

**College Achieve
Paterson
Charter School**

**Agenda for Board of Trustees Meeting
September 5, 2018
Formal Action Will or May be Taken**

- I. **Call to Order by Board President: 5:50 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in the Courier News. Formal action will be taken.

- III. **Salute to Flag**
- IV. **Roll Call**

Board Member	Present	Absent	Board Member	Present	Absent
Andrew Fesen	X-Phone		Jerry Walker	X-Phone	
Roger Grutzmacher		X	Craig Woolridge	X-Phone 5:52	
Kenyatta Stewart	X-Phone				

Also Present	Present	Absent
Brian Falkowski Ed.D., SBA	X	
Kristina Haugen, School Business Office	X	
Michael Piscal, CEO, College Achieve Public Schools	X	
Rachelle Nelson, CAO, College Achieve Public Schools	X	
Gemar Mills, Executive Director, College Achieve Public Schools	X	
Stephanie Kuchar, DOO, College Achieve Public Schools		X

- XI. **Executive Session: 5:52 PM**
 1. VP Discussion
 2. Real Estate Discussion

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen	1	X				Jerry Walker	X				
Roger Grutzmacher					X	Craig Woolridge	X				
Kenyatta Stewart	2	X									

- XII. **Adjourn Executive Session: 6:29 PM**

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen	1	X				Jerry Walker	2	X			
Roger Grutzmacher					X	Craig Woolridge		X			
Kenyatta Stewart		X									

- V. **Minutes**

1. To approve the minutes from the Board of Trustee meeting from June 21, 2018 and July 2, 2018.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen	1	X				Jerry Walker		X			
Roger Grutzmacher					X	Craig Woolridge		X			
Kenyatta Stewart	2	X									

- VI. **Public Comment**

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit

their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

VII. Board President’s Report:

1. Deferred to Dr. Mills for an Enrollment update K-88,1-93, 2-72, 5-69, 6-91, 7-88
2. Total enrollment 501 students
3. Waiting list of 256

VIII. Executive Director’s Report:

1. Dr. Mills provided an update on the first week of school
2. Provided update on attendance

IX. College Achieve Public Schools Report:

1. Update on Renovations

X. Board Comments: None

XI. Motions for Approval

1. Finance

a. Board Secretary’s and Treasurer’s Report: To approve the Board Secretary’s and Treasurer’s Reports for June & July 2018, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the College Achieve Paterson Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June & July 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

b. Transfers: To approve transfers up to July, 2018.

c. Bills List: To approve bills and check list for the period ending September 5, 2018.

d. Payroll: To approve the following payrolls:

June 29, 2018	\$ 91, 351.29
July 13, 2018	\$ 12,722.42
July 17, 2018	\$ 360.05
July 31, 2018	\$ 20,353.86
August 15, 2018	\$ 22,759.76
August 17, 2018	\$ 5,382.32
August 31, 2018	\$ 54,266.45

e. Vended Meals: Be IT RESOLVED: that the College Achieve Paterson Charter School, upon the recommendation of the School Director, hereby approves the contract with Revolution Food Services, Inc. as the Food Services Vended Meals provider for the 2018-2019 school year. The per meal prices are as follows:

Breakfast:	\$1.34
Lunch:	\$2.48
Snack:	\$0.69

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen	1	X				Jerry Walker		X			
Roger Grutzmacher					X	Craig Woolridge	2	X			
Kenyatta Stewart		X									

2. Travel: None

3. Buildings & Grounds: None

4. Personnel

- a. To approve/ratify the following staff for the 2018-2019 school year:

