

**Montour School District
Board of School Directors
Regular Monthly Board Meeting
Thursday, June 28, 2018
Place: Administrative Board Room #361
Time: 6:48 p.m.**

Call to Order The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Barclay at 6:48 p.m.

Pledge The Pledge of Allegiance was said at the beginning of the meeting.

Roll Call **The following members were present:**
Mr. Barclay, Mr. Dudash, Mr. Hutter, Mrs. Moore, Mrs. Morrow (by phone),
Mr. Rippole and Mr. Young

The following members were absent:
Mr. Barth, and Mr. Galiyas

Also present at the Board Meeting:
Janet Burkardt, Solicitor Dr. Christopher Stone, Superintendent
Tiffani Suriano-Doyle, Recording/Board Secretary

**Recognitions/
Presentations**

1. Facilities Usage / Application Update – Mr. Anthony Rippole (presented June 21st)
2. Technology Update / Future Projects – Mr. Darryl Yonkers (presented June 21st)
3. Montour AI – Dr. Justin Aglio (presented June 28th)
4. Montour Learning Gallery (presented June 28th)

Reports Mr. Barclay and Dr. Stone presented the Reports section and made a motion to approve the following:

President, Mr. Thomas Barclay

1. Accept the Parkway West Career & Tech Center Joint Committee Meeting minutes of May 1, 2018.
2. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of May 24, 2018.

Superintendent, Dr. Christopher Stone

3. Approve the donation of the Forest Grove Elementary School playground equipment to the Kennedy Township Parks and Recreation.
4. Approve a state mandated training for the Nutrition Inc. staff to be held at the high school on Thursday, August 9, 2018 at no cost to the District.
5. Approve the company “Field Turf” to provide a synthetic turf replacement to the David E. Williams Middle School field at a cost not to exceed \$970,365.00 and an eight (8) year service plan, pending review of the Solicitor.

6. Approve Avanti Consulting Group, Inc. for printing and mailing services as it relates to external communications at a total cost not to exceed \$6,500.

Printer	Cost (12, 494)	Postage	Postage Per	Total Estimated Cost	Not To Exceed
Rogers & DeTurck	\$2,450.00	\$.26/per	\$3,248.44	\$5,698.44	\$5,800.00
MultiMedia	\$2,879.00	\$.25 - \$.29/per	\$3,373.38	\$6,252.38	\$6,500.00
Banksville Xpress	\$2,570.00	\$.25 - \$.29/per	\$3,373.38	\$5,943.38	\$6,100.00

Mr. Dudash made the motion to approve the Reports, seconded by Mr. Hutter.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Budget & Finance

Mr. Barclay asked Mrs. Borsos to present her items at the Planning Meeting and tonight requested a motion to approve the following:

VII. Treasurer's Report

1. Approve the Treasurer's Report for May of 2018 as follows:

FUND

10 GENERAL FUND	YTD TOTALS
Revenues Year to Date	\$ 64,660,533.85
Expenditures Year to Date	\$ 54,929,343.98
FNB Bank Balance as of 5/31/18	\$ 18,366,947.50
PSDLAF Bank Balance as 5/31/18	\$ 4,703.10
Audited Fund Balance as of 6/30/17	\$ 7,727,238.00

30 CAPITAL PROJECTS FUND	YTD TOTALS
<u>Athletic Center Project #3550</u>	
FNB Bank Balance as of 5/31/18	\$ 117,640.00
Audited Fund Balance as of 6/30/17	\$ 117,640.00

32 CAPITAL RESERVE FUND	YTD TOTALS	PTD TOTALS
Key Bank as of 5/31/18	\$ 488,947.84	
Audited Fund Balance as of 6/30/17	\$ 373,539.00	

39 CAPITAL PROJECTS FUND - ELEM	YTD TOTALS	PTD TOTALS
<u>Elementary Project #3777:</u>		
Total Value of Contracts		\$ 37,158,805.10
Approved Change Orders		\$ 751,858.04
Contract Sum to Date		\$ 37,910,663.14
Construction Dollars Spent to Date	\$ 4,174,369.43	\$ 37,853,243.29
Soft Costs Spent to Date	\$ 1,653,133.95	\$ 8,506,846.75

PCOs Under Review \$ 511,075.10

PLGIT-2015 Bond Balance of 5/31/18	\$ 19,662.31
PLGIT-2017 Bond Balance of 5/31/18	\$ 1,833,527.74
Audited Fund Balance as of 6/30/17	\$ 2,838,496.00

50 CAFETERIA FUND	YTD TOTALS
Revenues Year to Date	\$ 1,148,958.74
Expenditures Year to Date	\$ 1,027,683.23
FNB Bank Balance as of 5/31/18	\$ 92,478.36
Audited Fund Balance as of 6/30/17	\$ (63,978.00)

