

**EAST WINDSOR REGIONAL SCHOOL DISTRICT
HIGHTSTOWN, NJ 08520**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

DATE: NOVEMBER 16, 2009

The Board of Education of the East Windsor Regional School District held a Regular meeting on Monday, November 16, 2009 at the Hightstown High School cafeteria.

ITEM 1. WELCOME

Board President Alice Weisman called the meeting to order at 7:30 p.m. and read the Open Public Meeting Act Statement as follows:

“Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available promptly to any member of the public requesting them from the Board Secretary at the Administration building 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy.”

Ms. Weisman asked “Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?” No one objected. “There being none, we may proceed.”

Members Present: Paul Connolly, Stuart Dolgon, Bruce Ettman, Susan Lloyd, Bonnie Fayer (arrived 8:10 pm), Bob Laverty, Kennedy Paul, and Alice Weisman.

Members Absent: Suzann Fallon (with advance notice)

Also Present: Kurt Stumbaugh, Business Administrator/Board Secretary
David Coates, Board Legal Counsel
Ronald Bolandi, Chief School Administrator

Fire Code Compliance: Ms. Weisman made the following announcement: “In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exit for this room, which is located.....” (Ms. Weisman pointed to the emergency exit.)

ITEM 2. PLEDGE OF ALLEGIANCE

The Board president asked those present to join in the pledge of allegiance to the flag.

ITEM 3.A APPROVAL OF AGENDA

Having read the material received, Mr. Laverty moved, seconded by Mr. Paul, to approve the agenda with the following additions: two addendums to Staffing, and the addition of Item 9A: Executive Session-Personnel Matters.

Members voting yes: Mr. Connolly, Mr. Dolgon, Mr. Ettman, Mr. Laverty, Ms. Lloyd, Mr. Paul and Ms. Weisman Voting no: none. Abstaining: none. Motion to approve was carried unanimously.

ITEM 3.B RESOLUTION FOR CLOSED SESSION

Mr. Laverty moved, seconded by Mr. Dolgon, to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold a closed session during its regular meeting on November 16, 2009.

This closed session concerns: Personnel Matters, Litigation, Contract Matters, & Attorney Client Privilege.

Minutes will be available in accordance with Board policy when the need for confidentiality no longer exists.

Voting yes: Mr. Connolly, Mr. Dolgon, Mr. Ettman, Mr. Laverty, Ms. Lloyd, Mr. Paul, and Ms. Weisman.

Voting no: none. Abstaining: none. Motion to approve was carried unanimously.

ITEM 4. PROCLAMATION: AMERICAN EDUCATION WEEK

As the week of November 15-21, 2009, has been proclaimed as American Education Week, it is requested that the Board of Education proclaim this week as American Education Week in the East Windsor Regional School District. Board president Ms. Weisman read aloud the proclamation as follows:

WHEREAS, America's schools are the backbone of our democracy, providing each new generation with the tools to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, schools are the primary influence in children's lives aside from their families; and **WHEREAS**, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise; and

WHEREAS, education employees - be they custodians or teachers, bus drivers or librarians - work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, there is nothing more crucial to the health and the future of our nation than education,

NOW, THEREFORE, I, Alice Weisman, serving as President of the East Windsor Regional Board of Education do hereby proclaim November 15-21, 2009, as the 88th annual observance of American Education Week.

Mr. Laverty moved seconded by Mr. Paul to approve the District's observance of American Education Week. Members voting yes: Mr. Connolly, Mr. Dolgon, Mr. Ettman, Mr. Laverty, Ms. Lloyd, Mr. Paul and Ms. Weisman. Voting no: none. Abstaining: none. Motion to approve was carried unanimously.

ITEM 5. PRESENTATION ON "IMPACT" (IMMEDIATE POST-CONCUSSION AND COGNITIVE TESTING TECHNOLOGY)

High School Athletic Director, Gary Bushelli gave a detailed presentation on the IMPACT computer program. It is a test used to determine if there are any changes in mental status and cognitive ability that often follows an injury or trauma to the head. It consists of a series of tasks that measure attention, memory, response speed and decision making.