Last Name	Position	Hire Date	Signing Bonus	FY19 Salary
10-Month				
Akoi	Cafeteria Manager	8/20/2018		\$ 25,000.00
Anderson	Physical Education	8/21/2017		\$ 46,000.00
Bellamy	Teacher PK-3	8/21/2017		\$ 53,000.00
Bermudez	2nd Grade Science	7/1/2018		\$ 50,500.00
Brown	Elementary Teacher K-6	7/1/2018		\$ 45,000.00
Calderon	5th Grade History	8/21/2017		\$ 49,000.00
Capozzi	Pk-3 Co-Teacher	7/1/2018		\$ 45,000.00
Cho	Science Teacher	7/1/2018		\$ 68,000.00
Clark	Social Worker	8/21/2017		\$ 61,500.00
Compres	Family Worker	8/21/2017		\$ 29,000.00
Cotton-Betteridge	Music Teacher	7/1/2018		\$ 57,500.00
Crump	Kindergarten Co-Teacher	8/21/2017		\$ 46,000.00
D'Alessandro	Social Studies Teacher 5-8	7/1/2018		\$ 58,500.00
Emenike	Elementary Teacher K-6	7/1/2018		\$ 45,000.00
Ford	5th Grade Teacher	8/21/2017		\$ 46,000.00
Fortney	1st Grade Teacher	8/21/2017		\$ 62,500.00
Grindell	Elementary Teacher PK-3	7/1/2018		\$ 56,500.00
Haynes	Elementary School Teacher	7/1/2018		\$ 66,100.00
Hernandez	Elementary Teacher K-6	7/1/2018		\$ 45,000.00
Jackson	K-8 Elementary Teacher (English)	1/2/2018		\$ 59,000.00
Jones	Kindergarten	8/21/2017		\$ 59,000.00
Kopitar	6th Grade History	8/21/2017		\$ 52,000.00
Lafond	Pk-3 Co-Teacher	7/1/2018		\$ 40,000.00
Manchanda	Elementary Teacher K-6	7/1/2018		\$ 48,500.00
Onque	Kindergarten	8/21/2017		\$ 46,000.00
Parkerson	English Teacher	7/1/2018		\$ 63,000.00
Phy	Middle School Co-Teacher	7/1/2018		\$ 45,000.00
Ponteliona	Food Service Manager (p/t)	8/20/2018		\$ 31,000.00
Reid	Middle School Math Teacher	7/1/2018		\$ 68,000.00
Reste-Ferreira	Elementary Teacher 5th Math	7/1/2018		\$ 55,500.00
Reynolds	Teacher PK-3	8/21/2017		\$ 53,000.00
Rojas	ESL Teacher	7/1/2018		\$ 59,500.00
Smith	Physical Education	7/1/2018		\$ 59,900.00
Stickles	Elementary Teacher PK-3	8/21/2017		\$ 46,000.00
Vincent	Elementary Teacher K-6	7/1/2018		\$ 45,000.00
Williams	Co-Teacher -6	8/21/2017		\$ 36,000.00
Young	Special Education	8/21/2017		\$ 61,000.00
12-Month Employees				
Cedeno	Administrative Assistant	7/1/2017		\$ 42,000.00
Cook	Director of Operations	7/1/2017		\$ 99,910.00
McNair	School Leader	7/1/2017		\$ 123,600.00
Martinez	Vice Principal	8/20/2018		\$ 85,000.00

b. To approve the following resignation:

Last Name	Position	Effective Date	FY19 Salary
Maxwell	Elementary Teacher K-6	R - 8/24/2018	\$ 55,000.00

c. To approve the following termination:

Last Name	Position	Effective date	FY19 Salary
May	Pk-3 Co-Teacher	T - 8/29/2018	\$ 40,000.00

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen	1	X				Jerry Walker	2	X			
Roger Grutzmacher					X	Craig Woolridge		X			
Kenyatta Stewart		X		Abstain from Martinez							

5. Curriculum / Special Education

- a. To approve a Title I Afterschool Tutorial Program for the following costs:

5 Teachers per session (daily) @ \$25.00 x 1.5 hours x 100 days 8 Club Advisors x \$1,200 = \$ 18,750
 1 Administrator per session (daily) @ \$50.00 x 1.5 hours x 100 days = \$ 7,500

- b. To approve a Title I Saturday Program for the following costs:

7 Teachers-per session (daily) @ \$25.00 x 4 hours x 14 Days = \$ 9,800
 3 Co-teachers- per session(daily) @ \$25.00 x 4 hours for 14 Days = \$ 4,200
 1 School Administrator (daily) @ \$50.00 x 4 hours for 14 days = \$ 2,800
 1 Clerical Staff (daily) @ \$20.00 x 4 hours for 14 days = \$ 1,120
 Student Lunches (daily) \$300 x 14 days (150 students) = \$ 4,200
 Perfect Attendance Incentive \$10 x 50 students (projected) = \$ 500
 Supplemental Materials/Learning Programs \$75 x 150 students = \$ 11,250

- c. To approve the following extra-curricular clubs and activities: Art, Drama, Sports, Public Speaking, Computers, Peer Mediation, Multicultural Student Government, Yoga, Dance, Chess for the following costs:

8 Club Advisors x \$1,200 = \$ 9,600
 4 Athletic Coaches x \$2,500 = \$10,000
 8 supplies/material x \$250 = \$ 2,000

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen	1	X				Jerry Walker		X			
Roger Grutzmacher					X	Craig Woolridge	2	X			
Kenyatta Stewart		X									

6. Policy / Governance / Operations / Miscellaneous

- a. To approve an agreement between CAPCS and College Achieve Public Charter Schools, Inc. (CAPS) for CAPS to provide educational management services for 15% of the annual program revenue. The agreement is a two-year term agreement commencing August 2018.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen	2	X				Jerry Walker	1	X			
Roger Grutzmacher					X	Craig Woolridge		X			
Kenyatta Stewart					X-6:38						

XIII. Public Comment

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

- XIV. Old Business: None**
XV. New Business: None

XVI. Reports / Look Ahead / Miscellaneous:

1. Board Meeting time moving forward 5:45

XVII. Adjourn Public Session: 6:50 PM

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen	1					Jerry Walker	2	X			
Roger Grutzmacher					X	Craig Woolridge		X			
Kenyatta Stewart				X-6:38							