

- I. **Call to Order by Board President:**5:46
- II. **Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in the Courier News. Formal action will be taken.

- III. **Salute to Flag**
- IV. **Roll Call**

Board Member	Present	Absent	Board Member	Present	Absent
Andrew Fesen	X-Phone		Jerry Walker		X
Roger Grutzmacher	X-Phone		Craig Woolridge	X-5:54	
Kenyatta Stewart	X				

Also Present	Present	Absent
Brian Falkowski Ed.D., SBA		
Kristina Haugen, School Business Office	X	
Michael Piscal, CEO, College Achieve Public Schools	X	
Rachelle Nelson, CAO, College Achieve Public Schools		X
Gemar Mills, Executive Director, College Achieve Public Schools	X	
Stephanie Kuchar, DOO, College Achieve Public Schools	X-5:50	

- V. **Minutes**
 1. To approve the minutes from the Board of Trustee meeting from March 15, 2018.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen	1	X				Jerry Walker					X
Roger Grutzmacher	2	X				Craig Woolridge					X
Kenyatta Stewart		X									

VI. Public Comment

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

- VII. **Board President’s Report:** Deferred to Gemar Mills.
- VIII. **Executive Director’s Report:** Gemar Mills updated the board on student attendance, staff attendance, discipline data, enrollment data, academic data, and teacher effectiveness.
- IX. **College Achieve Public Schools Report:** Updated on expansion at 21 Market Street to the third floor. Acknowledged Gemar’s success in year one.

X. Board Comments: Kenyatta Stewart spoke about the positive impact College Achieve Paterson is having on the community.

XI. Motions for Approval – Can I get a motion to approve a through e

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Board Secretary’s and Treasurer’s Reports for March 2018, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the College Achieve Paterson Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of March 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: To approve transfers up to March, 2018.
- c. Bills List: To approve bills and check list for the period ending May 3, 2018.
- d. Payroll: To approve the following payrolls:

March 15, 2018	\$70,303.67
March 29, 2018	\$74,392.69
April 13, 2018	\$70,711.81
April 30, 2018	\$74,518.55

- e. Budget: To ratify the FY 2019 Budget and its submission to the NJDOE.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen	1	X				Jerry Walker					X
Roger Grutzmacher		X				Craig Woolridge		X			
Kenyatta Stewart	2	X									

2. **Travel:** None

3. **Buildings & Grounds:** None

4. **Personnel**

- a. To ratify PARCC Academy Stipends, \$30/hour, effective February 21, 2018 to May 10, 2018.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen		X				Jerry Walker					X
Roger Grutzmacher		X				Craig Woolridge	2	X			
Kenyatta Stewart	1	X									

5. **Curriculum / Special Education**

- a. To approve the English Language Service 3-year Program Plan.
- b. To approve the Bilingual/ESL 3-year Program Plan.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen	2	X				Jerry Walker					X
Roger Grutzmacher	1	X				Craig Woolridge		X			
Kenyatta Stewart		X									

6. **Policy / Governance / Operations / Miscellaneous**

XI. Public Comment

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

XII. Executive Session

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen		X				Jerry Walker					X
Roger Grutzmacher		X				Craig Woolridge		X			
Kenyatta Stewart		X									

XIII. Adjourn Executive Session

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen		X				Jerry Walker					X
Roger Grutzmacher		X				Craig Woolridge		X			
Kenyatta Stewart		X									

XIV. Old Business

XV. New Business

XVI. Reports / Look Ahead / Miscellaneous

1. Upcoming Board Meeting Dates at 5:30 PM at 21 Market Street:
 - a. June Meeting - TBD

XVII. Adjourn Public Session: 6:32

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen	2	X				Jerry Walker					X
Roger Grutzmacher		X				Craig Woolridge		X			
Kenyatta Stewart	1	X									