Mr. Bushelli explained how a baseline test is given initially to all the athletes, to use as a comparison against a subsequent test if needed to check for an injury.

This is our first year using it, and it was noted that approximately 335 schools in the USA utilize this test.

ITEM 6. SECOND READING OF BOARD OF EDUCATION POLICIES

The following policies are being submitted for second reading by the Board:

- A. Policy 1220 - Employment of Chief School Administrator (Revised)
- B. Policy 3159 - Teaching Staff Member/School District Reporting Responsibilities (New)
- C. Policy 5460 - High School Graduation (Revised)
- D. Policy 5465 - Early Graduation (Revised)
- E. Policy 8760 - Pupil Accident Insurance (Revised)

Mr. Laverty moved seconded by Mr. Dolgon, to approve the above listed policies as submitted on second reading. Voting yes: Mr. Connolly, Mr. Dolgon, Mr. Ettman, Mr. Laverty, Ms. Lloyd, Mr. Paul and Ms. Weisman. Voting no: none. Abstaining: none. Motion to approve was carried unanimously.

ITEM 7. ANNOUNCEMENTS

Mr. Bolandi went over the re-districting meeting. He asked the Board to consider the possibility of conducting either a survey or a public meeting on the subject in the new year.

Mr. Dolgon asked if the Board was to redistrict for the 2010 -11 school year when does a decision have to be made?

Mr. Bolandi responded that by February or March a decision should be made to accommodate parents and give them enough time to make changes/arrangements such as childcare.

Mr. Laverty asked if having a K-3 school and 4-5 school was still an option.

Mr. Bolandi responded that it depends on the State aid we receive. If it is substantially reduced then a re-alignment of attendance, a regular redistricting would be needed to ease the overcrowding at EMK. After we receive the state aid numbers, we will know how to move forward.

Mr. Laverty commented there are educational concerns, and doing nothing is not an option. A nice new building is not an advantage when there is not enough classroom space.

Mr. Bolandi agreed and added as an example EMK currently has 27 per class vs. 22 per class at GNR. This is unfair. Re districting is not about transportation savings it is about delivering effective instruction.

Mr. Laverty suggested a survey may be counterproductive.

Mr. Ettman agrees that a survey may just serve as what is the popular vote on the issue as opposed to guiding us to make a decision as to what is best for everybody.

ITEM 8. FIRST OPPORTUNITY FOR PUBLIC COMMENT

Robert Thibault of Hightstown had questions regarding the new EWEA Contract.

Substance of Questions/Comments:

- The effect of teacher contract on the budget- what is cost to taxpayers over the life of the contract;
- Why, in an article in Trenton Times there was no mention of tax impact;
- Wondered what (if any) benchmarking was done beyond what other districts in Mercer are doing;
- Gave a list of mostly nationwide statistical data regarding salaries, and teacher contributions to healthcare insurance coverage;
- Questions the argument that good teachers will go elsewhere unless we give them salary increases commensurate with other districts;
- In East Windsor average unemployment rate is 10.2% and the District gives 4% raises;
- Homes are in default, families are facing eviction. Was this included in considering raises?
- What is impact on 09-10 budget?

Mr. Bolandi responded to budget related question:

Budget impact of the total contractual obligation for the teachers is an increase of about 2.33% including the health benefit adjustment. We would have to cut or reduce that amount to minimize tax impact as we do not expect an increase in State aid.

Mr. Laverty asked that Mr. Thibault's questions be submitted in writing so the Board can respond.

Mr. Ettman commented that in the past 3-4 years, East Windsor has done a good job of attracting, training and retaining good teachers. In the past there was a larger turnover in positions and the district was less effective.

ITEM 9. FIRST OPPORTUNITY FOR BOARD MEMBERS' COMMENTS

Mr. Dolgon wanted to address two letters, one in the local paper, and one received via email.

The writer (in the Herald) said how he was going to make sure the school board budget is voted down.