MONTHLY TOTALS

# of Breakfast served in May 2018	5,207
# of Lunches served in May 2018	28,649
May 2018 Ala Carte dollar sales	\$ 49,192.50

70 FIDUCIARY FUND	YTD TOTALS
FNB Bank Balance as of 5/31/18	\$ 26,353.56

ATHLETIC TICKET SALES

Boys Basketball	\$ 4,233.00
Girls Basketball	\$ 3,344.00

Facility Usage Revenue

May Facilities Rental	\$ 700.00
Additional Staff Revenue	\$ 1,312.00

Capital Projects

DEW Renovations, Spent to Date, Fund 32	\$ 436,897.00
DEW & HS Turf Project, Spent To Date, Fund 32	\$ 56,500.00
HS Handicap Ramp Field Access To Date, Fund 32	\$ 19,200.00

VIII. BUDGET & FINANCE

Business Manager, Mrs. Anna Borsos

1. Approve the payment of bills and ratify the payment of bills:

MONTOUR BOARD OF SCHOOL DIRECTORS

BILLS FOR APPROVAL

6/28/2018

General Fund 10		Totals
Bills to be Approved	\$ 2,460,987.25	
Bills to be Ratified	\$ 187,099.36	
Capital Projects Fund 30		Totals
Bills to be Approved	\$ -	
Bills to be Ratified	\$ -	
Capital Reserve Fund 32		Totals
Bills to be Approved	\$ -	
Bills to be Ratified	\$ 100,700.00	
Capital Project Fund 39		Totals
Bills to be Approved	\$ 2,377.51	
Bills to be Ratified	\$ 200.00	

Cafeteria Fund 50

Bills to be Ratified

\$ 122,474.74

Totals**Activity Fund 70**

Bills to be Ratified

\$ 16,711.39

Totals**2. Approve the Budget Transfers from June 2018:**

\$ 1375.00	FROM	10-3250-610-000-30-000-550-000-0000	Athletic Trainer – General Supplies
	TO	10-3270-610-000-00-000-550-000-0000	Athletic Director - General Supplies
\$ 40,171.79	FROM	10-1231-562-000-10-000-000-000-0025	Emotional Support Public – Tuition to PA Charter
	TO	10-1225-562-000-10-000-000-000-0025	Speech/Language Support – Tuition To PA Charter
\$ 14,000.00	FROM	10-2515-330-000-00-000-000-000-0025	Financial Accounting Services-Other Profession Services
\$ 2,300.00	FROM	10-2515-531-000-00-000-000-000-0025	Financial Accounting Services - Postage
\$ 600.00	FROM	10-2515-580-000-00-000-00-000-0025	Financial Accounting Services - Travel
\$ 600.00	FROM	10-2515-610-000-00-000-000-000-0025	Financial Accounting Services – General Supplies
\$ 200.00	TO	10-2514-610-000-00-000-000-000-0025	Payroll Services – General Supplies
\$ 9,500.00	TO	10-2514-650-000-00-000-000-000-0025	Payroll Services – Technical Related Supplies and Services
\$ 300.00	TO	10-2513-610-000-00-000-000-000-0025	Receivable and Disbursement – General Supplies
\$ 7,500.00	TO	10-2514-756-000-00-000-000-000-0025	Payroll Services – Technology Hardware and Equipment
\$ 870.24	FROM	10-2511-580-000-00-000-000-000-0025	Supervision of Fiscal – Travel
	TO	10-2510-610-000-00-000-000-000-0025	Fiscal Services – General supplies
\$ 2,500.00	FROM	10-2910-595-000-00-000-000-000-0025	Support Services – IU Payment By Withholding
	TO	10-3390-891-000-00-000-000-000-0025	Other Community Services- Other Miscellaneous Expenses
\$ 45,000.00	FROM	10-1231-562-000-10-000-000-000-0025	Emotional Support Public Tuition to PA charters
\$ 45,000.00	FROM	10-1110-563-000-30-000-000-000-0025	Regular Program Elementary /Secondary – Tuition to Non Public
\$ 15,000.00	TO	10-1241-562-000-10-000-000-000-0025	Learning Support public – Tuition to PA Charter
\$ 60,000.00	TO	10-1241-562-000-30-000-000-000-0025	Learning Support Public – Tuition to PA Charter
\$ 15,000.00	TO	10-1290-562-000-30-000-000-000-0025	Other Support – Tuition to PA Charter
\$ 462.50	FROM	10-1360-610-000-30-800-130-000-0800	Business Education – General Supplies
	TO	10-2620-610-000-30-800-000-000-0026	Operation of Building – General Supplies
\$ 900.00	FROM	10-1360-580-000-30-800-130-000-0800	Business Education – Travel
	TO	10-1110-580-000-30-800-160-000-0800	Regular Program Elementary /Secondary – Travel

3. Approve the appointment of First National Bank, KeyBank, PLGIT, PSDLAF, Wells Fargo, and US Bank as depositories for the Montour School District for the 2018-2019 fiscal year.

