

**MANCHESTER-SHORTSVILLE CENTRAL SCHOOL DISTRICT
1506 Route 21, Shortsville, NY 14548
Board of Education**

Regular Session

January 9, 2019

7:00 PM

Members Present:

Jennifer Speers, President
Kristin Gray, Vice President
Heather Bachman
Martha Flower
Barbara Gardner
Amanda MacNamara
Richard Vienna

Others Present:

Charlene Dehn, Superintendent
Kimberly Brown, District Clerk

Members Absent:

None

CALL TO ORDER:

The scheduled monthly meeting of the Manchester-Shortsville Central School District Board of Education was called to order on January 9, 2019, in the high school auditorium lobby at approximately 7:00 p.m. by President Speers.

I. PUBLIC COMMENT:
None

II. PRESENTATION:
Athletic Director, Sue Rosato-Franceschi, presented to the Board the current status and future plans for the Red Jacket Athletic Program.

III. APPROVAL OF MINUTES:
A motion by Kristin Gray, seconded by Martha Flower, and unanimously approved: RESOLVED, that the minutes of the December 12, 2018 Board of Education regular meeting be approved as presented.

IV. PERSONNEL REPORT:

Resignation

It was moved by Richard Vienna, seconded by Heather Bachman, and unanimously approved: RESOLVED, that upon the recommendation of the Superintendent, to accept with regret the resignation of **Eileen O'Donnell**, Food Service Helper, effective, January 2, 2019.

Appointments

It was moved by Kristin Gray, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to make appointments as per the consensus agenda.

APPOINTMENTS/NON-INSTRUCTIONAL:

Jamie Bugbee - Shortsville	Appointment as Cleaner – for the 2018-2019 school year, effective, January 2, 2019 - \$11.10/hr
Lillian Dejesus Mojica - Shortsville	Appointment move from Cleaner to Substitute Cleaner – for the 2018-2019 school year, effective, January 2, 2019 - \$11.50/hr

V. COMMITTEE ON SPECIAL EDUCATION/PRE-SCHOOL SPECIAL EDUCATION:

Kristi Curtin gave a Special Education update to the Board.

It was moved by Martha Flower, seconded by Kristin Gray, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to approve the CSE and CPSE recommendations.

VI. REPORTS AND CORRESPONDENCE:

Superintendent Dehn commented on the following topics:

- January 30th work-session information
- Concert Series
- Outstanding Musical – White Christmas
- Fitness Center Grant from Senator Helming Update

VII. FINANCIAL REPORTS:

President Speers acknowledged receipt of the Financial and Treasurer's Report on behalf of the Board.

Capital Project Change Orders

A motion by Richard Vienna, seconded by Kristin Gray, and unanimously approved: RESOLVED, that the Board hereby approves the Superintendent to approve Capital Project change orders during the construction project with a maximum limit of Thirty-Five Thousand Dollars (\$35,000).

CSEA MOA

A motion by Heather Bachman, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to approve a Memorandum of Agreement with Civil Service Employees Association, Inc., to establish the starting wage for custodians in the District to be \$12.50 per hour.

Records Management Grant

A motion by Richard Vienna, seconded by Amanda MacNamara, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to authorize the application for funding through New York State Archives, Local Government Records Management Improvement Fund, to assist in establishing a records management program and develop systems for the sustained management of records.

1. The Manchester-Shortsville Central School has appointed Kimberly Brown as their Records Management Officer (RMO). The RMO is responsible to develop the District Records Management Program.
2. The Manchester-Shortsville Central School has adopted the New York State Education Department Records Retention and Disposition Schedule ED-1.
3. The Manchester-Shortsville Central School is authorized to apply for funding through the New York State Archives, Local Government Records Management Improvement Fund, to assist in establishing a records management program and develop systems for the sustained management of records.

VIII. OLD BUSINESS:

A motion by Heather Bachman, seconded by Amanda MacNamara, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent complete the adoption of the following policy:

#7132 – Non-Resident Students

A motion by Heather Bachman, seconded by Amanda MacNamara, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to waive the second reading and complete the adoption of the following policies:

- #6213 – Registration and Professional Development
- #6214 – Incidental Teaching
- #6215 – Probation and Tenure
- #6216 – Disciplining a Tenured Teacher or Certified Personnel
- #6217 – Professional Staff: Separation
- #6220 – Temporary Personnel
- #6310 – Appointment – Support Staff
- #6320 – Supplementary School Personnel

ADJOURNMENT:

Moved by Amanda MacNamara, seconded by Heather Bachman, and carried unanimously: RESOLVED, that the Board hereby stands adjourned at approximately 9:23 p.m.

Kimberly Brown, District Clerk