



A CALIFORNIA DISTINGUISHED SCHOOL

**SPECIAL MEETING MINUTES  
BOARD OF TRUSTEES  
Tuesday, June 14, 2011  
5:00 PM, B101**

**I. PRELIMINARY**

- A. Call to order 5:05 PM
- B. Roll call

Board Members Present

James Paleno  
Stephanie Inyama  
Jason Cutler  
Naomi Norwood  
Susan Frank

Allison Holdorff Polhill  
Eleanor Rozell  
Chris Lee  
Monica Iannessa  
Wendy Hagan

Board Members Absent

Lisa Kaas Boyle

Non-Voting Board Member Present:

Eeman Khorramian- Student

Officers/Senior Staff Present:

Michael A. Smith Marcia Haskin Greg Wood

**II. PUBLIC COMMENT:**

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

Lisa Saxon, faculty member, asked the Board to carefully consider budget decisions, ensuring that students continue to receive a good education. She expressed that keeping the school staff intact would be beneficial and that change should come slowly.

Rick Mills, community member, discussed the importance of providing adequate funding for administrative support.

Nicole Newble, counselor, speaking on behalf of the counselors, asked the Board to renew Ann Davenport's contract for the 2011-2012 school year.

Randy Tenan-Snow, faculty member, discussed the difficulty in running a school, and asked the Board to retain Ann Davenport.

Anita Stephens, faculty member, expressed how integral Ann Davenport is to the school, and the negative effect that will ensue if her contract is not renewed.

Mary Red Clay, faculty member, discussed the early charter movement and the strong voice given to the faculty. She recommended renewing Ann Davenport's contract.

**III. PRESENTATION ITEMS** (detailed budget information is available on the PCHS website under Governance/Budget & Finance/2011-2012 Budget Folder)

A. Budget & Finance Committee 2011-2012 Recommended Budget- Robert King, Chair & Greg Wood, CBO

Rob King discussed how PCHS uses zero cost budgeting. Mr. King detailed the Budget & Finance Committee's 2011-2012 recommendations which still leave a \$243,000 budget deficit:

- Balanced budget
- Ending of step and column freeze
- Rescind the RIF notices
- Do not fill Director of Instruction position

Recommendations to reduce the projected deficit:

- Eliminate field trip budget (\$20,000)
- Retirements and attrition
- Furlough days for all employee groups
- Additional cafeteria savings
- Reduce retiree health benefit funding

Issues for the future include:

- Transportation
- Retiree health benefit deficit
- Data system replacement
- Technology deficit
- Textbook deficit (State will be changing the core area standards and we will need to purchase new textbooks)
- Avoiding the RIF cycle

Greg Wood discussed the current budget situation and said that the State of California as used funding deferrals as a way to improve their budget for the last 3 years, and this negatively affects the school's cash flow. For the 2010-2011 school year, 28% of the State's funding will not be received until July and August. For 2011-2012 the situation is unknown. Mr. Wood cautioned that the budget has not been adopted by the Legislature.

Mr. Wood walked though the budget explaining each major category, and answered Board members questions. The ADA projection of 2,747 for the 2011-2012 was questioned, and both Greg Wood and Monica Iannessa expressed comfort in that figure.

Mr. Wood said that the \$243,000 deficit starting point assumes no furlough days, and step and column salary increases.

Regarding the \$108,000 of receivables outstanding owed by students taking the Global Transportation Systems busses, the Board was told that half of it has been collected. The cost of a full time transportation coordinator is \$53,000.

Michael Smith mentioned that he would be having a phone conversation on Wednesday regarding the TIIG funding, the amount of which is in dispute with LAUSD.

Alternatives for the cafeteria were presented. Federal reimbursement rates will increase per meal by 3.2%. One proposal has Sodexo taking over all cafeteria staffing. The current employees will be offered employment at the same hours, 3% increase in salary, but with a change in benefits.

The undesignated unrestricted liquid reserve balance was projected to be \$2.2 million at 6-30-2011, which is an increase of \$47,000 over 6-30-2010.

#### **IV. ACTION ITEMS**

##### **A. Board Discussion and Action on 2011-2012 PCHS Budget**

*Naomi Norwood moved to adopt the budget proposed by the Budget & Finance Committee, contingent upon (1) completion of the UTLA negotiations, and (2) the adoption of additional administration recommended adjustments sufficient to balance the budget, with the following modifications: the proposed deficit of \$263,000 shall be \$287,000, after the following modifications:*

*\$263,000  
-20,000 field trips  
+18,000 extra transportation manager cost  
+40,000 WASC costs  
+27,000 additional transportation deficit  
-62,000 cafeteria savings  
+21,000 additional administrative cost  
\$287,000*

*Monica Iannessa seconded the motion.*

**BOARD ACTION: MOTION PASSED UNANIMOUSLY**

#### **V. NEW BUSINESS**

*Board chair to announce items for closed session.*

#### **VI. CLOSED SESSION**

- A. Public Employment  
Principal and Chief Administrative Officer

- B. Conference With Information From Labor Negotiator: Michael A. Smith, Interim Executive Director  
Employee organization: UTLA
  
- C. Conference With Information From Labor Negotiator: Michael A. Smith, Interim Executive Director  
Employee organization: PESPU

**OPEN SESSION**

*Board Chair will report publicly on any closed session action items for which a vote occurred.*

**VII. ADJOURNMENT 12:45 AM**