4. Adopt resolution 06-01-18 to approve PDE-2028, Final 2018-2019 General Fund Budget, in the amount of \$ 68,882,863 and set the tax levy at 17.9638 mills.

5. Adopt resolution 6-02-18 implementing Act 1 Homestead / Farmstead Exclusion.
6. Adopt resolution 6-03-18 authorizing the collection and payments of school real property taxes in installments as set forth in resolution.
7. Approve the purchase of student accident insurance through American Management Advisors for 2018-2019 school year at a cost of \$ 12,825.00.
8. Approve a renewal agreement with Pittsburgh Education Consulting to provide federal program coordinator services for 2018-2019 fiscal year at a cost of \$12,000 to be funded with Title I funds.
9. Approve resolution 6-04-18 Amounts for Inclusion in the Assigned Fund Balance.
10. Approve District insurance coverage for fiscal year 2018-2019, through HHM Insurors at a cost not to exceed \$383,132.00.

Mr. Ripple made the motion to approve the Budget & Finance Report, seconded by Mr. Dudash.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Education

Mr. Barclay called on Administration to present their items under Education at the Planning Meeting and tonight made a motion to approve the following:

Director of Pupil Services, Dr. Robert Isherwood

1. Approve a contract of services with Mr. Ryan Klingensmith for ninety (90) school days during the 2018-2019 school year in the amount of \$22,500.

Director of K-4 Academic Achievement and K-12 Innovation, Dr. Justin Aglio

2. Approve a school-wide license at Montour Elementary School for Pear Deck, an interactive personalization tool, at a cost not to exceed \$2,160.
3. Approve Beth Hobbs, third grade teacher at Montour Elementary, to present as an invited panelist by Minecraft Education at the Games for Change Conference in New York City on June 29th at a cost not to exceed \$200.
4. Approve the sale of Montour’s K-6 Journey’s 2011 Literacy Textbooks and Workbooks to Trinity Area School District at a total cost of \$5,500.
5. Approve the sale of Montour’s K-6 Journey’s 2011 Literacy Workbooks to Follett Book Services for an estimated cost of \$500.

Director of 5-12 Academic Achievement and K-12 Support Services, Dr. Eric Sparkenbaugh

6. Approve the following new and revised policies as per the attachment:
 - 222.1 – Vaping
 - 248 – Unlawful Harassment

High School Principal, Mr. Todd Price

7. Approve the request of Mrs. Tracy Blyzwick, MHS Faculty, and Mrs. Gina Tirone, MHS Paraeducator, to hold the 2018 Life Skills Olympic Day on Wednesday, October 3rd, 2018 in the Montour High School Stadium, as per the enclosure.
8. Approve the use of the Waterfront Learning program for summer school credit recovery for students in grades six – twelve and the Keystone Oaks Project Succeed program for summer school credit recovery for students in grade twelve.
9. Approve the submission of the application to participate in the AP Capstone Diploma Program, as per the enclosure.

Mr. Rippole made the motion to approve the Education Agenda, seconded by Mrs. Moore.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Operations

Mr. Barclay called upon Mr. Yonkers and Mr. Evans to present the Operations/Facilities agenda and tonight made a motion to approve the following:

Director of Operations, Mr. Darryl Yonkers

1. Approve the following budgeted purchases associated with the operations of the Montour School District as follows:

Company	Purchase / Service	Budgeted Cost
Allegheny Fence Co.	Black Vinyl Fence for Soccer/Football Practice Field	\$11,860
DSSC Solutions	Sonicwall yearly subscription license	\$5,000
Edlio	Yearly Website Subscription	\$6,400
Facilities Management Systems (FMS)	Contract for continuation of facilities services & management of District custodial, maintenance & grounds crew staff	\$8,667.92/month
Fire Fly	(60) Science Dept. Laptops for the high school	\$35,940
Fire Fly	(550) 11 th & 12 th Grade Chrome Book replacements	\$235,950
Fire Fly	(60) Auto Cadd Computers for DEW & MHS	\$83,940
Fire Fly	(30) DEW Computer Lab Replacement PC's	\$26,970
Ford Business Machines	(30) Promethean Active Panels (HS / DEW)	\$134,700
Frontline Education Software	Absence Management System Renewal	\$6,699.23
Harris School Solutions	OnHand Schools Yearly Hosting & Licensing fee	\$25,750
IU 13	Adobe Creative Cloud Subscription	\$6,250
IU 13	Yearly Microsoft Subscription	\$24,692.50
Pittsburgh Pro Sound	Add PA Speaker to back playground at MES	\$3,223
Schindler	Yearly elevator service agreement for MES	\$2,232
TRN Communications LLC	Analog/Digital IDAS Repeater & Supplies	\$3,895.55
West	School Messenger Renewal	\$4,350

Director of Facilities, Mr. Evan Ferris

Update: NRG Savings - \$9,099.58 (HS); \$4,086.97 (DEW) Total: 13,186.55

2. It is recommended that the Board approve bids submitted by Trane to provide Spring maintenance on the chiller equipment as follows:
 - MES - \$2,248.00
 - DEW - \$1,124.00
3. It is recommended that the Board approve a bid from Cummins Inc. for the replacement of a transfer switch at the Ingram school in the amount of \$6,200.

