

BOARD OF TRUSTEES YEARLY CALENDAR 2018-2019

July

Wednesday

July 1

Beginning of Fiscal Year

Monday

July 9

Board of Trustees Regular Meeting

- Review handbooks
- Annual adoption - Student Code of Conduct
- Supt Formative Evaluation
- Set date for Goal Setting Session

August

Monday

Aug 13

Board of Trustees Regular Meeting

- 4th Quarter Investment Report (April-June)
- Annual Financial Report
- Adopt Compensation Plan
- Adjunct Faculty Agreements
- Approve SRO Agreement
- Annual adoption - district grading policy – EIA (Local)

Mon-Fri

Aug 13-22

Staff Development/Work Days

Monday

Aug 23

First Day of School

September

Monday

Sept 3

Holiday - ALL

Monday

Sept 10

Board of Trustees Regular Meeting

- Adopt tax rate
- Year End Audit
- Renew Auditor Contract – 1 year
- Appoint members to School Health Advisory Council (SHAC)

Friday

Sept 28

End 1st 6 Weeks / Students Only - Early Out

October

Monday
Oct 8 Student Holiday / Staff Development / Work Day

Monday
Oct 8 **Board of Trustees Regular Meeting**
Annual review & adopt Financial Investment Policy CDA (Local)
Review Supt. evaluation policy; confirm dates & process for January Summative
Campus Improvement Plans
Nominations: KCAD Board
Recognize Administrators (National Principal's Month)
Set November workshop to review & update district goals

Friday
Oct 12 All Early Out

November

Friday
Nov 2 End 2nd 6 Weeks / Student Only Early Out

Date Pending
Workshop
Review and Update District Goals

Monday
Nov 12 **Public Hearing**
F.I.R.S.T. Report
Board of Trustees Regular Meeting
1st Quarter Investment Report (July- Sept.)
Ballot: KCAD Board
District Improvement Plan

Tuesday
Nov 20 All Early Out

Wed-Fri
Nov 21-23 Holiday- ALL

December

Monday

Dec 10

Board of Trustees Regular Meeting

Superintendent's State of the District report
5-Year Facilities Plan

Friday

Dec 21

End 3rd 6 Weeks / ALL Early Out

Dec 24-31

Holiday- ALL

January

Tues-Fri

Jan 1-4

Holiday- ALL

Monday

Jan 7

Student Holiday / Staff Development / Work Day

Tuesday

Jan 8

Students Return

Monday

Jan 14

Board of Trustees Regular Meeting

SCHOOL BOARD APPRECIATION

Call the Order of Election

*Superintendent's Summative Evaluation (Held a special meeting last year.)

Set February workshop to develop Supt. Performance Goals based on District Goals

Friday

Jan 11

ALL Early Out

Monday

Jan 21

Student Holiday / Staff Development / Work Day

Date Pending

Board of Trustees Special Meeting

*Superintendent's Summative Evaluation

February

Monday

Feb 11

Board of Trustees Regular Meeting

2nd Quarter Investment Report (Oct. - Dec.)
Contract renewals – Administrators
Appoint Election Judge, Early Voting Clerk
Consider moving March meeting due to Spring Break / Election
Set March budget workshop

Friday

Feb 15

End 4th 6 Weeks / Student Only Early Out

Date Pending

Workshop

Develop Supt. Performance Goals based on District Goals

Monday

Feb 18

Holiday - ALL

March

Mon-Fri

***Mar 11-15**

Holiday- ALL Spring Break

Monday

**Mar 11* Possible
date change**

Board of Trustees Regular Meeting

Set date for canvass of election results
Consider historical property tax exemptions
District Pay System (Faculty & Staff Compensation, Salary Schedules, Stipends)
Adopt school calendar
Plans for Summer Leadership Institute
Set April & May budget workshops

Date Pending

Budget Workshop

April

Wednesday

Apr 3

Reserve/block hotel rooms for TASB Summer Leadership Institute

Monday

Apr 5

End 5th 6 Weeks / Student Only Early Out

Monday

Apr 8

Board of Trustees Regular Meeting

Plan for May staff appreciation

Contract renewals – Professional, Term & Probationary

Textbook Certification

Annual CEC reporting / Framework for School Board Development distribution

Date Pending

Budget Workshop

Friday

Apr 19

Holiday - ALL

Monday

Apr 22

Bad Weather Day

May

Mon-Fri

May 6-10

Staff Appreciation Week

Saturday

May 4

Election Day – School Board

Date Pending

Board of Trustees Special Meeting

Canvass election results

Monday

May 13

Board of Trustees Regular Meeting

Reorganization of board officers

3rd Quarter Investment Report (Jan.– March)

Approve Depository Contract [every two years – odd year]

Student Support Services Report (Migrant, Special Education)

SHAC Annual Report

Graduation Plans / End of Year Events

Set date for new board member orientation

Date Pending

Budget Workshop

Thursday

May 30

Last Day of School / Student Only Early Out

Friday
May 31

Graduation / Staff Work Day

June

Saturday
Jun 1

Bad Weather Day

Monday
Jun 10

Board of Trustees Regular Meeting

Public Hearing on Proposed Budget
Adopt Budget
Student Classroom Success / Failure Report
Revisit District and Campus Improvement Plans
Annual Review of Adult and Student Meal Prices

Thur-Sat
Jun 13-15

TASB Summer Leadership Institute, San Antonio, 3-day

Friday
Jun 30

End of Fiscal Year

Date Pending

Local Orientation for new board members
Review Supt. Evaluation process with new board members