
Request for Records

High schools need to receive middle school records through first semester/grading period of eighth grade no later than February 4, 2019.

Directions:

Parents: Please sign this form and submit it to your child's current school main office with sufficient time to have records sent before the February 4, 2019 deadline.

School Secretary or Registrar: Please forward the requested records to the high school(s) marked below. This Request Form is to remain in your school records.

Permission for Release of Records:

- I hereby authorize the release of records to the school(s) marked below. Records include copies of seventh grade transcripts and eighth grade transcripts through the first trimester/semester of this year or through the most recent grading period closest to the February deadline.
- I also authorize the release of standardized academic test scores such as STAR, Oaks, Smarter Balanced, or any other standardized test.
- I also give my permission for behavioral records, special education records, and/or Learning Needs Profile form to be sent to the high school(s).
- Permanent records will be requested at a later date by the school where the student has been accepted.

Student Name: _____ Current School Name: _____

School Phone Number: _____ School Fax Number: _____

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Printed Name: _____

Please forward this completed recommendation form to the applicant's school of choice below:

Central Catholic High School • Paul O'Malley, Director of Admissions • pomalley@centralcatholichigh.org
2401 SE Stark Street • Portland, Oregon 97214 • 503.230.1056 • Fax: 503.233.0073

De La Salle North Catholic • Ni'Cole Sims, Director of Admissions • nsims@dlsnc.org
7528 N Fenwick Avenue • Portland, Oregon 97217 • 503.285.9385 • Fax: 503.285.9546

Jesuit High School • Erin DeKlotz, Director of Admissions • rmcqueen@jesuitportland.org
9000 SW Beaverton-Hillsdale Hwy • Portland, Oregon 97225 • 503.291.5423 • Fax: 503.291.5485

La Salle Catholic College Preparatory • Katie Allen, Director of Admissions • admissions@lsprep.org
11999 SE Fuller Road • Portland, Oregon 97222 • 503.353.1413 • Fax: 503.659.2535

St. Mary's Academy • Mary Worlein, Director of Admissions • admissions@smapdx.org
1615 SW 5th Avenue • Portland, Oregon 97201 • 503.721.7725 • Fax: 503.223.0995

Valley Catholic High School • Kayla Gaspardis, Director of Admissions • kgaspardis@valleycatholic.org
4275 SW 148th Avenue • Portland, Oregon 97078 • 503.520.4721 • Fax: 503.646.4054