Mr. Hutter made the motion to approve the Operations Agenda, seconded Mr. Dudash.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Personnel Mr. Barclay called upon Mrs. Sinicki to present the Personnel Agenda and made a motion to approve the following:

1. Approve the following personnel items pending all clearances:

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Farrelly, Jayme	MES	Long term substitute	8/22/18-6/10/19	\$100/day, \$62,325 (Master's Step 5, prorated after 45 th day)
Kaufmann, John	High School	Long term Substitute	8/22/18 – 6/10/19	\$100/day, \$46,625 (Bachelor's Step 1, prorated after 45 th day)
Rusnak, Emily	DEW	Long term Substitute	8/22/18 – 6/10/19	\$100/day, \$54,975 (Master's Step 2, prorated after 45 th day)

Support Staff – Elections

Name	Location	Assignment	Effective	Salary
Broda, Mark	Facilities	Custodian	6/29/18	\$26.44/hour
Dukewich, John	Technology	Technology Student Worker	6/11/18	\$8.50/hour
Holets, Jodi	District	Substitute Noon Supervisor	6/29/18	\$13/hour
Staab, Judy	Pupil Services	ESY Paraprofessional	6/29/18	\$18.40/hour

Extra-Curricular Activities – New Appointments

Name	Position	Effective	Salary
Giammarco, John	Head Boys 9 th Grade Basketball Coach	6/29/18	\$4,877 (contractual rate)
Hobbs, Alex	JV Boys Basketball Coach	6/29/18	\$5,485 (contractual rate)
Ligouri, Gina	7 th Grade Girls Basketball Coach	6/29/18	\$2,916 (contractual rate)
Orlandi, Vince	DEW Wrestling Coach	6/29/18	\$3,287 (contractual rate)
Ziccardi, Lydia	Auxiliary Worker	6/29/18	Various Rates

Professional Staff – Change of Status

Name	From	To	Effective
Brown, Kristen	Bachelor's Step 7 - \$65,125	Master's Step 7 - \$65,725	8/22/18

Professional Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Estok, Annessa	MES	Teacher	Unpaid	8/22/18 – 6/10/19; 2019-2020 school year

Support Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Wokutch, Jim	MES	Custodian	FMLA/paid/unpaid	7/30/18-12/10/18

Resignations

Name	Location	Assignment	Effective
Celich, Sydney	Athletic	Majorette Sponsor	6/11/18
Olivo, Ashlee	Athletic	Head Dance Team Coach	6/8/18
Vaverek, Michael	Athletic	Head Boys Volleyball Coach	6/8/18
Vietmeier, Glenn	Athletic	Head Boys Baseball Coach	5/29/18
Wilson, Kristen	MHS	Long Term Substitute	6/15/18
Worsen, Trinity	Facilities	Substitute Custodian	6/28/18

2. Approve the June conference grid as submitted.
3. Approve to end the contract with independent contractor MW effective 6/30/18.
4. Approve the annual salary increase for Administration, Act 93 and Contracted employees.
5. Approve effective 6/29/18 an annual stipend of \$5,000 for Tiffani Suriano-Doyle for additional duties assigned to her.

Mr. Rippole made the motion to approve the Personnel Agenda, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Athletics

Mr. Barclay called upon Mr. Cerro at the Agenda Planning Meeting to present the Athletics Agenda and made a motion to approve the following:

Director of Athletics, Mr. Lou Cerro

1. Approve Dick's Sporting Goods to conduct their annual catalogue shoot at the Montour Athletic Center on August 4th and 5th. Dick's Sporting Goods will donate \$1,000/day for the use of the facility.
2. Approve Safe Schools Online Training for certification in first aide and coaching principles for all Montour coaching staff at a total cost of \$3,600.

Mr. Dudash made the motion to approve the Athletics Agenda, seconded by Mr. Hutter.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

**Comments/
Adjourn**

Mr. Barclay asked if there were any comments, hearing none, he made motion to adjourn the voting meeting at 7:45 p.m.

VOICE

ROLL CALL: All Present Voted "YES"

MOTION CARRIED



Thomas Barclay, President



Tiffani Doyle, Secretary