Mr. Dolgon wanted to clarify it is not the *School Board* Budget but the *School District's* budget that the community votes on. This letter writer also said he was sorry he did not get to vote out the Board last week (on Election Day). Mr. Dolgon added that you would think a person that much concerned would know that board members get voted on in April not November, and a person writing a letter to the editor should do the research beforehand.

Mr. Dolgon also commented in response to an email that was sent, that argued a 4% increase was given while the inflation rate was a negative 1.5 % ...that we gave the teachers five times the inflation rate. A negative 1.5 x 5 does not equal a positive 4%. This person's math does not add up. If people are so concerned they should run for the board. Mr. Dolgon stressed that the Board had intense conversations about this contract and took into account so many things as the current economy's effect on budget and what is going on in other districts. We don't get paid for this and we met many times to discuss the contract and deliberated extensively before taking action.

Mr. Laverty commended tonight's speaker for coming forward and being open with his questions for the Board. The person who wrote the email and did not leave their name apparently did not feel they have that trust of the Board to identify who they are. There is no need to comment to the Board via email anonymously.

ITEM 9.A EXECUTIVE SESSION (added at mtg.)

ITEM 10. APPROVAL OF JUNE 30, 2009 AUDIT

District Auditor Rodney Haines, presented the audit for 2009.

Highlights of district financials were given along with an explanation of the different fund balances and accounts and revenues.

1,983,756. total fund balance

1,164,148 unreserved undesignated

Mr. Haines noted that the end result of this audit is that there are no comments, and no findings significant enough to warrant a report to the Department of Education. This is an achievement that the Board should be proud of..

Mr. Haines commented that the auditors received great support and assistance, and commended the Business office staff for their help in providing "the information we needed when we needed it."

Mr. Bolandi commented when he first came here there were 25 audit findings/recommendations.

We have a new School Business Administrator, and a new Assistant School Business Administrator. They have cleaned up the financial records for this school district. The auditor works independently.

He has presented an audit with no recommendations on an 85 million dollar budget which is absolutely phenomenal. From a fiscal point of view, we have been extremely responsible. The entire business office staff has been replaced in the last four years and much improvement has taken place. Mr. Bolandi was very complimentary of Mr. Stumbaugh, SBA and of Mr. Thompson, Assistant SBA and of the entire business office staff, and thanked them for doing a great job.

Mr. Dolgon added that he has been sitting on the Board for 10 of these independent audits, and we are now at the point that we can't do any better than this and wants to personally acknowledge the work of the business office and administration for getting us to this point.

Ms. Weisman recognized that district finances were in disarray when she first joined the Board. The amount of work to accomplish the goal we achieved at this point is just tremendous. Wants to add her thanks to the hard work done by Kurt and Thad and the whole business office staff. She also thanked the administration and Mr. Bolandi for leading this district into a situation that is a far cry from where it was 5 years ago.

Mr. Laverty moved seconded by Mr. Paul to approve the 2009 Audit.

Voting yes: Mr. Connolly, Mr. Dolgon, Mr. Ettman, Ms. Fayer, Mr. Laverty, Ms. Lloyd, Mr. Paul and Ms. Weisman. Voting no: none. Abstaining: none. Motion to approve was carried unanimously.

ITEM 11. APPROVAL OF JUNE 30, 2009 AUDIT CORRECTIVE ACTION PLAN

Mr. Laverty moved seconded by Ms. Fayer to approve the 2009 Audit Corrective Action Plan.

Voting yes: Mr. Connolly, Mr. Dolgon, Mr. Ettman, Ms. Fayer, Mr. Laverty, Ms. Lloyd, Mr. Paul and Ms. Weisman. Voting no: none. Abstaining: none. Motion to approve was carried unanimously

