

**The Burlington School**  
**Background and Social Media Check Notice and Authorization**

As part of our procedures for determining if an applicant is eligible for employment or an employee is eligible for continued employment, we may obtain and consider criminal records, credit reports, civil court records, and similar background checks and investigatory reports. In addition, we may investigate your presence on social media. Since The Burlington School (the "School") may use consumer reporting agencies to obtain and provide such information, the School is providing you this notice and authorization form in accordance with the requirements of the Fair Credit Reporting Act.

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I hereby authorize The Burlington School to obtain consumer reports and investigative consumer reports on me and to consider such reports when making decisions regarding my initial or ongoing employment with the School. I also authorize you to investigate my social media presence. Such reports may include, but are not limited to, information regarding my criminal record, credit, civil court records, and driving record. I authorize any third party consumer reporting agency engaged by the School to obtain, prepare, and provide such reports on behalf of the School.

I also authorize The Burlington School officials to discuss the information obtained from such reports and similar information provided by me with members of The Burlington School board of directors or other Burlington School managers.

Lastly, I certify the information provided below is accurate and complete.

Date: \_\_\_\_\_

Print Full Legal Name: \_\_\_\_\_

Signature: \_\_\_\_\_

The following information will be used only for purposes of obtaining background checks:

Current Address: \_\_\_\_\_

States in which you lived during last 5 years: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

All Previous Legal Names: \_\_\_\_\_

Driver's license number: \_\_\_\_\_ State Issued: \_\_\_\_\_