | Required to be used by school leadership | - Document on Google Form  
- Tier 2/3 interventions may be implemented based on patterns and severity of behavior |
| **Type 4:** Staff Refers To Leadership Leadership consults LAUSD/ California Ed Code | · Carrying, bringing, or possessing a knife or dangerous weapon (including any object that could be used or intended to be used to to inflict death or serious bodily injury)  
· Brandishing a knife or dangerous weapon at another person (including any object that could be used or intended to be used to to inflict death or serious bodily injury)  
· Fighting: Punches thrown, escalated beyond pushing or grabbing, injuries acquired, mutual involvement  
· Possession, use, sale, distribution, or intent to sell, unauthorized drugs or controlled substance  
· Igniting fireworks/firecrackers or other flammable substance in building  
· Unlawful sexual behavior, unlawful sexual contact, and indecent exposure  
· First or second degree assault  
· Sexual assault (Charges processed by a judge) | 1. For removal from class email dl-ll-esatofficestaff@lalaalliance.org  
OR use a radio or call the office in the event of an emergency  
2. Observing staff member may engage in a restorative practice with the student before the student re-enters the classroom | DL | Required to be used by school leadership | - Document on Google Form  
- Tier 2/3 interventions may be implemented based on patterns and severity of behavior |