ITEM 12. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION

- A Staffing (with two addendums)
- B. Out of District Placement
- C. Professional Services
- D. Travel Related Expenses
- E. Saturday Academy
- F. HHS Revised Spanish Curriculum on SharePoint
- G. Supplementary Educational Services Contracts
- H. Approval for Field Trips
- I. Volunteers
- J. Revised 2009-2010 School Calendar
- K. Approval of Non-Paid Club at HHS
- L. Approval of Minutes: October 12, 2009 and October 26, 2009
- M. Declaration of Surplus Property
 - 1. WCB: Math & Literacy Textbooks
 - 2. HHS: Health Textbooks
 - 3. Technology Center Equipment
- N. Change Order Number 1-USA General Contractors Corporation
- O. Board Secretary's Report for September, 2009
- P. Treasurer's Report for September, 2009
- Q. Transfer Report for September, 2009
- R. Retro Budget Transfer Report
- S. Bill List – November 16, 2009

Mr. Lavery moved seconded by Ms. Fayer to approve the routine items listed by exception.

Voting yes: Mr. Connolly, Mr. Dolgon, Mr. Ettman, Ms. Fayer, Mr. Lavery, Ms. Lloyd, Mr. Paul and Ms. Weisman. Voting no: none. Abstaining: none. Motion to approve was carried unanimously

12.A STAFFING (with addendums) – as submitted**12.B OUT OF DISTRICT PLACEMENT**

Board approval is requested for the following out of District placement(s) in Private & Public Schools.

Children's Day School

Tuition September 8, 2009 through June 30, 2010

1.	Student	#402503	Reg.	\$33,411.60
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CPC Behavioral Healthcare-High Point School

Tuition September 1, 2009 through June 30, 2010

1.	Student	#004886	ESY & Reg.	\$69,700.00
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12. C PROFESSIONAL SERVICES

The special education department requires services of consultants to provide children with disabilities a free appropriate public education as defined by The Individuals with Disabilities Education Act (IDEA). It is recommended that the Board approve the following:

Name	Type of Service	Rate
The Embrace Kids Learning Center	Bedside Instruction Services	\$39.00 per hour
Education Inc.	Home Tutoring Services	\$45.00 per hour
KidsPeace Children's Hospital, Inc	Hospital Tutorial Program	\$40.00 per hour
Professional Educational Services, Inc.	Homebound Services	\$45.00 per hour

12.D TRAVEL RELATED EXPENSES

TRAVEL AND RELATED EXPENSES FOR BOARD APPROVAL NOVEMBER 16, 2009

ATTENDEE	LOCATION	DATE OF CONFERENCE	CONFERENCE ATTENDING	TOTAL	YTD TOTAL
				\$3,123.00	\$11,414.00
W. Conley	EMK	Dec. 4, 009	NJASP School Psychologists Winter Conference Crowne Plaza Hotel Jamesberg, NJ	\$155.00	
M. Bergazyn	MHK	Dec.12, 2009	NJASP School Psychologists Winter Conference Crowne Plaza Hotel in Jamesberg, NJ	\$155.00	
G.Bushelli J.Firtek	HHS	Dec. 7,2009	NJSIAA - Annual Business Meeting	\$150.00	
K Stumbaugh	Business Office	Dec. 9, 2009	NJASBO "State Aid & Budget Preparation" - Doubletree Hotel, Mt. Laurel, NJ	\$100.00	
K Natalizio	CTG	Dec. 10, 2009	Kean University - "Making the Grade: Latinos, Cultural Considerations and Academic Success"	\$45.00	
K. Akey M. Dzwonar M.Griffin L. Inglisa	CTG	Dec. 11, 2009	Kean University - 21st Century Learning: Virtual Worlds, Real Learning -Union, NJ	\$400.00	
D Ongaro	MHK	Dec. 17, 2009	Bureau of Ed. & Research Inc. "Promoting Fitness" Practical ideas, Activities & Games, enhancing your P.E. program	\$199.00	
M. Pagano	MHK	Dec. 17, 2009	Bureau of Ed. & Research Inc. "Promoting Fitness" Practical ideas, Activities and Games, enhancing your P.E. program	\$199.00	
K. Shedlock	GNR	Jan. 28, 2009	MEDS-PDN Inc. "Helping Children with Auditory Processing Disorders" Princeton, NJ	\$199.00	
G. Thompson	HHS	Feb. 10, 2009	College Board - MRSO Regional Forum 2010 – Loews Hotel, Philadelphia	\$265.00	
J Easley	HHS	Feb. 10, 2009	College Board - MRSO Regional Forum 2010 – Loews Hotel, Philadelphia	\$265.00	
K. Ostrowski	HHS	Feb. 10, 2009	College Board - MRSO Regional Forum 2010 – Loews Hotel, Philadelphia	\$265.00	
Dr. T. Sherrod	Student Services	March 5, 2010	NJAPSA - NJ Association of Pupil Services - Revised ADA/504 Amendments in Relation to the IDEA" Ocean Place Conference Center, Long Branch, NJ	\$149.00	
D. Sandberg	WCB	April 30, 2010	Libraries Unlimited "The Winners" Workshop, Edison New Jersey	\$179.00	
A. Polanski	Gifted & Talented	Dec. 14, 2009	Bureau of Education & Research, Inc. "Strengthening your Instruction for Gifted Students thru Advanced Differentiation Strategies Grades 4-12	\$199.00	
T Halsey	Gifted & Talented	Dec. 14, 2009	Bureau of Education & Research, Inc. "Strengthening your Instruction for Gifted Students thru Advanced Differentiation Strategies Grades 4-12	\$199.00	

12.E SATURDAY ACADEMY

Approve the implementation of a Saturday Academy program from January – April of the 2009-2010 school year. The program will be predominately funded with Title 1 funds.

12.F HHS REVISED SPANISH CURRICULUM ON SHAREPOINT

Approval is requested for the revision of Spanish Curriculum which is located on the SharePoint website.

12. G SUPPLEMENTARY EDUCATIONAL SERVICES CONTRACTS

Approval is requested of contracts for the following Supplemental Educational Service Providers to provide services for Economically Disadvantaged Title1 students at Kreps in accordance with federal NCLB regulations: YETS, Kendall Park, Nicholas Literacy Center and Deans Learning Center.

12. H APPROVAL FOR FIELD TRIPS

Field Trips planned for Hightstown High School:

12/3/09 Guidance Dept. Hispanic National College Fair TCNJ, Ewing, NJ

Field Trips planned for Melvin H. Kreps School:

5/21/10 George Street Playhouse – “In Between” 9 Livingston Ave., New Brunswick, NJ

Field Trips planned for the Walter C. Black School:

11/23/09 New Jersey Museum of Agriculture, North Brunswick, NJ

12. I VOLUNTEERS

The Board of Education approves all volunteers/chaperones who serve in the District.

The following have offered to volunteer/chaperone at the McKnight School:

Renee Fachs; Keith Fachs; Susan Kugler

The following have offered to volunteer/chaperone at the Rogers School:

Mrs. Rabindran Nisha Shah

12. J REVISED 2009-2010 SCHOOL CALENDAR

The revised 2009-10 school calendar is submitted for Board approval.

(Calendar is posted on District Website).

12. K APPROVAL OF NON-PAID CLUB AT HHS

Hightstown High School would like to start a new club entitled “Political Issues Club “which would fall under the category of non-paid extracurricular activity with teacher advisors. The advisors will be Daniel Chung and Cindy Ettenhuber, both are Social Studies teachers.

12. L APPROVAL OF MINUTES: October 12, & 26, 2009 Regular Meetings

The minutes of the above Board of Education meetings are submitted for approval.

(Copy of minutes are on file in Board Secretary’s office and posted on the District website.)

12. M DECLARATION OF SURPLUS PROPERTY

1. WCB: MATH & LITERACY TEXTBOOKS

The Walter C. Black School is in possession of math textbooks, teacher guides and reading/literacy books that are no longer of useful service.

2. HHS: HEALTH TEXTBOOKS

The High School Health and Physical Education Department is in possession of health textbooks that are no longer of useful service.

It is in the District’s best interest to declare these items as surplus property to be place in storage for the next surplus property sale.

3. TECHNOLOGY CENTER EQUIPMENT

The District replaces IT related equipment on a scheduled basis as the equipment reaches the end of its usefulness. The equipment is collected, processed for disposal and disposed of by an outside vendor. The District receives a small dollar amount of compensation for the equipment disposed. We receive a greater value for the service of prepping and disposing of the equipment in an environmentally safe manner. It should be noted that this action is for approval of the disposal service only. As the individual assets are identified as surplus, they will be listed and submitted to the Board for approval.

It is recommended that the Board approve the proposal for the disposal of surplus IT equipment from the IT Asset Management Group, Plainview, NY as submitted.

12. N CHANGE ORDER NUMBER 1 – USA GENERAL CONTRACTORS CORPORATION

USA General Contractors Corporation was engaged by the District to complete \$2,352,000 worth of roofing and related work for the District at the Kreps and Drew schools. As a result of effective project management by EPIC and the District, allowances in the amount of \$60,000 were not consumed. An additional \$15,961.47 worth of credits are being claimed by the District to reimburse us for damages during construction. These adjustments result in a net reduction of \$75,961.47 to USA General's contract. It is recommended that the Board approve change Order Number 1 for USA General Contractors Corp. in the amount of negative \$75,961.47 which will reduce their original contract amount from \$2,352,000 to an adjusted amount of \$2,276,038.53.

12. O BOARD SECRETARY'S REPORT, SEPTEMBER, 2009

WHEREAS, the Board of Education has received the report of the Board Secretary and Treasurer for the months of September, 2009 submitted pursuant to N.J.S.A 18A:17-9, and **WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education; **NOW, THEREFORE BE IT RESOLVED**, the Board of Education accepts the above referenced reports and certifications and certifies that after review of the Secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year. Approval of the Board Secretary's report is recommended for period ending September 30, 2009.

12. P TREASURER'S REPORT FOR SEPTEMBER 2009

The Report of the Treasurer of School Monies for the month of September, 2009 is submitted and recommended for approval. The Treasurer's report is in agreement with the Board Secretary's report.

12. Q TRANSFER REPORT FOR SEPTEMBER, 2009

All Budget Transfers must be properly recorded, documented and approved by the Board of Education. The School Business Administrator of the East Windsor Regional School District certifies to the best of his knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-1.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that the East Windsor Regional Board of Education ratifies the attached transfers between budget line items approved by the School Business Administrator as submitted pursuant to Board policy and State regulation.

12. R RETRO BUDGET TRANSFER REPORT

All Budget Transfers must be properly recorded, documented and approved by the Board of Education. The District School Business Administrator certifies to the best of his knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-1.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that the East Windsor Regional Board of Education ratifies the attached Retro Budget Transfer Report, Cycle 13, for Fiscal Year ending June 30, 2009, approved by the School Business Administrator as submitted pursuant to Board policy and State regulation.

12. S ORDERS OF PAYMENT / BILL LIST – November 16, 2009

The Bill and Claims Report must be approved by the Board of Education before being submitted for payment.

RESOLVED: That the Board of Education approves the payment of bills and claims in the amount of \$1,917,901.11 as submitted.

13. SECOND OPPORTUNITY FOR PUBLIC COMMENTS

Rob Thibault of Hightstown noted that Board member comments on public remarks may discourage more interaction between the public and the Board. Commented that it is \$430.00 per student to pay for teacher raises. There were numerous statistics he presented to the Board. He urged the need to draw the line and do what is fair for the students and fair for taxpayers, and not only the teachers.

Suggests put contract up on school district's web site; also the budget in an easier to use format; and to list teacher salaries, as it is public information.

14. SECOND OPPORTUNITY FOR BOARD MEMBER COMMENTS

Mr. Lavery commented that our athletic and extracurricular costs are consistently high compared to other K-12 districts, and we are not shortchanging our students in this area.

15. SECOND EXECUTIVE SESSION

A second closed session was not needed.

16. OPEN SESSION

17. ADJOURN

Ms. Fayer moved to adjourn meeting.

Kurt Stumbaugh, Board Secretary